

**MINUTES  
CITY OF ALTAMONT  
March 09, 2023**

REGULAR MEETING	<p>The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Lyle Sykes &amp; Cameron Johnston.</p>
MINUTES	<p>Councilmember Cochran moved and Sykes seconded to approve the minutes from February 23, 2023. Motion carried.</p>
INVOICES	<p>Councilmember Johnston moved and Cochran seconded paying the invoices totaling \$49,427.70, not to include invoice number 2152023, making the total invoices \$47,585.70. Motion carried.</p> <p>Council would like for invoice number 2152023 reviewed in the City Office.</p>
SHANE HOLTZMAN	<p>Shane Holtzman was present to answer questions from Council about placing a permanent gate on 7<sup>th</sup> Street North of Harrison Auditorium. The gate would be secured when not in use and used to barricade the road during home basketball games. A letter included in the packet from USD 506 Superintendent John Wyrick states that, "The gate will be secured on each side when not in use. The school will also make sure the gate has the required signage/reflective tape as required by the city." Shane thought that they wanted to go with square tubing and Councilmember Sykes stated that was his thought also, as they looked more robust. Mayor Hayward said that Chief Shields would like the Police Department as well as the Utility Department to have a key to unlock the gates when they are in the open locked position, if needed.</p>
USD 506 BARRICADES	<p>Councilmember Cochran moved and Sykes seconded to allow 506 to build the barricades to set up on 7<sup>th</sup> Street north of Harrison Auditorium. Motion carried.</p>
NATURAL GAS PRE-PAY	<p>The City Council previously agreed to enter an agreement for Natural Gas Prepay with KMGGA. Included in their packets was the agreement to be signed between KMGGA and the City of Altamont.</p> <p>Councilmember Cochran moved and Johnston seconded to enter into the natural gas prepay participation agreement with KMGGA and MMGA. Motion carried.</p>
OFFICE HOUR CHANGE	<p>During the February 23 Council Meeting the council was presented a new office hour schedule. The proposed schedule would change the open door hours of the City Office from 8AM-5PM Monday-Friday to 7:30AM-5PM Monday-Thursday &amp; 7:30AM-1:30PM on Fridays. This schedule would allow for anyone who needs to do business in the City Office time outside of a normal 8-5 work week to do so. The new schedule would also give the Utility Department more open office hour time during their work schedules. Councilmember Cochran stated that he thinks there is a really good City Office staff right now and if this little change is going to improve moral and retention then he is all for it. Mayor Hayward was in agreeance.</p> <p>Councilmember Cochran moved and Wiford seconded allow the proposed City Office hours as written in the minutes which is Monday-Thursday 7:30AM-5PM and Friday 7:30AM-1:30PM effective May 1st. Motion carried.</p>
20 ACRE HAY BIDS	<p>The City of Altamont is requesting bids for the mowing, baling and removal of hay for the 2023 harvest season. The general scope of the project includes approximately 20 acres located at McMillian and Huston Avenues. Council was on board to taking bids again and wants to move forward with advertising it.</p>
NRP	<p>Council was provided with a brochure with general information about the Neighborhood Revitalization Program. NRP is a program that would provide incentives for housing and building improvements through property tax rebates. NRP would provide residential and commercial property owners a 100% rebate of the tax increase, less a 5% administration fee. Residential homeowners would have to make a minimum investment of \$5,000 towards their property, and commercial property owners would have to make a minimum investment of \$10,000 towards their property. Council would like to move forward with NRP.</p>
INSURANCE RENEWAL	<p>Council was provided with an email from Brannon Green with Assured Partners about the renewal of the city insurance policy, along with an attached quote. City Administrator LeaAnn Myers also included a letter to council about the renewal rates. The insurance policy would go from \$63,194.00 in 2022 to \$70,290.00 for 2023.</p>

**MINUTES**  
**PAGE TWO**  
**March 09, 2023**

Councilmember Cochran moved and Sykes seconded to approve our agreement with Assured Partners and EMC for insurance renewal in the amount of \$70,290.00. Motion Carried

CITY ADMINISTRATOR

**1) Sewer** – Tri-Star Utilities replaced the sewer line north of 4<sup>th</sup> Street between 401 S Washington and High School Street.

**2) Solid Waste** – The Solid Waste Committee requested revenue and expense figures from GFL, regarding the county owned transfer station, in December and have not received this information from them.

a. The Solid Waste Committee approved an increase from the temporary rate of \$40.76 per ton to \$42.00 per ton from March 1<sup>st</sup>, 2023, to June 1<sup>st</sup>, 2024, without the option for them to request another rate increase during that time. The proposed rate has been presented to GFL for their approval or for them to counter.

i. GFL has not responded to the proposal.

**3) Building Repairs** – TW Construction continues to work on the Utility building behind 501 S Huston.

**4) Cox Communications** – Cox Communications started construction in Altamont the week of February 13.

a. The Utility Department has been busy marking One Call locates and overseeing the project.

**5) Year End** – Continuing to work on year-end reports.

**6) Audit** – The 2022 Annual Audit is scheduled for April 4, 2023.

**7) HELP** – Attended the monthly HELP meeting.

a. Heather Beasley judged the Labette Youth Entrepreneurship Challenge at Labette County High School. The winner won \$1000 and will advance towards State.

**8) Court Conference** – Heather attended Court Conference.

**9) Level Payment** – Bridget Nash has been calculating the new level payments for the upcoming year and will be mailing out letters in the next couple of weeks. If you are interested in level payment, please contact the City Office.

**10) Recreation** – Bridget compiled youth soccer teams and submitted teams to Parsons Recreation Commission for their season.

a. The Altamont Recreation Commission is hosting an Easter egg hunt on April 1<sup>st</sup> at 11:00AM. The Easter egg hunt will take place on the west side of Labette County High School.

**11) Insurance** – Reviewed Insurance renewal policy and updated required forms.

**12) Lead and Copper** – If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.

COMMUNICATIONS

- The Low Income Energy Assistance Program (LIEAP) is accepting applications through March 31, 2023. Please contact the City Office if you need assistance with the application.

- If you are interested in signing up for level payment, please contact the City Office at (620)784-5612.

- Easter Egg Hunt – April 1<sup>st</sup> at 11AM on the west side of Labette County High School.

ADJOURNMENT

Councilmember Cochran moved and Sykes seconded to adjourn. Motion carried. 7:45PM

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Heather Beasley, City Clerk