

**MINUTES
CITY OF ALTAMONT
January 13, 2022**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Raymond Coffey, Kyle Wiford, Lyle Sykes and Cameron Johnston
MINUTES	Councilmember Coffey moved and Wiford seconded to accept the minutes of the City of Altamont December 27, 2021. Motion carried.
INVOICES	Councilmember Coffey moved and Sykes seconded to accept the invoices for 2021 and 2022 in the total of \$53,045.33. Motion carried.
GAAP WAIVER	Resolution #289 requiring financial statements and financial report be prepared in conformity for the year ending December 2021. Councilmember Coffey moved and Wiford seconded to accept Resolution 289, the GAAP Waiver. Motion Carried
COUNCIL RETREATS	LeaAnn will bring a date to the next council meeting for the council to decide on the best dates for them.
CITY ADMINISTRATOR REPORT	<ol style="list-style-type: none">1. Year End – Working on end of the year processing for 1099's, W2's and budgetary year end process2. KMU Safety Training – KMU presented safety training to the employees on blood borne Pathogens3. Payroll – Updated payroll withholdings and pay increases for 20224. Payment Plans – Continuing to review payment plan balances5. 4th Quarter Report – the City Office processed 4th Quarter reports6. Annual Reports – the City Office is working on annual reports7. Audit – Preparing for the 2021 audit which is scheduled for March 29, 20228. Police Applications – reviewed police officer applications with Chief Shields9. Training- Heather is learning to process payroll and Bridget is learning more about utility processing and billing
POLICE QUARTERLY	<p>Council was given a copy of the Parsons Sun Article featuring Chief Shields.</p> <p>Chief Shields, reports 165 Notice to Appear in Court Citations and 501 warnings issued for traffic violations. Some types of reports and investigations the police department has conducted throughout the quarter are simple battery, domestic batteries, disorderly conduct, warrants, driving while suspended, violations of protection orders, violation of stalking orders, criminal damage, possession of drugs ranging from methamphetamines, marijuana, medical marijuana, THC infused edible candies, psilocybin (magic mushrooms), BHO (butane honey oil) (THC wax) (dab), possession of drug paraphernalia, possession of firearm while under the influence of alcohol, suicidal subjects, attempted robbery, theft, child abuse, criminal threats, breach of privacy and theft of services.</p> <p>The Department is seeing more of the serious cases, domestics, battery, violence and drug cases. There are some concerning things going on in the rising encounter of medical marijuana in the bordering states such as Colorado and Oklahoma. Chief Shields toured a medical marijuana dispensary and learned a little more in depth how that works, he will be going back and staying on top of it. The officers will be attending trainings on things such as edibles and other dispensary type products.</p> <p>LeaAnn and Chief Shields will be starting the interview process for a new officer in the coming days.</p> <p>Chief Michael Shields is working on a PowerPoint to show at the High School to help educate the faculty on what to watch for as disguised packaging can look like regular candy as well as cosmetics.</p>
UTILITY QUARTERLY	<p>Brad Myers included the Altamont Emergency Liaison Program Outline in the packet to be reviewed by new council members.</p> <p>The Utility Department has been working on cutting trees.</p> <p>Nate and JB attended the KCC Gas School.</p> <p>Replaced pump at west lift station.</p>

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UTILITY QUARTERLY Finished electric pole testing

The approved upgrades for line and pole replacement by Twin Valley have been completed.

New swing sets were put up at the lake

Water leaks have been a common fix due to dry ground.

USDI completed leak survey

Brad Myers has been working with Twin Valley on the next upgrade they would like to do.

The State of Kansas is getting 79 Million Dollars for water and wastewater funds and will be offering some no pay back loans; Brad is looking into these for the City to use for sewer repairs.

EXECUTIVE SESSION Councilmember Wiford moved and Coffey seconded the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) to include: The City Attorney, LeaAnn Myers and Brad Myers. The open meeting will resume in the city council room at 7:44PM. Motion Carried. No action at this time.

COMMUNICATIONS City Offices will be closed Monday January 17th in observation of Martin Luther King, Jr. Day.

ADJOURN Councilmember Johnston moved and Coffey seconded to adjourn. Motion carried. 7:45PM

DATE

Heather Beasley, City Clerk