

CITY OF ALTAMONT

407 S HUSTON ▪ P.O. BOX 305 ▪ ALTAMONT, KS 67330
PHONE (620) 784-5612 ▪ FAX (620) 784-5882 ▪ WEBSITE: ALTAMONTKS.COM

ALTAMONT CITY COUNCIL

Mayor Richard Hayward
Councilmembers: Ben Cochran, Raymond Coffey,
Cameron Johnston, Lyle Sykes and Kyle Wiford

March 10, 2022

7:00 PM Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of February 24, 2022

INVOICES - \$45,895.65

PUBLIC COMMENT & GUESTS

- A. Chad Weinand, GLMV Architecture - McMillen Park Master Plan
- B. Kip Hart, McLiney and Company - Municipal Advisors

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

A.

OLD BUSINESS

- A. American Rescue Funds - The City will receive \$77,754.37 in July 2022
 - a. Sewer Improvements
 - b. Hire an engineer

NEW BUSINESS

- A. AC Mitigation for Gas
 - a. KCC requirement to minimize stray currents
- B. Baling Bids for 20 acres
- C. Bids for repair of Utility building behind 501 S Huston
 - a. Cook's Services Quote
 - i. Roof - \$9300
 - ii. Walls (insulated) - \$12,400
 - iii. Vinyl Doors - \$11,289
 - iv. Steel Doors - \$12,150
 - b. SEK Garage Doors Quote
 - i. Vinyl Doors - \$16,150
 - ii. Steel Doors - \$18,085
 - c. Volmer Construction Quote
 - i. Wall & Roof (with no insulation) - \$19,750



TABLED & PENDING BUSINESS

- A. Old Fire Department Building Demolition
- B. War Veteran Memorial
- C. Electric Rate Increase
- D. Sewer Rate Increase

DEPARTMENT REPORTS

- A. City Administrator
 - a. Governing Body Institute

EXECUTIVE SESSION MOTION

COMMUNICATIONS:

- The Low Energy Assistance Program (LIEAP) is accepting applications through March 31, 2022. Please contact the City Office if you need assistance with the application.
- If you are interested in signing up for level payment, please contact the City Office at 620-784-5612.
- Altamont Pet Clinic, Thursday, March 31st from 3 - 5 p.m. in the Altamont Recycling Center at 409 S Huston. All cats and dogs in the City are required to be up to date on rabies vaccination and registered annually with the City in accordance with Ordinance #625.

ADJOURNMENT

**MINUTES
CITY OF ALTAMONT
February 24, 2022**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Kyle Wiford, Lyle Sykes and Cameron Johnston
MINUTES	Councilmember Cochran moved and Wiford seconded to approve the minutes for February 10, 2022. Motion carried.
INVOICES	Councilmember Cochran moved and Wiford seconded to pay the invoices in the amount of 123,485.45. Motion carried.
COUNCIL RETREAT	Council Retreat is rescheduled for Thursday March 3rd at the City Park Building starting at 6PM
LEADERSHIP LABETTE	Council was provided with a letter from Shannon Noble with Leadership Labette, requesting to purchase and plant trees in the community.
ALTAMONT POLICE	The Council was provided the newspaper article from the Parsons Sun, on Officer Davis uncovering THC products and arresting 2 juveniles.
WIFORD RECEIVES AWARD	The Council was provided the newspaper article from the Parsons Sun, about Councilmember Wiford receiving the Office of the Year Award.
ARPA FUNDS	Wanting to get the ball rolling on ARPA funds and what that money will be used for when that disbursement comes this summer.
CITY ADMINISTRATOR	<ol style="list-style-type: none">1. Payment Plans – Continuing to review payment plan balances2. Annual Reports – the City Office is working on annual reports<ol style="list-style-type: none">a. Bridget has completed two annual water reports and has started working on gas.b. I completed the annual KMIT work comp wage audit.3. Audit – Preparing for the 2021 City audit which is scheduled for March 29, 20224. Council Retreat – Rescheduled the City Council Retreat for Thursday, March 3 to be held at the Altamont City Park Building starting at 6PM5. McMillen Park Master Plan – Chad Weinand with GLMV Architecture is planning on attending the March 10, 2022 Council Meeting to go over the concept.6. City Office – The City Office is now open to the public7. Utility Schedule – The Utility Department is now back to full staff8. Fireworks – Finalizing the purchase of fireworks for the City’s Firework Display on July 3rd9. Fireworks Distributor License – Received our 2022 Fireworks Distributor Display Fireworks license from the Kansas State Fire Marshal.10. Accounts Payable and Payroll – Continuing to cross-train Heather on Accounts Payable and Payroll11. Stanfield Roofing – Renewed the Rooftop Maintenance Agreement with Stanfield Roofing for the bi-annual inspection of the Police Department Roof for warranty purposes12. Court – Heather and I have been reviewing the court account for accuracy13. Fire and Trash Truck – Filed for tax exemption status on the new Fire and Trash Truck14. Insurance Renewal – Met with Brannon Green from Insurance Benefit Group to review our current insurance policy for renewal.
ADJOURN	Councilmember Cochran moved and Sykes seconded to adjourn. Motion carried. 7:07PM

DATE

Heather Beasley, City Clerk

AP Check Register (APLT43)

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
Bank No:	1	Account: 006572				
		35432	3/10/2022	80346	Aaliyah Groover	\$40.00
		35433	3/10/2022	885	ADVANCE INSURANCE COMPANY	\$70.20
		35434	3/10/2022	150	Altamont Builders Supply	\$245.66
		35435	3/10/2022	422	Altamont Disc Golf	\$100.00
		35436	3/10/2022	80344	Assessment Strategies, LLC	\$215.00
		35437	3/10/2022	79645	Cindy Traxson	\$195.17
		35438	3/10/2022	60	CITY OF ALTAMONT	\$3,989.06
		35439	3/10/2022	40	City of Altamont Petty cash	\$70.02
		35440	3/10/2022	404	Corner Store	\$675.63
		35441	3/10/2022	80064	Ditch Witch Financial Services	\$927.72
		35442	3/10/2022	464	Don Osenbaugh	\$271.96
		35443	3/10/2022	1000	EVERGY	\$818.28
		35444	3/10/2022	80229	GFL Environmental	\$2,435.31
		35445	3/10/2022	740	HUGO'S INDUSTRIAL SUPPLY	\$596.36
		35446	3/10/2022	831	J&M Displays Inc.	\$9,600.00
		35447	3/10/2022	880	KANSAS ONE CALL SYSTEM INC	\$6.00
		35448	3/10/2022	79570	KDHE Bureau of Water	\$20.00
		35449	3/10/2022	79706	Koons Gas Measurement	\$6,848.01
		35450	3/10/2022	79944	Kustom Signals, Inc.	\$429.00
		35451	3/10/2022	100	Labette Avenue	\$25.00
		35452	3/10/2022	1057	LABETTE COUNTY PUBLIC	\$1,970.71
		35453	3/10/2022	980	LEAGUE OF KANSAS	\$100.00
		35454	3/10/2022	1251	MasterCard 0547	\$357.84

AP Check Register (APLT43)

City of Altamont

Check No	Check Date	Vendor No	Vendor Name	Check Amount
35455	3/10/2022	1245	MCCARTY'S	\$64.34
35456	3/10/2022	80347	Missy Hodges	\$40.00
35457	3/10/2022	1439	NAPA	\$146.54
35458	3/10/2022	1442	National Integrated Pest Mgt.	\$100.00
35459	3/10/2022	1550	O'REILLY AUTOMOTIVE INC	\$233.47
35460	3/10/2022	1660	POSTMASTER	\$464.00
35461	3/10/2022	1680	PUBLIC WHOLESALE WATER SUPPLY	\$11,250.00
35462	3/10/2022	439	Ryan Dickerson	\$40.00
35463	3/10/2022	80227	Saye Heat & Air	\$175.00
35464	3/10/2022	80342	Stice Industries LLC	\$300.39
35465	3/10/2022	2123	Sue-Bee Nash Fasteners & Parts	\$125.46
35466	3/10/2022	80195	Thomas Implement, Inc	\$23.84
35467	3/10/2022	80318	Visa 7984	\$18.56
35468	3/10/2022	1250	VISA 3470	\$135.91
35469	3/10/2022	2447	VISA 5749	\$307.03
35470	3/10/2022	79532	VISA 6275	\$2,249.45
35471	3/10/2022	80272	Visa 7646	\$8.41
35472	3/10/2022	79945	Vision Service Plan (CT)	\$166.32
35473	3/10/2022	80345	Zach Townsend	\$40.00
Bank Account Totals:				\$45,895.65
Total Of Checks:				\$45,895.65

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
40	City of Altamont Petty cash				
	03082022		Park (D Spencer) Refund	Park Building Deposit Refunds	\$40.00
	03082022		Lake (A. Holmes) Refund	Contractual	\$30.00
	03082022		Insurance (M. Shields) Refund	Contractual	\$0.02
Subtotal for Vendor 40 - City of Altamont Petty cash :					\$70.02
60	CITY OF ALTAMONT				
	03012022		utility bills	Contractual	\$507.14
	03012022		utility bills	Contractual	\$407.29
	03012022		utility bills	Contractual	\$546.98
	03012022		utility bills	Contractual	\$497.11
	03012022		utility bills	Contractual	\$146.09
	03012022		utility bills	Contractual	\$307.42
	03012022		utility bills	Contractual	\$430.55
	03012022		utility bills	Contractual	\$343.93
	03012022		utility bills	Contractual	\$477.77
	03012022		utility bills	Contractual	\$324.78
Subtotal for Vendor 60 - CITY OF ALTAMONT :					\$3,989.06
100	Labette Avenue				
	022282022		FFA ad	Contractual	\$25.00
Subtotal for Vendor 100 - Labette Avenue :					\$25.00
150	Altamont Builders Supply				
	Jan - Feb 2022		coupling, cylinder, door knob, bolts, elbow, led bulb	Commodities	\$85.17
	Jan - Feb 2022		coupling, cylinder, door knob, bolts, elbow, led bulb	Commodities	\$79.98
	Jan - Feb 2022		coupling, cylinder, door knob, bolts, elbow, led bulb	Commodities	\$64.52
	Jan - Feb 2022		door knob	Commodities	\$15.99
Subtotal for Vendor 150 - Altamont Builders Supply :					\$245.66
404	Corner Store				
	03012022		Council Retreat expenses	Commodities	\$47.21

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
404	Corner Store			
03012022		fuel	Commodities	\$534.00
03012022		Council Retreat expenses	Commodities	\$47.21
03012022		Council Retreat expenses	Commodities	\$47.21
Subtotal for Vendor 404 - Corner Store :				\$675.63
422	Altamont Disc Golf			
2022		Idle Hour Open Donation	Contractual	\$100.00
Subtotal for Vendor 422 - Altamont Disc Golf :				\$100.00
439	Ryan Dickerson			
03072022		Park Refund from 1/8/2022	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 439 - Ryan Dickerson :				\$40.00
464	Don Osenbaugh			
2022-3		Council Retreat Expenses	Contractual	\$271.96
Subtotal for Vendor 464 - Don Osenbaugh :				\$271.96
740	HUGO'S INDUSTRIAL SUPPLY			
02282022		chair mat	Commodities	\$161.94
02282022		squeegee, file cabinets	Commodities	\$434.42
Subtotal for Vendor 740 - HUGO'S INDUSTRIAL SUPPLY				\$596.36
831	J&M Displays Inc.			
02282022		Fireworks and Liability Insurance	Fireworks	\$9,600.00
Subtotal for Vendor 831 - J&M Displays Inc. :				\$9,600.00
880	KANSAS ONE CALL SYSTEM INC			
2020132		one call locates	Contractual	\$6.00
Subtotal for Vendor 880 - KANSAS ONE CALL SYSTEM I				\$6.00
885	ADVANCE INSURANCE COMPANY			
04012022		life insurance	Contractual	\$70.20

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
885	ADVANCE INSURANCE COMPANY				
Subtotal for Vendor 885 - ADVANCE INSURANCE COMP					\$70.20
980	LEAGUE OF KANSAS				
	3336		Police Officer Ad	Contractual	\$100.00
Subtotal for Vendor 980 - LEAGUE OF KANSAS :					\$100.00
1000	EVERGY				
	Feb 2022		electricity	Contractual	\$21.42
	Feb 2022		electricity	Contractual	\$687.37
	Feb 2022		electricity	Contractual	\$109.49
Subtotal for Vendor 1000 - EVERGY :					\$818.28
1057	LABETTE COUNTY PUBLIC				
	03032022		Fuel	Commodities	\$160.03
	03032022		Fuel	Vehicle	\$1,064.81
	03032022		Fuel	Commodities	\$105.78
	03032022		Fuel	Commodities	\$160.02
	03032022		Fuel	Commodities	\$160.02
	03032022		Fuel	Commodities	\$160.02
	03032022		Fuel	Commodities	\$160.03
Subtotal for Vendor 1057 - LABETTE COUNTY PUBLIC :					\$1,970.71
1245	MCCARTY'S				
	02252022		printer setup, ink	Contractual	\$62.50
	02252022		printer setup, ink	Commodities	\$1.84
Subtotal for Vendor 1245 - MCCARTY'S :					\$64.34
1250	VISA 3470				
	02152022		fuel, ice melt, fire chief expense	Vehicle	\$80.24
	02152022		fuel, ice melt, fire chief expense	Commodities	\$55.67
Subtotal for Vendor 1250 - VISA 3470 :					\$135.91

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
1251	MasterCard 0547				
	2152022		Work Jeans - B. Myers & Barnett	Commodities	\$71.57
	2152022		Work Jeans - B. Myers & Barnett	Commodities	\$71.57
	2152022		Work Jeans - B. Myers & Barnett	Commodities	\$71.56
	2152022		Work Jeans - B. Myers & Barnett	Commodities	\$71.57
	2152022		Work Jeans - B. Myers & Barnett	Commodities	\$71.57
Subtotal for Vendor 1251 - MasterCard 0547 :					\$357.84
1439	NAPA				
	02282022		blower motor, power module, filter, oil, lights	Commodities	\$36.63
	02282022		blower motor, power module, filter, oil, lights	Commodities	\$36.64
	02282022		blower motor, power module, filter, oil, lights	Commodities	\$36.63
	02282022		blower motor, power module, filter, oil, lights	Commodities	\$36.64
Subtotal for Vendor 1439 - NAPA :					\$146.54
1442	National Integrated Pest Mgt.				
	53972		pest control	Contractual	\$25.00
	53972		pest control	Contractual	\$25.00
	53972		pest control	Contractual	\$25.00
	53972		pest control	Contractual	\$25.00
Subtotal for Vendor 1442 - National Integrated Pest Mgt.					\$100.00
1550	O'REILLY AUTOMOTIVE INC				
	137324762		Resistor, Step bar	Commodities	\$46.70
	137324762		Resistor, Step bar	Commodities	\$46.70
	137324762		Resistor, Step bar	Commodities	\$46.69
	137324762		Resistor, Step bar	Commodities	\$46.69
	137324762		Resistor, Step bar	Commodities	\$46.69
Subtotal for Vendor 1550 - O'REILLY AUTOMOTIVE INC					\$233.47
1660	POSTMASTER				
	03082022		Postage	Contractual	\$92.80

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
1660	POSTMASTER				
	03082022		Postage	Contractual	\$92.80
	03082022		Postage	Contractual	\$92.80
	03082022		Postage	Contractual	\$92.80
	03082022		Postage	Contractual	\$92.80
Subtotal for Vendor 1660 - POSTMASTER :					\$464.00
1680	PUBLIC WHOLESALE WATER SUPPLY				
	02232022		water	Utility Costs	\$11,250.00
Subtotal for Vendor 1680 - PUBLIC WHOLESALE WATE					\$11,250.00
2123	Sue-Bee Nash Fasteners & Parts				
	43977575 - 6		washers and nuts	Commodities	\$25.09
	43977575 - 6		washers and nuts	Commodities	\$25.09
	43977575 - 6		washers and nuts	Commodities	\$25.09
	43977575 - 6		washers and nuts	Commodities	\$25.09
	43977575 - 6		washers and nuts	Commodities	\$25.10
Subtotal for Vendor 2123 - Sue-Bee Nash Fasteners & P					\$125.46
2447	VISA 5749				
	2152022		gun holster, police assessments, storage containers, training expense, office supplies	Commodities	\$232.36
	2152022		gun holster, police assessments, storage containers, training expense, office supplies	Equipment	\$67.70
	2152022		gun holster, police assessments, storage containers, training expense, office supplies	Training/ Conference/ Dues	\$6.97
Subtotal for Vendor 2447 - VISA 5749 :					\$307.03
79532	VISA 6275				
	02152022		pressure washer	Commodities	\$121.33
	02152022		compactor	Commodities	\$699.99
	02152022		pressure washer	Commodities	\$121.33
	02152022		pressure washer	Commodities	\$121.33

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79532 VISA 6275				
02152022		pressure washer, pipe wrench	Commodities	\$499.14
02152022		pressure washer	Commodities	\$100.00
02152022		pressure washer	Commodities	\$100.00
02152022		court printer	Commodities	\$364.99
02152022		pressure washer	Commodities	\$121.34
Subtotal for Vendor 79532 - VISA 6275 :				\$2,249.45
79570 KDHE Bureau of Water				
02212022		Waterwater permit renewal - Barnett	Contractual	\$20.00
Subtotal for Vendor 79570 - KDHE Bureau of Water :				\$20.00
79645 Cindy Traxson				
01102022		Level Payment Refund	Contractual	\$195.17
Subtotal for Vendor 79645 - Cindy Traxson :				\$195.17
79706 Koons Gas Measurement				
47575		20 RAD BARS	Commodities	\$207.79
47718		gas meters, regulators, regulators, risers	Commodities	\$6,640.22
Subtotal for Vendor 79706 - Koons Gas Measurement :				\$6,848.01
79944 Kustom Signals, Inc.				
591648		Radio Repair	Contractual	\$429.00
Subtotal for Vendor 79944 - Kustom Signals, Inc. :				\$429.00
79945 Vision Service Plan (CT)				
March 2022		vision insurance	Contractual	\$14.79
March 2022		vision insurance	Contractual	\$50.05
March 2022		vision insurance	Contractual	\$14.79
March 2022		vision insurance	Contractual	\$14.83
March 2022		vision insurance	Contractual	\$14.79
March 2022		vision insurance	Contractual	\$14.79
March 2022		vision insurance	Contractual	\$31.71

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
79945 Vision Service Plan (CT)				
March 2022		vision insurance	Contractual	\$10.57
Subtotal for Vendor 79945 - Vision Service Plan (CT) :				\$166.32
80064 Ditch Witch Financial Services				
2546556		Ditch Witch Lease Payment	Contractual	\$927.72
Subtotal for Vendor 80064 - Ditch Witch Financial Servic				\$927.72
80195 Thomas Implement, Inc				
020177A		Water Sample freight	Contractual	\$23.84
Subtotal for Vendor 80195 - Thomas Implement, Inc :				\$23.84
80227 Saye Heat & Air				
951107		Fire Department Repair	Contractual	\$175.00
Subtotal for Vendor 80227 - Saye Heat & Air :				\$175.00
80229 GFL Environmental				
2322		transfer station fees	Utility Costs	\$2,435.31
Subtotal for Vendor 80229 - GFL Environmental :				\$2,435.31
80272 Visa 7646				
02152022		Epipen Trainer	Commodities	\$8.41
Subtotal for Vendor 80272 - Visa 7646 :				\$8.41
80318 Visa 7984				
02152022		card file	Commodities	\$18.56
Subtotal for Vendor 80318 - Visa 7984 :				\$18.56
80342 Stice Industries LLC				
3/8/2022		Meter Deposit Interest Refund	Contractual	\$0.39
3/8/2022		Meter Deposit Refund	Contractual	\$60.00
3/8/2022		Meter Deposit Refund	Contractual	\$120.00
3/8/2022		Meter Deposit Refund	Contractual	\$120.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
80342	Stice Industries LLC			
Subtotal for Vendor 80342 - Stice Industries LLC :				\$300.39
80344	Assessment Strategies, LLC			
03012022		Police Personnel Testing	Contractual	\$215.00
Subtotal for Vendor 80344 - Assessment Strategies, LLC				\$215.00
80345	Zach Townsend			
03022022		Park Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80345 - Zach Townsend :				\$40.00
80346	Aaliyah Groover			
02282022		Park Deposit Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80346 - Aaliyah Groover :				\$40.00
80347	Missy Hodges			
03072022		Park Refund	Park Building Deposit Refunds	\$40.00
Subtotal for Vendor 80347 - Missy Hodges :				\$40.00

Approved Invoices by Vendor- Summary

City of Altamont

Vendor	PO	Description	Account Description	Invoice Amt
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Grand Total: \$45,895.65

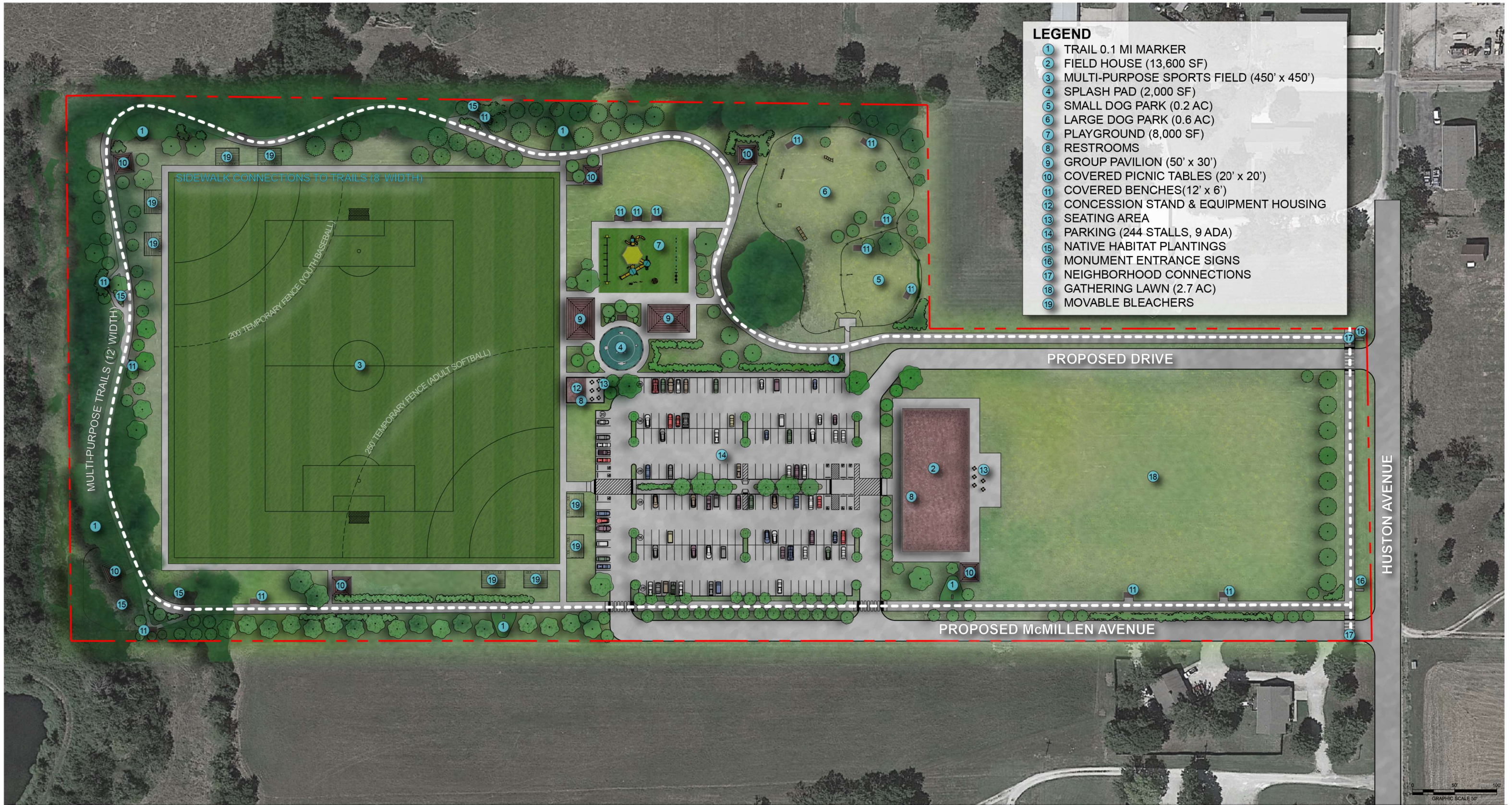
Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
01 General Fund		
01 General Government	\$860.30	
02 Gen Police	\$2,859.31	
03 General Court	\$364.99	
04 General Fire	\$782.45	
05 General Park	\$10,232.42	
11 Municipal Pool	\$100.00	
	\$15,199.47	
03 Municipal Equipment Reser		
00 NonDepartmental	\$927.72	
	\$927.72	
07 Special Highway Fund		
00 NonDepartmental	\$805.77	
	\$805.77	
09 Lake Fund		
00 NonDepartmental	\$863.46	
	\$863.46	
50 Water Utility Fund		
00 NonDepartmental	\$12,899.46	
	\$12,899.46	
51 Electric Utility Fund		

Approved Invoices by Vendor- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	00	NonDepartmental	\$1,668.65	
			\$1,668.65	
	52	Gas Utility Fund		
	00	NonDepartmental	\$8,191.08	
			\$8,191.08	
	53	Sewer Utility Fund		
	00	NonDepartmental	\$1,185.46	
			\$1,185.46	
	54	Sanitation Utility Fund		
	00	NonDepartmental	\$3,908.95	
			\$3,908.95	
	59	Unapplied Credit		
	00	NonDepartmental	\$195.56	
			\$195.56	
	82	Insurance Reserve Fund		
	00	NonDepartmental	\$50.07	
			\$50.07	
		Grand Total:	\$45,895.65	



- LEGEND**
- 1 TRAIL 0.1 MI MARKER
 - 2 FIELD HOUSE (13,600 SF)
 - 3 MULTI-PURPOSE SPORTS FIELD (450' x 450')
 - 4 SPLASH PAD (2,000 SF)
 - 5 SMALL DOG PARK (0.2 AC)
 - 6 LARGE DOG PARK (0.6 AC)
 - 7 PLAYGROUND (8,000 SF)
 - 8 RESTROOMS
 - 9 GROUP PAVILION (50' x 30')
 - 10 COVERED PICNIC TABLES (20' x 20')
 - 11 COVERED BENCHES (12' x 6')
 - 12 CONCESSION STAND & EQUIPMENT HOUSING
 - 13 SEATING AREA
 - 14 PARKING (244 STALLS, 9 ADA)
 - 15 NATIVE HABITAT PLANTINGS
 - 16 MONUMENT ENTRANCE SIGNS
 - 17 NEIGHBORHOOD CONNECTIONS
 - 18 GATHERING LAWN (2.7 AC)
 - 19 MOVABLE BLEACHERS



McMILLEN PARK CONCEPTUAL MASTER PLAN

ALTAMONT, KS | 2022





What's a Municipal Advisor?

PROTECTING A MUNICIPALITY'S INTEREST

Following the Great Recession and economic crisis of 2008, the Dodd-Frank Wall Street Reform And Consumer Protection Act was created and passed in 2010. Its intention was to prevent another recession while bringing oversight to regulator gaps in the financial markets.

The Dodd-Frank Act created a new title of "Municipal Advisor" (MA) requiring MAs to be registered with federal Securities and Exchange Commission (SEC).

Municipal Advisors were created by the Dodd-Frank Act to address concerns that the advisors of municipalities were providing important public financing advice without any oversight.

It also requires municipal advisors to hold a **fiduciary duty** to any municipality they advise.

FIDUCIARY DUTY

The advisor has a fiduciary duty imposed by the Securities and Exchange Commission to put the issuer's interest ahead of its own, and all others, which means the advisor must ensure that all aspects of the bond issue favor the issuer.

Naturally there is a balance that must be struck between investor interests and those of the political subdivision, but without an independent advisor on board, the elected officials are left without any independent advice on what that balance should be. Examples of details that must be balanced between investor and issuer best interests include call features, couponing structure, and underwriter compensation.

WHO'S LOOKING OUT FOR YOU?

It is critical to understand that the investment banker / bond underwriter (the bond buyer) has its first allegiance and duty to investors, not the bond issuer. As a result, the bankers are obliged to design the bond issue to first meet investor preferences, and only secondarily to shape the issue to meet the municipality's best interests.

QUOTE FROM A UNDERWRITER'S DISCLOSURE

"...Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer..."

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA): BEST PRACTICES

"Issuers should hire a municipal advisor prior to the undertaking of a debt financing unless the issuer has sufficient in-house expertise and access to current bond market information..."

The Roles of the Various Professionals in a Bond Issue

Issuer

1. Determine Project Scope
2. Assist with preparation of disclosure data
3. Provide input for financing plan
4. Make rating & insurance presentations
5. Make bond payments

Municipal Advisors

1. *Assist with the selection of other professionals* required to execute the debt issuance
2. Assist with the preparation of the Official Statement
3. Provide financing plan and structuring advice
4. Provide rating agency preparation assistance
5. Provide bond insurer preparation assistance
6. Provide a supplemental work resource for the issuer's financial staff
7. Report unbiased market assessments and pricing analyses
8. Provide post sale/construction period financial analysis
9. Assist with selection of investment adviser for proceeds
10. Provide on-going market surveillance and notice of refinancing opportunities

Bond Counsel

1. Prepare bond resolution
2. Assist with election documents and calling election
3. Provide Official Statement / disclosure preparation assistance
4. Prepare various deal related legal documents
5. Provide legal opinion to investors

Investors

1. Purchase bonds
2. Receive interest and principal payments from paying agent

Underwriter

Investment Bankers

1. Perform due diligence on disclosure
2. Prepare sales force to market bonds

Trader

1. Sets initial interest rate scale
2. Re-price issue if necessary
3. Determines amount of sale that firm will actually underwrite

Sales Force

1. Market and sell bonds

Rating Agencies/Bond Insurers

1. Review creditworthiness of Issuer
2. Rating agencies issue bond rating
3. Insurance companies insure issue (if economically beneficial)

Paying Agent/Registrar (a bank)

1. Authenticate bonds
2. Receive interest and principal payments from issuer
3. Make interest and principal payments to investors



**ENGINEERING &
UTILITY SERVICES**

Utility Safety & Design, Inc.
9540 W. Harry St.
Wichita, KS 67209
P (316) 305-6464

September 10, 2021

Brad Myers
City of Altamont
P.O. Box 305
Altamont, KS 67330

AC Mitigation Estimate

Dear Brad:

The cost to provide AC Mitigation for the steel feeder line into town is approximately \$10,000.
Please let me know if you have any questions.

Sincerely,

Andrew T. Smith
Engineering Manager
Kansas Operations
316-305-6464
asmith@usdi.us

OLNEY, ILLINOIS
1927 Miller Drive
PO Box 276
Olney, IL 62450

P (618) 392-5502 F (618) 392-2261

UNIONVILLE, MISSOURI
28847 US Hwy 136
Unionville, MO 63565
P (800) 770-7282 F (660) 947-3146

BELLEVILLE, ILLINOIS
9 Executive Woods Ct
Suite 1
Belleville, IL 62226
P (618) 277-1520 F (618) 277-1520

shop@altamontks.com

From: Kris Fulkerson <k.fulkerson@kcc.ks.gov>
Sent: Wednesday, February 23, 2022 3:30 PM
To: shop@altamontks.com
Subject: RE:

Ok, here's an approach you can use.

Federal code 49CFR §192.473 (a) states:

"Each operator whose pipeline system is subjected to stray currents shall have in effect a continuing program to minimize the detrimental effects of such currents."

And the Altamont O&M plan Section 8 – K. states:

"Where the pipeline is located in close proximity to electrical transmission tower footings, ground cables, or counterpoise, or in other areas where fault currents or unusual risk of lighting may be anticipated, it must be provided with protection against damage due to fault currents or lightning and protective measures must also be taken at insulating device."

So, unless something is done, the City will be in violation of 2 federal codes – 192.473(a) for not having a program in place to minimize stray current and §192.605 for not following procedures spelled out in the Altamont O&M plan as required. And since this comes about because of last year's inspection, it's already late.

From: shop@altamontks.com <shop@altamontks.com>
Sent: Wednesday, February 23, 2022 2:34 PM
To: Kris Fulkerson <k.fulkerson@kcc.ks.gov>
Subject: RE:

This is an EXTERNAL EMAIL. Think before clicking a link or opening attachments.

KRIS, IS THERE ANY THING YOU COULD SEND ME ON OUR AC. STRAY CURRENT, THAT I COULD PRESENT TO MY COUNCIL AT OUR NEXT MEETING.

THANKS, BRAD

03/8/2022

Subject: REQUEST FOR BIDS TO MOW, BALE, AND REMOVE HAY

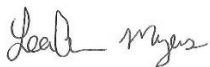
The City of Altamont is requesting bids for the mowing, baling, and removal of hay for the 2022 harvest season. The general scope of this project includes the property of approximately 20 acres located at McMillian Avenue and Huston Avenue.

Payment to the City of Altamont, KS must be received as a lump sum prior to beginning of cutting. The number of crops harvested is limited to one and mowing height shall be set so that the remaining cut stubble height is at least 4 inches. All baled hay shall be removed from the property within 14 days of being baled. All hay must be baled and removed from the City Property no later than August 21, 2022.

All sealed bids must be in writing and delivered by hand, FED Ex, UPS, or USPS mail to the City Clerk, City of Altamont, 407 S. Huston, PO Box 305, Altamont, KS 67330. There is a drop box available on the West side of City Hall. Bids are to be sealed and clearly labeled **"20 Acres Baling- 2022"**. **Bids will be accepted no later than 2:00 PM on April 8, 2022 at which time bids will be opened and read.** Any proposal received after the time set for opening will be rejected.

Bid selection will be approved by the City of Altamont Governing Body on April 14, 2022 at 7:00 PM. The City of Altamont reserves the right to waive irregularities in bids, to reject any and all bids with or without cause, and to award the bid that it determines to be in the best interest of the City of Altamont

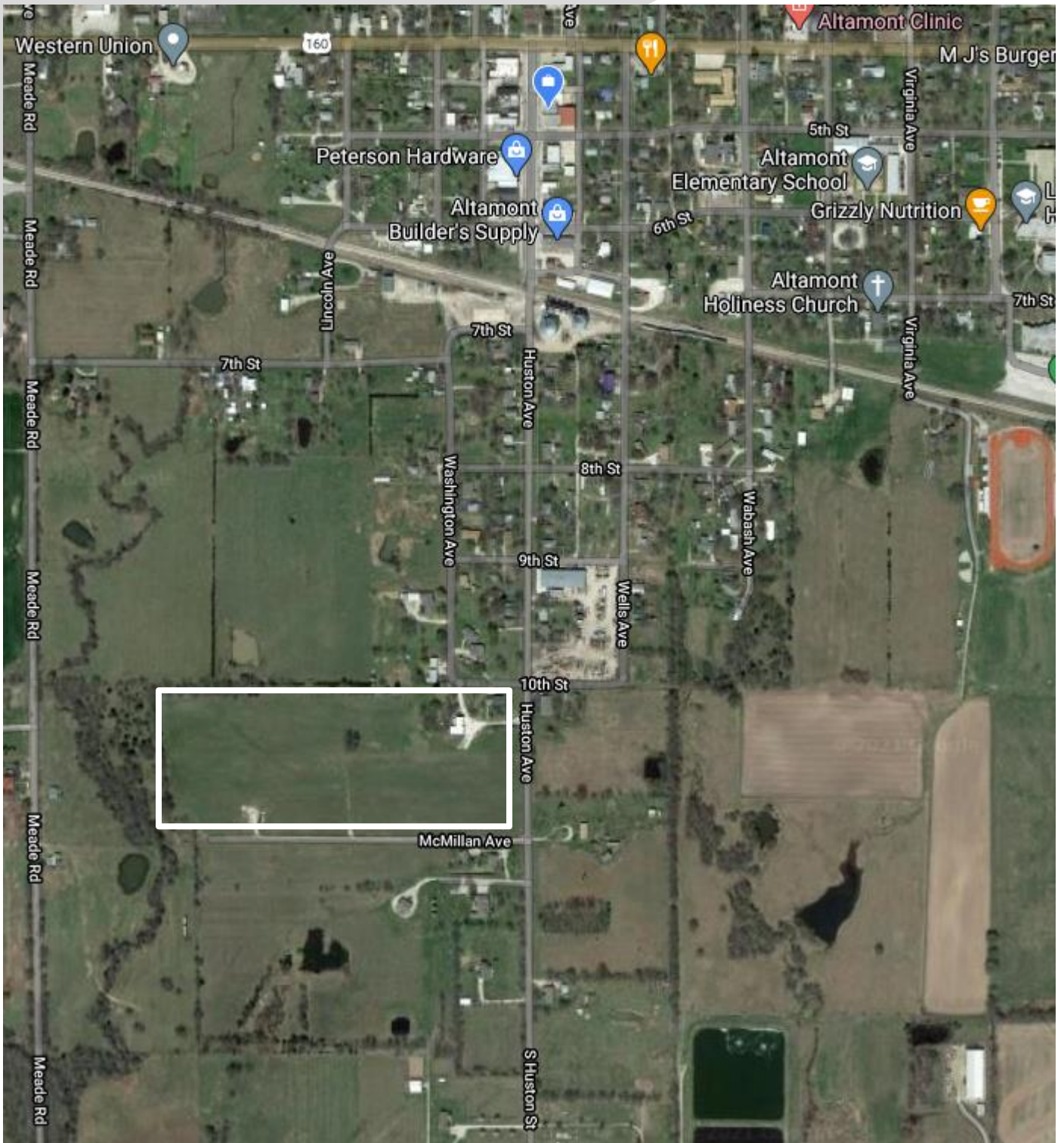
The City of Altamont does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service. If you have any questions regarding this bid, please contact Brad Myers with the City of Altamont at 620-784-5612.



LeaAnn Myers

City Administrator





2/25/22

Cook's Services

Oswego, KS

620-778-6260

-Proposal-

City of Altamont

- **Building roof**
 - Remove old roof and insulation
 - 3" vinyl back insulation
 - 26-gauge r panel roof
 - 26-gauge shadow gable trim
 - 26-gauge ridge cap
 - Repair any rotten lumber

Material: \$4500

Labor: \$4800

Roof only total: \$9300

- **Building walls**
 - Remove old wall and insulation
 - 3" vinyl back insulation
 - 26-gauge r panel walls
 - 26-gauge corner trim
 - 26-gauge door trim
 - 26-gauge rat guard
 - Repair any rotten lumber
 - Fix walk door frame and rebuild door canopy

Material: \$6130

Labor: \$6270

Wall only total: \$12,400

2/25/22

- Overhead doors
 - 3-10'2 wide x 13' tall
 - 2-short radius track
 - 1-regular track
 - 3-commercial lift master operators

Insulated steel back: \$12,150

Insulated vinyl back: \$11,289

(\$725 less on both options if we use a residential operator)

We require that 50% of the bid is paid upfront as soon as material arrives. The remaining total is due upon completion of the job.

Cook's Services Signature

Building Owner Signature

Date

By signing this document, the building owner and Cook's Services agree on terms and services.

ZIP

Invoice

Brod

2-21-22

337029

SOLD TO

City of Altamont

SHIP TO

SEK Garage Doors

ADDRESS

ADDRESS

5350 CR 5600

CITY, STATE, ZIP

CITY, STATE, ZIP

Altamont, KS

Cherryvale, KS 67335

CUSTOMER ORDER NO.

SOLD BY

TERMS

F.O.B.

DATE

Estimate 3 Doors

3 10' x 13 3251 Vinyl Back Insulated
2" RA-Track - Steel Jam

\$9750⁰⁰

3 10' x 13 3285 Steel Back Insulated
2" RA-Track - Steel Jam

\$11,685⁰⁰

3 T50-11 14' Rail Liftmaster
not responsible for Electrical

\$5400⁰⁰

3 Tear-out old Doors

\$1000⁰⁰

07-16

VOLMER CONSTRUCTION

1531 21,000 RD
PARSONS, KS 67357
620-778-3424

Estimate

Date	Estimate #
3/1/2022	282

CITY OF ALTAMONT

Description	Qty	Rate	Total
ESTIMATED LABOR & MATERIAL TO RESKIN WALLS & ROOF OF 40'X40' METAL BUILDING 26 Ga. R-PANEL SCREWS TRIM CLOSURE FIX EXISTING AWNING BUILDING TO BE SPRAY FOAMED AT LATER DATE		19,750.00	19,750.00
MATERIAL PRICES ARE SUBJECT TO CHANGE. ALL ESTIMATES ARE VALID FOR SEVEN DAYS.		Total	\$19,750.00

City Administrator Report City Council March 10, 2022

1. **Payment Plans** - Continuing to review payment plan balances
2. **Annual Reports** - the City Office is working on annual reports
3. **Audit** - Preparing for the 2021 City audit which is scheduled for March 29, 2022.
4. **Council Retreat** - Attended the City Council Retreat on Thursday, March 3.
5. **Fireworks** - Finalized the purchase of fireworks and liability insurance for the City's Firework Display on July 3rd.
6. **Accounts Payable and Payroll** - Continuing to cross-training Heather Beasley on Accounts Payable and Payroll.
7. **Court** - Heather Beasley received the new printer and cart for court.
8. **Grant writing** - Heather Beasley has started 10 week grant writing course through Fort Hays State University.
9. **Court Conference** - Heather Beasley attended Court Conference in Wichita last week.
10. **Insurance Renewal** - Reviewed and updated the current insurance policy for renewal in April.
11. **Police Academy** - Blake Sanchez is scheduled to begin Police Academy on March 28th. This is a 14 week program.
12. **Police Training** - Michael Shields attended the Kansas Narcotic's Officer's Training this week.
13. **Sergeant Josh March** - Sergeant Josh March turned in his resignation as a public safety officer effective on March 31, 2022. We are accepting applications for a police officer.
14. **Pool** - The utility department is planning on painting the Pool this spring.





[MENU](#)

Governing Body Institute

[Events \(/page/Conferences\)](#) » [Governing Body Institute](#)



**REGISTER
HERE**

(<https://www.lkm.org/event/GBI22>)

The Governing Body Institute and Kansas Mayors Conference is the first step new officials should take toward success in public office. Re-elected officials or longer-term appointed officials will also value the up-to-date information on municipal operations and networking opportunities this conference offers. This event provides elected and appointed city leaders an opportunity to gather and discuss the challenges facing our cities and how leadership at the local level can better address contemporary issues in local government.

Conference events will take place at the Manhattan Conference Center/Hilton Garden Inn in

conference events will take place at the Manhattan Conference Center/Hilton Garden Inn in Manhattan, Kansas [410 South 3rd Street, Manhattan KS 66502].

Hotel reservations may be made by calling the Hilton Garden Inn hotel directly at (785) 532-9116 or online (<http://hiltongardeninn.hilton.com/en/gi/groups/personalized/M/MANGIGI-LKM22-20220429/index.jhtml>) here

(<http://hiltongardeninn.hilton.com/en/gi/groups/personalized/M/MANGIGI-LKM22-20220429/index.jhtml>) - please make sure you identify yourself as part of the League's block when you call. The online link is direct to our block and room rate. The rate is \$112, plus tax and is only available until April 8, 2022 or until the block sells out.

Register by April 22, 2022; any registrations after this date will include a \$35 late fee. Cancellations must be in writing and received by April 22 for your registration fee to be waived. The cancellations must be emailed to (<mailto:kcooley@lkm.org>) Rynae Redd (<mailto:rredd@lkm.org>). Phone cancellations will not be accepted.

Registration available here (<https://www.lkm.org/event/GBI22>).

Cost to attend is \$175/full conference or \$145 Saturday only. Guest/spouse registration is \$75.

A tentative schedule of events is posted below:

Friday, April 29

1:00 p.m. - 3:45 p.m. Kansas Mayors Association Sessions & Business Meeting

4:00 p.m. - 5:30 p.m. General Session for all conference attendees: Civic Engagement, Collaboration and Community Conflict Resolution - Matt Lehrman

5:30 p.m. - 6:15 p.m. Kansas Mayors Association Networking Reception & Mayor of the Year Presentation

5:30 p.m. - 6:15 p.m. Networking reception for all other conference attendees

6:15 p.m. - 8:00 p.m. Dinner & MTI Graduation Recognition

Saturday, April 30

8:00 a.m. - 9:00 a.m. All City Officials: Breakfast & General Session: Let's Talk: From Conflict to Conversation - Matt Lehrman

9:15 a.m. - 11:00 a.m. All City Officials: City Government 101; Topics include Civility, Kansas Open Meetings Act, Home Rule and other local government fundamentals

11:00 a.m. - 11:55 a.m. Concurrent Breakout Sessions

12:00 p.m. - 1:15 p.m. Lunch & Mock Meeting Presentation

1:30 p.m. - 2:30 p.m. Concurrent Breakout Sessions

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;