

**MINUTES  
CITY OF ALTAMONT  
JANUARY 11, 2024**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Rusty Husted was present to lead prayer. Councilmembers present: Kyle Wiford, Colt Booth, Lyle Sykes & Tyler Julich.
MINUTES	Councilmember Sykes moved and Booth seconded to approve the minutes from December 28 <sup>th</sup> 2023. Motion carried.
INVOICES	Councilmember Sykes moved and Wiford seconded to pay invoices totaling \$144,464.97. Motion carried.
RESOLUTION #654	<p>A resolution whereas there are no revenue bond ordinances or other ordinances or resolutions of said municipality which require financial statements and financial reports to be prepared in conformity with said act for the year ended December 2023.</p> <p>Councilmember Sykes moved and Wiford seconded to approve resolution 298 the GAAP Waiver. Motion carried.</p>
DOWNTOWN PARKING	<p>The Council was provided with quotes for the striping and sealing of Huston in their packets. Springfield Striping &amp; Sealing in the amount of \$23,985.03 which included \$14,720.03 for sealcoating, \$6,118.20 for crack sealing and \$3,146.80 for crosswalks restriping adjacent to Huston Street on side streets included. Wildcat Striping in the amount of \$1,876 for Huston Striping, parking lanes, handicap areas, center lines, Huston Street crossing &amp; mileage.</p> <p>Council would like to table the discussion for a few meetings and try to reach out to Road Safe Traffic Systems in Tulsa again as well as All American Paving for a couple more quotes.</p> <p>Councilmember Cochran in at 7:09PM</p>
CITY ADMINISTRATOR	<ol style="list-style-type: none"><li><b>1) Downtown Parking</b> – Received quotes for updating downtown parking.</li><li><b>2) Police Equipment</b> – Ordered Police Equipment. It is expected in February 2024.</li><li><b>3) Strategic Planning</b> – Working with Department Heads to finalize strategic planning for Council.</li><li><b>4) Housing</b> – Reached out to Commissioner Terry Weidert to set up a meeting with Altamont and a few of the other cities regarding housing.</li><li><b>5) Year End</b> – Working on year-end<ol style="list-style-type: none"><li>a) Updated Employee benefits and withholdings</li><li>b) Updated Payroll Tax Tables for 2024</li><li>c) Processed Employee W-2's</li><li>d) Closed the 2023 Budget Year and rolled over to 2024</li></ol></li><li><b>6) Audit</b> – The 2023 Audit is scheduled for February 26<sup>th</sup>. The Office staff has started gathering requested information for the audit.</li><li><b>7) SAM</b> – Renewed the annual System Award Management registration.</li><li><b>8) Lawnmower</b> – The new grasshopper mower and deck have arrived.</li><li><b>9) Council Training</b> – Signed Councilmembers up for requested training through the Kansas League of Municipalities.</li><li><b>10) Water Meter Pilot Program</b> – Eight water meters and AMI endpoints were installed throughout town on October 10, 2023, to start the water meter pilot program.<ol style="list-style-type: none"><li>a) Smart Earth Technologies, the AMI portion of this project, filed for bankruptcy. LeaAnn will be having a meeting with those involved to see what our options are moving forward.</li></ol></li><li><b>11) USD 506 Auxiliary Gym</b> – USD 506 sent an email agreeing to pay for “all the cost as listed on the attached document totaling \$50,414.76” on December 11, 2023.<ol style="list-style-type: none"><li>a) Brad Myers ordered utility supplies on December 15, 2023.</li></ol></li><li><b>12) LMI Study</b> – Heather is working with SEK Regional Planning on the Low to Moderate Income Study.</li><li><b>13) Lead and Copper</b> – If you have not turned in your Lead and Copper survey, please get those turned in. Contact the City Office if you need a new copy of the survey.<ol style="list-style-type: none"><li>a) The Utility Department has started contacting residents if we have not received their survey.</li></ol></li></ol>
FIRE REPORT	Fire Chief Bryson Shafer was in attendance to give a report on the 2023 year. The Fire Department was slower this year than in 2022 but still ran a little over 170 calls which does not include any meetings, training, or other PR events. The Fire Department is looking to update their air packs, the current air packs were put into use in 2007. Major calls were down for the year, but still fairly busy and fairly active. He said they are always looking for new motivated members to come help and join the Fire Department.

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- POLICE REPORT            The Police Department had handled numerous calls during this period from animal control, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.
- Warning issued for traffic infractions by officers – 4
  - Citations issued for traffic infractions by officers – 15
  - KBI Adult Reports – 1 Fraud
  - 1 Accident Report
  - Finished up 2023 end of the year reports
- All officers have been very active with patrol duties and enforcement.
- UTILITY REPORT            - CDL Electric has started on the softball field and has about half the lights done.
- The new Grasshopper is in and the old one is cleaned up and ready to be listed on Purple Wave.
  - The emergency water plan has been updated and the gas plan is being worked on.
  - Updating emergency gas plan and will have it at the next meeting.
  - Read meters
  - Replaced 2 gas meters and 3 regulators at residents on North Ness Rd, there were pressure issues.
  - Change out 3 gas dials and 1 electric meter during meter reading.
  - Gas meter got hit at 804 4<sup>th</sup>.
  - Electric meter and stack shorted out and burnt on 902 E 3<sup>rd</sup>, built new stack and put up.
  - Hauled rock to stock pile.
  - Help with concrete at pocket park.
  - 7 One Calls
- COMMUNICATIONS            - The City Office will be closed Monday, January 15, 2024, in observance of Martin Luther King Day.
- If you haven't already, please turn in your Low to Moderate Income Survey to the City Office. This survey allows the City of Altamont and USD 506 to apply for grants for our community.
- ADJOURN                      Councilmember Cochran moved and Sykes seconded to adjourn. Motion Carried 7:21PM

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DATE

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Heather Beasley, City Clerk