

**MINUTES
CITY OF ALTAMONT
FEBRUARY 22, 2024**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Eric Rucker was present to lead prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Lyle Sykes, Colt Booth & Tyler Julich.
MINUTES	Councilmember Sykes moved, and Cochran seconded to approve the minutes from February 8, 2024. Motion carried.
INVOICES	Councilmember Wiford moved, and Sykes seconded to approve invoices totaling \$145,146.60. Motion carried.
HELP COMMITTEE	Frances Graves and Jeff Bohnenblust were present to discuss the HELP Committee and how they work to improve the community through loans and grants that they help obtain to promote growth in their hometowns.
SEWER REPLACEMENT	Images of the current state of the sewer lines were provided to council. Tri-Star Utilities was unable to video the sewer lines due to broken equipment but were able to grab some pictures to show some of the worsening areas. They would like to come back and use the camera to give a better look and to see every tap so when they replace lines, they can re-tap into each house accurately.
LIBRARY	Councilmember Cochran moved, and Sykes seconded to set the appointment of Debbie Gatton to the Library Board.
WATER PAYMENT PLAN	<p>Chris Drumm had a leak discovered while the utility department was reading meters and used 300,000 gallons of water during the month. Her estimated total bill for March is \$3,933.91, and by policy, the city allows a 3-month payment plan for leaks, but Ms. Drumm would like to extend that period to pay off the amount. There was a donation made to her account to help with the cost.</p> <p>Sykes asked if there were any previous payment history issues, there have been none. Wiford asked if this was a longstanding account and LeaAnn and Cochran both agreed. Cochran suggested extending the payment plan to 12 months due to the history of the account. Council agreed and Mayor Hayward would like to see a written contract to cover all bases.</p> <p>Councilmember Cochran moved and Wiford seconded to allow Chris Drumm to have a 12-month water payment plan for the water leak that she had. Motion carried.</p>
CITY ADMINISTRATOR	<p>1) KMU – Employees attended the monthly KMU Safety meeting over slip and fall protection.</p> <p>2) Insurance Renewal – Working with Agent Brannon Green and City departments to prepare for the upcoming insurance renewal.</p> <p>a) Had a meet and greet with the City’s EMC underwriters out of Wichita</p> <p>3) AMI Water Meters – Ordered AMI water meters and supplies.</p> <p>a) Working with Commercial Bank on the lease purchase paperwork.</p> <p>4) Utility Reading Software – Attended a webinar with Smart Phone Meter Reader (SPMR) over a possible solution for reading our monthly utility readings. We are planning on doing a pilot program of their software in March.</p> <p>5) Purple Wave – The Grasshopper mower is listed on Purple Wave with a sell date of March 5th, 2024.</p> <p>6) Floodplain Meeting – There will be a Labette County Floodplain Mapping update on Tuesday, February 27 at the Altamont City Park Building from 2:00 PM to 6:30 PM for anyone who has questions about the floodplain. LeaAnn contacted the Altamont residents who had proposed changes of their property in the floodplain.</p> <p>Attended a planning webinar for this meeting.</p> <p>7) Police Equipment – Tasers, Body and In-Car Cameras are expected in February, with training scheduled for March 13, 2024.</p> <p>8) Audit – The 2023 Municipal Audit is scheduled for February 26th. The requested documentation has been sent to the Auditor.</p> <p>9) USD 506 Auxiliary Gym – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.</p> <p>a) Brad Myers ordered utilities supplies on December 15, 2023.</p> <p>b) Billed USD 506 \$4,611.02 for some of the electric supplies on January 10, 2024. This bill was paid on February 13, 2024.</p> <p>c) Billed USD 506 \$4,646.26 for some of the gas supplies on February 1, 2024</p> <p>10) LMI Study – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.</p>

11) Lead and Copper - If you have not turned in your Lead and Copper Survey, please get those turned in. Contact the City Office if you need a new copy of the survey.

a) The Utility Department has started contacting residents if we have not received their survey.

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POLICE REPORT

The police department has handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warnings issued for traffic infractions by officers - (9) - 1 speed, 3 taillight, 1 Headlight, 2 no proof of Insurance, 1 Brake light, 1 Improper passing.
- Citations issued for traffic infractions by officers - (8) - 3 Speed, 3 No Insurance, 1 taillight, 1 Headlight.
- Officers conducted an investigation that led to gaining a search warrant for a residence in town that resulted in 2 adults and 1 minor being arrested for possession of Marijuana, Possession of Psilocybin Mushrooms, Possession of Cocaine and large number of paraphernalia items.
- Conducted an investigation into several vehicles being burglarized in town, after numerous interviews during the investigation, 4 juveniles from Coffeyville were charged with burglary in connection to the burglaries.
- LCHS basketball game security handled the last couple weeks.
- All officers have been busy with patrol duties and community relations, very proactive lately.
- Working on scheduling officers for upcoming continuing education training.
- We received a new Preliminary Breath test instrument for detecting the odor of Alcohol through the Click it or Ticket program.
- Were starting to receive some of the new camera equipment and will be participating in training on the new cameras soon.

UTILITY REPORT

- Put rock in alleys and spread out.
- Send in ¼ water samples to the State.
- Build and put up electric stack for new house on 5th street.
- We had our annual KDHE water audit (they come every 3 years).
- Read Meters.
- Take our bucket trucks and the digger truck to Twin Valley for annual inspection.
- Tri-Star Utilities came to inspect and camera sewer lines, their camera was broken so they could not film it.

Councilmember Wiford asked for an update on switching the concrete pad for the dumpsters and if there had been any more issues with the citizen complaints on the trash. Brad said no but they planned on doing the concrete themselves but offered to get quotes to have the concrete poured. Wiford stated that would be fine and would hate to sit on this for another year and have any more complaints come in.

LeaAnn informed council Wildcat Striping will be in town Sunday and Monday to begin re-striping downtown.

COMMUNICATIONS

Labette County Floodplain Open House – Tuesday, February 27 at the Altamont City Park Building from 2:00PM – 6:30PM.

Council decided to schedule another work session meeting before the next council meeting, March 14th at 6:00PM.

ADJOURN

Councilmember Cochran moved and Wiford seconded to adjourn. Motion Carried 7:32PM

DATE

Bridget Nash, Deputy City Clerk