

**MINUTES  
CITY OF ALTAMONT  
JANUARY 25, 2024**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Greg Garrett was present to lead the prayer. Councilmembers present: Ben Cochran, Kyle Wiford, Colt Booth, Lyle Sykes & Tyler Julich.
MINUTES	Councilmember Cochran moved and Wiford seconded to approve the minutes from January 11 <sup>th</sup> , 2024. Motion carried.
INVOICES	Councilmember Sykes moved and Wiford seconded to pay invoices totaling \$56,252.09. Motion carried.
INNOVATIVE UTILITY	Bruce Beaver & Chris Gillis were present to discuss the AMI Water Meter company change from SET Flow to Innovative Utility Solutions. Bruce said that SET Flow chose to wind down and file bankruptcy because they were pulling out of the US, as they were an Australian Company. Fenix USA purchased the assets from SET and kept their customers and business flowing. Councilmember Cochran asked how long the timeframe would be from purchasing to installation. The lead time on those according to Bruce is 6-8 weeks. Superintendent Brad Myers & City Administrator LeaAnn Myers stated that there hadn't been any disruptions in business or service from SET switching to FENIXusa.
AMI WATER METERS	<p>DC&amp;B Supply quoted the water meter and AMI System for \$252,179.86 and the meter pits and risers at \$12,300.00. W&amp;W Backhoe quoted the water meter installation at \$35.00 per meter totaling \$18,445.00 for 527 meters.</p> <p>The council was provided with the Capital Improvement Fund Status report showing the available funds of \$495,131.13 that could be used to pay for the project or getting a lease purchase through Labette Bank.</p> <p>Councilmember Sykes asked about the cost of shipping, Superintendent Brad Myers said the company quoted him approximately 2-3 thousand dollars if they are all shipped at one time.</p> <p>Councilmember Wiford moved, and Sykes seconded to give LeaAnn permission now to go ahead and look at all financing options. Motion carried.</p> <p>City Administrator LeaAnn Myers requested the total amount they wanted to finance, and they decided \$185,000.</p>
DOWNTOWN PARKING	<p>The downtown street project to resurface and stripe cost \$15,785.00 in 2021. All American Paving did the seal and crack filling for \$13,820.00 and Wildcat Striping did the striping for \$2,055.00.</p> <p>The council was provided with quotes for the 2024 project in their packets and are as follows. Springfield Striping and Sealing had a total quote of \$23,985.03, this includes sealcoating for \$14,720.03, crack sealing for \$6,118.20 and striping for \$3,146.80. Wildcat Striping had a total quote of \$1,876.00 which would be striping only. All American Paving had a total quote of \$14,400.00 that included seal and crack filling. Road Safe Traffic Systems had a total quote of \$9,976.40 which would be striping only.</p> <p>Utility Superintendent Brad Myers thought the best option at this time was to stripe parking spots this year and revisit filling cracks and sealing in a couple years. Councilmember Wiford felt that it was also the best option and to set the money back and continue saving to look at it down the road.</p> <p>Councilmember Wiford moved, and Booth seconded to accept the quote from Wildcat Striping in the amount of \$1,876.00 for the downtown striping project.</p>
LMI Survey	The City Office has started making phone calls to collect any LMI Surveys that haven't already been turned in. City Clerk Heather Beasley said that they will continue collecting those by phone and may need to go door to door to ensure the city is ready to apply for CDBG this year.
COUNCIL CPR TRAINING	Mayor Hayward wanted to offer his time to put on a CPR class for council if they were interested in becoming CPR certified.
EMERGENCY LIAISON	Superintendent Brad Myers included the Emergency Liaison Program in council packets to educate and refresh the council as well as city employees. Brad Myers hit on the main points of the program and allowed each of them time to go over and read them as well.

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**CITY ADMINISTRATOR**

- 1) Downtown Parking** – Received quotes for updating downtown parking.
- 2) Police Equipment** – Tasers, body and in-car cameras are expected in February.
- 3) Strategic Planning** – Working with Department Heads to finalize strategic planning for Council.
- 4) Housing** – Attended housing meeting with Commissioner Weidert, City of Edna and City of Mound Valley.
- 5) KMEA** – Attended KMEA/KMGA webinar over the cold weather event.
- 6) Grants** – LeaAnn Myers and Heather Beasley attended the Community Development Block Grant Road Show.
- 7) Year End** – Working on year-end
  - a) Processed and mailed 1099's
  - b) Filed W2's, KW3 and 1099's to the State
  - c) Filed 1099's to IRS
  - d) Completed the 2023 KMIT Work Comp Audit
- 8) Audit** – The 2023 Municipal Audit is scheduled for February 26<sup>th</sup>. The Office staff has started gathering requested information for the audit.
- 9) Water Meter Pilot Program** – Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.
  - a) Smart Earth Technologies, the AMI portion of this project, filed for bankruptcy
- 10) USD 506 Auxiliary Gym** – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.
  - a) Brad Myers ordered utilities supplies on December 15, 2023.
- 11) LMI Study** – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.
  - a) Heather has started making phone calls to complete this.
  - b) If Council is willing to help go door to door, please let us know.
- 12) Lead and Copper** – If you have not turned in your Lead and Copper survey, please get those turned in. Contact the City Office if you need a new copy of the survey.
  - a) The Utility Department has started contacting residents if we have not received their survey.

**POLICE REPORT**

The Police Department had handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

- Warning issued for traffic infractions by officers – 6 - 4 speed, 1 tail light and 1 headlight
- Citations issued for traffic infractions by officers – 11 - 10 speed, 1 no insurance
- 1 Accident Report
- Handled a couple citizen complaints pertaining to animals
- Investigated a missing 16 year old juvenile female, who later returned home safe
- Ordered new camera equipment
- All officers have been very active with patrol duties and community relations, very proactive lately.
- Working on scheduling officers for upcoming education training

**UTILITY REPORT**

- Read meters
- Working on updating gas emergency plan (names and phone numbers) will have it at next council meeting
- Put rock at trash truck area, at water leak on Gartner where it had settled
- Many gas and water meters frozen this past weekend
- Work on both trash trucks, 1 fuel gelled the other airlines froze up
- Replace 3 water valves
- Unplug sewer main on 1<sup>st</sup> between Wells and Wabash, full of roots
- Turn off water at detail shop, they had a leak
- Help Evergy with electric outage
- Unthaw water pressure line at tower, so Big Hill can tell our pressure
- Put insulation in water meter pits that had frozen in the past

Brad wanted to bring winter lake camping to Councils attention regarding water freezing and hydrants breaking and needing replaced. The amount of overtime and the cost of the hydrants isn't worth having a few campers at the lake, as it is costing the city more money.

**FIRE REPORT**

Mayor Hayward has applied for two grants so far, one for the city, one for the township, and is working on a third. There is also a fourth that he is looking at possibly applying for.

**COMMUNICATIONS**

- Please turn in your low-to-moderate income survey to the City Office
- Please turn in your lead and copper survey to the City Office
- The Low-Income Energy Assistance Program (LIEAP) is now open. Stop by the City Office if you need help filling out your application.

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ADJOURN

Councilmember Wiford moved and Sykes seconded to adjourn. Motion Carried 8:19PM

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DATE

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Heather Beasley, City Clerk