

**MINUTES  
CITY OF ALTAMONT  
FEBRUARY 8, 2024**

REGULAR MEETING	<p>The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Jeremy Morford was present to lead prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Colt Booth &amp; Tyler Julich.</p>
MINUTES	<p>Councilmember Cochran moved and Wiford seconded to approve the minutes from January 25<sup>th</sup>, 2024. Motion carried.</p>
INVOICES	<p>Councilmember Wiford moved and Julich seconded to approve invoices totaling \$72,442.37. Motion carried.</p>
LABETTE COUNTY FFA	<p>Payton Merrick and Riley Bebb along with their FFA sponsor Dustin Wiley, were present for Labette County High School's FFA to request the closure of Huston between 5<sup>th</sup> and 6<sup>th</sup> on April 10, 2024, from 8AM-3PM for their annual Safety Day. The council requested that FFA reach out to Beachner Grain to let them know that trucks would need to be rerouted during that time.</p> <p>Councilmember Cochran moved and Booth seconded to allow closure of S Huston Street from 5<sup>th</sup> to 6<sup>th</sup> street on April 10<sup>th</sup> for the FFA Safety Day from 7:30AM-3PM. Motion carried.</p>
AMI WATER METERS	<p>The Council was provided with quotes from DC&amp;B for water meter &amp; AMI system quote for \$252,179.86 and meter pits and risers for \$12,300.00. Also a quote from W&amp;W Backhoe for water meter installation at \$35.00 per meter, totaling \$18,445.00 for 527 meters.</p> <p>Councilmember Julich stated he will be abstaining from any discussion or voting on the AMI water meter project, due to a conflict of interest.</p> <p>The Council was also provided with the balance of the capital improvement fund as well as financing options for the \$185,000 requested by council to be financed. Commercial Bank offered 4.75% on a 10 year term. Community National Bank offered 6.75% on a 10 year term with semi-annual payments of \$13,074.97. Great Southern Bank offered only a fixed 5 year rate of 5.46%. Labette Bank offered 5.5% on a 10 year term with estimated semi-annual payments of \$12,150.89.</p> <p>Councilmember Wiford moved, and councilmember Cochran seconded moved to accept the quote proposal from Commercial Bank for 4.75 for a term of 10 years for \$185,000 for the AMI water meter project. Motion carried. Julich abstained.</p> <p>Councilmember Cochran moved and councilmember Booth seconded to approve the quote from DC&amp;B Supply in the total amount of \$264,479.86. Motion carried. Julich abstained.</p> <p>Councilmember Cochran moved and Wiford seconded to approve the quote for \$35.00 a meter for W&amp;W Backhoe. Motion carried. Julich abstained.</p>
STRATEGIC PLANNING	<p>City Administrator Myers requested setting up a work session time with the council to discuss strategic planning. Councilmember Wiford suggested doing it on Thursday February 22<sup>nd</sup> at 6PM before the regularly scheduled council meeting. The council agreed that day and time would work.</p>
CITY ADMINISTRATOR	<p><b>1) Purple Wave</b> – Started the process to get the Grasshopper mower listed on Purple Wave. They expect the Grasshopper mower to be added to the website on February 7<sup>th</sup>, 2024, with a sell date of March 5<sup>th</sup>, 2024.</p> <p><b>2) HELP</b> – Heather Beasley and LeaAnn Myers attended the monthly HELP meeting.</p> <p><b>3) Hazard Mitigation</b> – Attended webinar for the Southeast Kansas Regional Hazard Mitigation Plan</p> <p><b>4) Downtown Parking</b> – Contacted Wildcat Striping letting him know, Council approved him striping downtown. He will keep an eye on the weather and call when it looks like it will work.</p> <p><b>5) Police Equipment</b> – Tasers, Body and In-Car Cameras are expected in February, with training scheduled for March 13, 2024.</p> <p><b>6) Forestry Grant</b> – Collected budget information for the Kansas Forestry Grant.</p> <p><b>7) Insurance Renewal</b> – Working with Agent Brannon Green and City departments to prepare for the upcoming insurance renewal.</p> <p><b>8) Audit</b> – The 2023 Municipal Audit is scheduled for February 26<sup>th</sup>. The office staff has started gathering requested information for the audit.</p> <p><b>9) Water Meter Pilot Program</b> – Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.</p> <p>a) Contacted financial institutions for financing options.</p>

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**10) USD 506 Auxiliary Gym** – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.

- a) Brad Myers ordered utility supplies on December 15, 2023.
- b) Billed USD 506 \$4,611.02 for some of the electric supplies on January 10, 2024.
- c) Billed USD 506 \$4,646.26 for some of the gas supplies on February 1, 2024.

**11) LMI Study** – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.

**12) Lead and Copper** – If you have not turned in your Lead and Copper survey, please get those turned in. Contact the City Office if you need a new copy of the survey.

- a) The Utility Department has started contacting residents if we have not received their survey.

**POLICE REPORT**

The Police Department had handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warning issued for traffic infractions by officers – (7) – 3 speed, 1 taillight, 3 headlight
- Citations issued for traffic infractions by officers – (9) – 2 speed, 3 no insurance, 1 illegal tag display, 1 taillight, 1 no driver's license, 1 driving while suspended license
- 1 minor accident assist with Sheriff's Department at 13,000 and Ness Rd
- Several medical calls and lift assists with EMS and Fire Department
- LCHS basketball game security handled the last couple weeks

All officers have been busy with patrol duties and community relations, very proactive lately. Working on scheduling officers for upcoming continuing education training.

**UTILITY REPORT**

- Take down Christmas lights
- Went to Mound Valley and helped with sewer line plug
- Checked electric at residents on South Huston, found loose connections in their breaker box.
- Changed out electric fuse and cut out holder on 9<sup>th</sup> and Washington
- Replaced gas line
- Brad went to Oswego and had a meeting with Brandy Scott 911 director on our gas plan
- Build a new electric stack for 208 Centennial Dr, meter lug bolt stripped out
- Pushed up burn dump
- Still working on lead and copper reports
- Nate and JB are signed up for pool training in April
- Touch up paint on Gas Regulator Stations and starting on residential house meters
- Unplugged sewer main in alley between 6<sup>th</sup> and 7<sup>th</sup> from Wabash to High School

Councilmember Cochran moved and Booth seconded to allow Tri Star to replace the sewer main between 6<sup>th</sup> and 7<sup>th</sup> from Wabash to High School at \$110 per linear foot. Motion carried.

**COMMUNICATIONS**

- The City Offices will be closed Monday February 19<sup>th</sup> in observance of President's Day.
- Youth Soccer sign-ups are due in the City Office by February 21<sup>st</sup>.

**ADJOURN**

Councilmember Cochran moved and Julich seconded to adjourn. Motion Carried 7:28PM

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DATE

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Heather Beasley, City Clerk