

# CITY OF ALTAMONT

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## ALTAMONT CITY COUNCIL

Mayor Richard Hayward

Councilmembers: Craig Carnahan, Ben Cochran, Raymond Coffey, Jeff Garretson, and Paul Souders

**July 8, 2021**

### **7:00 PM Regular Meeting**

CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

MINUTES - Regular meeting of June 24, 2021

INVOICES - \$103,672.58

CITIZENS & GUESTS

- A. Dean Ruark - extended lake stay
- B. Letter from Vicki Haraughty

DEPARTMENT REPORTS

- A. City Administrator
  - a. Letter from LKM
  - b. KORA Request
- B. Police Department Quarterly Report
  - a. Gas Public Awareness
- C. Public Works Department Quarterly Report

ORDINANCES/RESOLUTIONS /PROCLAMATIONS

OLD BUSINESS

- A. Painted Crosswalks - Wildcat Stripping \$2,185.00
- B. Huston Street Sealer - All American Paving \$11,800.00
- C. Old Fire Department Building
- D. Planning Commission – Table to July 22

NEW BUSINESS

- A. War Veteran Memorial
- B. Jarred, Gilmore, and Phillips for 2021 Audit Services

COMMUNICATIONS:

Ice Cream Social July 10<sup>th</sup> at 6pm at City Park.

Next City Council Meeting July 22 at 7:00pm.

Employee Fish Fry and Pool Party – August 7<sup>th</sup>

EXECUTIVE SESSION MOTION

ADJOURNMENT



**MINUTES**  
**CITY OF ALTAMONT**  
**June 24, 2021**

REGULAR MEETING	The meeting was called to order at 7:00 PM with Mayor Richard Hayward presiding. Mayor Hayward opened the meeting with the Pledge of Allegiance and Councilmember Souders led the prayer. Councilmembers present: Ben Cochran, Raymond Coffey, Jeff Garretson and Paul Souders.
MINUTES	Councilmember Garretson moved and Cochran seconded to approve the minutes of the June 10, 2021 meeting. Motion carried.
INVOICES	Councilmember Cochran moved and Carnahan seconded to pay the invoices in the amount of \$54,951.34. Motion carried.
CITY ADMINISTRATOR	<p>Report written by Audree Aguilera. Energy crisis – formation of advisory committee; first meeting July 8<sup>th</sup> at 6:00 PM. Met with KMGa/KMEA in June. KMEA is working on a plan and options to provide Cities with callable generation. KMGa is drafting a plan to help pay for the legal costs as they are involved in several law suits. Questions that were answered: When will the investigations be complete? FERC has indicated it could be up to two years. Kansas Attorney General has indicated that around the end of the year they will end the investigation in a lawsuit against someone or close the case. Why didn't we just use all of our storage during the event? An operational flow order was in place meaning we could only use our contract amounts; a penalty of 2.5 times the daily price would be assessed for overages. Well we knew this weather was coming well in advance. Why didn't we start preparing ahead of time? KMGa started purchasing extra gas on the daily market as soon as February 2<sup>nd</sup> when this event was forecasted. However, the monthly supply was already locked in. KMGa is looking at changing the purchasing strategy to limit the percent we were exposed to on the daily market. How much gas did we purchase on the daily market? Normally, our daily market exposure is close to 30%; however, because of the increased usages that daily market exposure increased to 60%. Looking at changing the fixed pricing to 80% during the winter months to decrease daily spot market exposure. Why is it just KMGa and KMEA cities? Why is it just "Altamont"? This is a common misconception about the entire situation. While KMGa did note they could not speak on behalf of other companies, they were generous to share information they have learned. Other companies are regulated by the KCC. These other companies (Kansas Gas, Black Hills, etc.) also experienced these same costs as KMGa. These companies had billions in debt from the February storm. KCC required these other companies to put these extra costs into an "asset" account and propose a rate change to recuperate the additional cost incurred. The Cities do not have the cash-on-hand to absorb these costs; therefore, they are very directly and quickly passed down to the consumers.</p> <p>Rural Opportunity Zone (ROZ) - information shared at department head meeting on June 15<sup>th</sup>; no other employee requests made. Fire Truck/USDA Loan – a resolution for the USDA loan is needed to move forward with closing on the financials of the fire truck. Fire truck vendor has noted they are now ready to receive final payment. Trash Truck – anticipated to arrive in July. Purple Wave auction – set for July 13<sup>th</sup>; will be selling various desks, tables, lockers, Police Interceptor, 2003 Utility department truck, old Fire truck in Springfield, MO. The Fire truck title has been signed over to the City and registered. Waiting on the new title to return and then it will be given to Purple Wave. Floodplain – KDA and FEMA will begin a floodplain mapping project for our area. This project will update the current floodplain maps; comment for a detailed study has been made. Employee Appreciation Pool Party/Barbeque on August 7<sup>th</sup>; we will have corn hole, food, swimming, music and more. Budget – all department budgets are turned in. Working on input and revenue/expense forecasting; will meet with department heads for review on June 29<sup>th</sup>. American Rescue Plan – City of Altamont is anticipated to receive \$142,622. First disbursement anticipated in July; recommend use for wastewater study and enhancements. Lake swings – anticipated arrival in mid-July; experiencing longer than normal shipment times due to Covid. Housing Assessment Tool (HAT)/Low-Moderate Income (LMI) Study – during the absence of our Deputy Clerk, Audree hired a part-time summer intern to assist in the LMI Survey and HAT process. Crosswalk/Huston Street – estimates received for striping; waiting to receive second estimate for striping and an estimate for sealing Huston Avenue.</p> <p>Electric review – implement rate increase in October 2021; budget for engineering study in 2022. Planning commission and extrajurisdictional zoning – received planning and zoning handbook from the League of Kansas; requires resolution to establish and must have at least five members. Wind turbines – met with City of Edna Mayor; discussed being in support of Labette County initiative to limit wind turbines development within three miles of City limits. Requested support from other Cities. Discussed with KMEA the benefits of having such turbines next to the City. It would make our access point closer and potentially lower cost. However, KMEA has not been contacted by the wind turbine company to purchase energy; possibility of such is slim due to the small market for our area.</p>

**MINUTES**  
**CITY OF ALTAMONT**  
**June 24, 2021**  
**Page 2**

RESOLUTION 285	<p>Resolution 285 was presented to Council providing for the incurrence of indebtedness for the purpose of purchasing a fire truck through the USDA.</p> <p>Councilmember Cochran moved and Carnahan seconded to accept loan Resolution 285. Motion carried.</p>
TREASURER	<p>Audree and LeaAnn conducted interviews for the City Treasurer/Deputy City Clerk and their final selection was Heather Beasley.</p> <p>Councilmember Carnahan moved and Cochran seconded to appoint Heather Beasley as City Treasurer. Motion carried.</p>
TOWING POLICY	<p>The Vehicle Towing Policy was presented to Council relating to the guidelines for the Altamont Police Department when towing vehicles. Audree and Michael reviewed it and this is the final copy.</p> <p>Councilmember Carnahan moved and Cochran seconded to accept the Towing Policy as present. Motion carried.</p>
EXTERRITORIAL ZONING	<p>The City of Edna is asking the County to include in the contract to have no wind turbines be placed within three miles outside the City limits. Edna is trying to get support from the other Cities. They don't believe there is time to do County zoning in this short amount of time. Councilmember Carnahan stated he will not be included in this subject due to a conflict of interest. Councilmember Souders would like to wait until he knows what the contract says. Councilmember Cochran had citizens come to him and ask to keep the wind turbines away from the City limits. Councilmember Souders has had some residents for it and some against it. Councilmember Garretson stated anything that goes on outside of the City limits is not City business. Audree stated there may be something in place preventing development within so far from the wind turbines which could prevent City growth. Councilmember Cochran would like to table the subject for more information, and requested a copy of the extritorial zoning from Parsons.</p>
PLANNING & ZONING	<p>Audree stated in order for the City to do our own extritorial zoning, the City would have to have a planning and zoning committee in place; this would require an ordinance. Audree has two people interested in being on that board. With the board, the City can look at building codes and zoning. Mayor Hayward stated at the immediate time unless we are getting in on the wind turbines, it would be something to think about. Audree would recommend going ahead and setting up planning and zoning which would allow the board to look into the wind turbines. Councilmember Garretson and Cochran are ok with that. The planning and zoning board will have to have a quorum just like Council.</p>
RURAL OPPORTUNITY	<p>Councilmember Cochran moved and Souders seconded to allow Audree to apply for the Rural Opportunity Zone sponsorship with the City of Altamont being the sponsor. Motion carried.</p>
OFFICE CLOSED	<p>The City Office will be closed on July 5<sup>th</sup> in observation of Independence Day.</p>
FIREWORKS	<p>The Altamont Fireworks shoot will be Saturday, July 3<sup>rd</sup> at Harrison Auditorium.</p> <p>Firework shooting times will be June 27<sup>th</sup> - July 1<sup>st</sup> from 10 AM – 10 PM, July 2<sup>nd</sup> – 4<sup>th</sup> from 10 AM to midnight and July 5<sup>th</sup> from 10 AM – 9 PM.</p>
VETERAN’S MEMORIAL	<p>Councilmember Garretson had a citizen approach him about possibly having a veteran’s memorial in the downtown area. The citizen will get more information to Councilmember Garretson so it can be added to the agenda.</p>
ADJOURNMENT	<p>Councilmember Cochran moved and Carnahan seconded to adjourn the Council meeting at 7:38 PM. Motion carried.</p>

\_\_\_\_\_  
DATE

\_\_\_\_\_  
LeaAnn Myers, City Clerk

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>Altamont Builders Supply (150)</b>				
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$22.99
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$36.38
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$36.38
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$36.38
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$36.38
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$36.38
114031		patio block, cable ties, lumber, safety glasses, drill bit, lights, grease, gasket	Commodities	\$10.87
<b>Subtotal for Vendor Altamont Builders Supply :</b>				<b>\$215.76</b>
<b>B&amp;L Waterworks Supply (240)</b>				
130748		Coppersetting, Blue tubing, 35" pipe (billed to Neodesha)	Commodities	\$1,346.57
<b>Subtotal for Vendor B&amp;L Waterworks Supply :</b>				<b>\$1,346.57</b>
<b>Bartlett Co-op Association (246)</b>				
290644		Grass Seed	Commodities	\$77.00
<b>Subtotal for Vendor Bartlett Co-op Association :</b>				<b>\$77.00</b>
<b>BAUGHER EQUIPMENT, INC. (248)</b>				
3185543		Hydra Max	Vehicle	\$65.40
<b>Subtotal for Vendor BAUGHER EQUIPMENT, INC. :</b>				<b>\$65.40</b>
<b>Border States Industries Inc (79889)</b>				
922183417		120 V Plgon	Commodities	\$71.19
<b>Subtotal for Vendor Border States Industries Inc :</b>				<b>\$71.19</b>
<b>CITY OF ALTAMONT (60)</b>				
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$65.19



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City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>CITY OF ALTAMONT (60)</b>				
City of Altamont-6		Utility Bills	Commodities	\$403.10
City of Altamont-6		Utility Bills	Commodities	\$136.25
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$1,887.96
City of Altamont-6		Utility Bills	Commodities	\$210.18
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$134.94
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$186.67
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$53.17
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$612.79
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$441.38
City of Altamont-6		Utility Bills	Bldg Cost/ Utilities/ Phone	\$575.92
<b>Subtotal for Vendor CITY OF ALTAMONT :</b>				<b>\$4,707.55</b>
<b>City of Altamont Petty cash (40)</b>				
07012021		Park Building Deposits, Postage	Park Building Deposit Refunds	\$120.00
07012021		Park Building Deposits, Postage	Contractual	\$4.90
<b>Subtotal for Vendor City of Altamont Petty cash :</b>				<b>\$124.90</b>
<b>Corner Store (404)</b>				
Corner Store-1		Fuel	Vehicle	\$426.00
Corner Store-1		Fuel	Vehicle	\$321.08
Corner Store-1		Fuel	Vehicle	\$321.08
Corner Store-1		Fuel	Vehicle	\$321.08
Corner Store-1		Fuel	Vehicle	\$321.08
Corner Store-1		Fuel	Commodities	\$20.71
Corner Store-1		Fuel	Vehicle	\$834.62
<b>Subtotal for Vendor Corner Store :</b>				<b>\$2,565.65</b>
<b>Credit Card MasterCard 0547 (1251)</b>				
07122021		Spray for weeds	Commodities	\$63.66
07122021		Stone pavers, steps for new trucks, spray for weeds, bar and chain oil	Vehicle	\$45.47

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>Credit Card MasterCard 0547 (1251)</b>				
07122021		Spray for weeds	Commodities	\$63.66
07122021		Stone pavers, steps for new trucks, spray for weeds, bar and chain oil	Vehicle	\$45.50
07122021		Spray for weeds	Commodities	\$63.66
07122021		Spray for weeds	Commodities	\$63.66
07122021		Spray for weeds	Commodities	\$63.66
07122021		Stone pavers, steps for new trucks, spray for weeds, bar and chain oil	Vehicle	\$45.50
07122021		Stone pavers	Commodities	\$403.66
07122021		Stone pavers, steps for new trucks, spray for weeds, bar and chain oil	Vehicle	\$45.50
07122021		Spray for weeds	Commodities	\$63.66
07122021		Stone pavers, steps for new trucks, spray for weeds, bar and chain oil	Vehicle	\$45.50
<b>Subtotal for Vendor Credit Card MasterCard 0547 :</b>				<b>\$1,013.09</b>
<b>Credit Card VISA 4817 (80197)</b>				
7122021		Police Class	Training/ Conference/ Dues	\$33.30
<b>Subtotal for Vendor Credit Card VISA 4817 :</b>				<b>\$33.30</b>
<b>Credit Card VISA 5749 (2447)</b>				
7122021		mulch for pd building yard	Commodities	\$27.82
<b>Subtotal for Vendor Credit Card VISA 5749 :</b>				<b>\$27.82</b>
<b>Credit Card VISA 6275 (79532)</b>				
07122021		TV Antenna	Commodities	\$72.00
07122021		CPM Class	Training/ Conferences/ Dues	\$376.61
07122021		TV Antenna	Commodities	\$71.99
07122021		TV Antenna	Commodities	\$71.99
07122021		CPM Class, Lifeguard class, TV antenas, surface cleaner	Training/ Conferences/ Dues	\$369.00
07122021		Pool concession and cleaning	Commodities	\$423.07
07122021		TV antenna	Commodities	\$71.99

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>Credit Card VISA 6275 (79532)</b>				
07122021		TV Antenna	Commodities	\$71.99
<b>Subtotal for Vendor Credit Card VISA 6275 :</b>				<b>\$1,528.64</b>
<b>Credit Card VISA 6697 (80098)</b>				
07122021		Stamps, Budget workshop, tablet charging station, concessions, fire truck title	Commodities	\$55.00
07122021		Budget workshop, tablet charging station, concessions, fire truck title	Training/ Conferences/ Dues	\$75.00
07122021		Concessions	Commodities	\$270.19
07122021		Tablet charging station	Commodities	\$236.91
07122021		Fire truck title	Contractual	\$10.25
<b>Subtotal for Vendor Credit Card VISA 6697 :</b>				<b>\$647.35</b>
<b>Credit Card VISA 7356 (80202)</b>				
07122021		Police Academy	Training/ Conference/ Dues	\$434.80
<b>Subtotal for Vendor Credit Card VISA 7356 :</b>				<b>\$434.80</b>
<b>Credit Card VISA Mayor (2445)</b>				
07122021		Shooter class	Training/ Conferences/ Dues	\$127.69
07122021		Attorney class	Training/ Conferences/ Dues	\$232.22
07122021		Lifeguard Class	Training/ Conferences/ Dues	\$369.00
<b>Subtotal for Vendor Credit Card VISA Mayor :</b>				<b>\$728.91</b>
<b>Ditch Witch Financial Services (80064)</b>				
Ditch Witch-7		Ditch Witch Monthly Payment	Contractual	\$927.72
<b>Subtotal for Vendor Ditch Witch Financial Services :</b>				<b>\$927.72</b>
<b>EVERGY (1000)</b>				
Evergy-7		Electric Bill	Commodities	\$517.27
Evergy-7		Electric Bill	Bldg Cost/ Utilities/ Phone	\$24.07
Evergy-7		Electric Bill	Bldg Cost/ Utilities/ Phone	\$8.43
<b>Subtotal for Vendor EVERGY :</b>				<b>\$549.77</b>

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>GOOD NEWS (79981)</b>				
45452		Flag Day Ad	Contractual	\$35.00
<b>Subtotal for Vendor GOOD NEWS :</b>				<b>\$35.00</b>
<b>HEATSHARE DONATIONS (681)</b>				
07012021		Heatshare	Contractual	\$235.09
<b>Subtotal for Vendor HEATSHARE DONATIONS :</b>				<b>\$235.09</b>
<b>HIGHER CALLING TECHNOLOGIES LLC (691)</b>				
HigherCalling Server-7		Server Backup	Contractual	\$32.85
HigherCalling Server-7		Server Backup	Contractual	\$54.75
HigherCalling Server-7		Server Backup	Contractual	\$76.65
HigherCalling Server-7		Server Backup	Contractual	\$10.95
HigherCalling Server-7		Server Backup	Contractual	\$10.95
HigherCalling Server-7		Server Backup	Contractual	\$32.85
<b>Subtotal for Vendor HIGHER CALLING TECHNOLOGIES</b>				<b>\$219.00</b>
<b>HUGO'S INDUSTRIAL SUPPLY (740)</b>				
262070		foam soap, dust pans, mops, cleaning supplies, cleaning cart	Commodities	\$135.81
262070		foam soap, dust pans, mops, cleaning supplies, cleaning cart	Commodities	\$135.81
262070		foam soap, dust pans, mops, cleaning supplies, cleaning cart	Commodities	\$135.81
262070		foam soap, dust pans, mops, cleaning supplies, cleaning cart	Commodities	\$135.81
262070		foam soap, dust pans, mops, cleaning supplies, cleaning cart	Commodities	\$135.81
<b>Subtotal for Vendor HUGO'S INDUSTRIAL SUPPLY :</b>				<b>\$679.05</b>
<b>INSURANCE AND BENEFITS GROUP (79967)</b>				
49196		New Chevy, Firework Event	Fireworks	\$2,547.18
49196		New Chevy, Firework Event	Contractual	\$142.40
49196		New Chevy, Firework Event	Contractual	\$142.40

## Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>INSURANCE AND BENEFITS GROUP (79967)</b>				
49196		New Chevy, Firework Event	Contractual	\$142.40
49196		New Chevy, Firework Event	Contractual	\$142.40
49196		New Chevy, Firework Event	Contractual	\$142.40
<b>Subtotal for Vendor INSURANCE AND BENEFITS GROUP</b>				<b>\$3,259.18</b>
<b>KANSAS DEPARTMENT OF REVENUE (865)</b>				
KDOR-6		Utility Sales Tax	Contractual	\$2,402.39
<b>Subtotal for Vendor KANSAS DEPARTMENT OF REVENUE</b>				<b>\$2,402.39</b>
<b>KANSAS DEPT OF REVENUE (866)</b>				
07012021		Water protection and clean drinking water fees	Contractual	\$411.99
<b>Subtotal for Vendor KANSAS DEPT OF REVENUE :</b>				<b>\$411.99</b>
<b>KANSAS MUNICIPAL ENERGY AGENCY (949)</b>				
KMEA-6		Electric Utility Costs	Utility Costs	\$24,634.55
<b>Subtotal for Vendor KANSAS MUNICIPAL ENERGY AGEN</b>				<b>\$24,634.55</b>
<b>Kansas Municipal Gas Agency (950)</b>				
KMGA-6		GAS	Utility Costs	\$11,953.93
<b>Subtotal for Vendor Kansas Municipal Gas Agency :</b>				<b>\$11,953.93</b>
<b>KANSAS MUNICIPAL UTILITIES,INC (960)</b>				
16154		KMU Training	Training/ Conferences/ Dues	\$150.00
16154		KMU Training	Training/ Conferences/ Dues	\$150.00
16154		KMU Training	Training/ Conferences/ Dues	\$150.00
16154		KMU Training	Training/ Conferences/ Dues	\$150.00
16154		KMU Training	Training/ Conferences/ Dues	\$150.00
<b>Subtotal for Vendor KANSAS MUNICIPAL UTILITIES,INC :</b>				<b>\$750.00</b>
<b>KANSAS STATE TREASURER (971)</b>				
1112234		Low Interest Loan Payment	Payment Plan- Loan Payback	\$4,346.45
<b>Subtotal for Vendor KANSAS STATE TREASURER :</b>				<b>\$4,346.45</b>

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>KDHE Bureau of Water (79570)</b>				
07012021		Water Certificate Renewals #16011 & #16790	Training/ Conferences/ Dues	\$40.00
<b>Subtotal for Vendor KDHE Bureau of Water :</b>				<b>\$40.00</b>
<b>Labette Community College (1040)</b>				
202146		Fire School	Training/ Conferences/ Dues	\$200.00
<b>Subtotal for Vendor Labette Community College :</b>				<b>\$200.00</b>
<b>LABETTE COUNTY PUBLIC (1057)</b>				
1880		Fuel	Vehicle	\$56.79
<b>Subtotal for Vendor LABETTE COUNTY PUBLIC :</b>				<b>\$56.79</b>
<b>LARRY SMITH (80224)</b>				
06242021		Lake Refund	Contractual	\$30.00
<b>Subtotal for Vendor LARRY SMITH :</b>				<b>\$30.00</b>
<b>LeaAnn Myers (1373)</b>				
06212021		Mileage to Lawrence	Training/ Conferences/ Dues	\$165.76
<b>Subtotal for Vendor LeaAnn Myers :</b>				<b>\$165.76</b>
<b>MCCARTY'S (1245)</b>				
106722		copies, business cards	Contractual	\$2.96
106722		copies, business cards	Commodities	\$49.41
<b>Subtotal for Vendor MCCARTY'S :</b>				<b>\$52.37</b>
<b>Megan Chips (80225)</b>				
06282021		Park Building Deposit	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor Megan Chips :</b>				<b>\$40.00</b>
<b>MID AMERICA FIRE APPARATUS INC (80028)</b>				
4566		Truck Add Ons for new truck	Capital	\$25,925.25
<b>Subtotal for Vendor MID AMERICA FIRE APPARATUS INC</b>				<b>\$25,925.25</b>

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor	Invoice	PO	Description	Account Description	Invoice Amt
<b>Miller Tire and Lube LLC (80159)</b>					
	06142021		Flat Repair, Fuel Pump Repair	Vehicle	\$34.25
	06142021		Flat Repair, Fuel Pump Repair	Vehicle	\$34.25
	06142021		Flat Repair, Fuel Pump Repair	Vehicle	\$34.25
	06142021		Flat Repair, Fuel Pump Repair	Vehicle	\$34.25
<b>Subtotal for Vendor Miller Tire and Lube LLC :</b>					<b>\$137.00</b>
<b>NAPA (1439)</b>					
	44345782		Fuel pump, black dmd	Vehicle	\$89.54
	44345782		Fuel pump, black dmd	Vehicle	\$89.54
	44345782		Fuel pump, black dmd	Vehicle	\$88.55
	44345782		Fuel pump, black dmd	Vehicle	\$89.54
<b>Subtotal for Vendor NAPA :</b>					<b>\$357.17</b>
<b>National Integrated Pest Mgt. (1442)</b>					
	54868		Pest Control	Contractual	\$5.00
	54868		Pest Control	Contractual	\$5.00
	54868		Pest Control	Contractual	\$5.00
	54868		Pest Control	Contractual	\$5.00
	54868		Pest Control	Contractual	\$5.00
	54868		Pest Control	Contractual	\$25.00
	54868		Pest Control	Contractual	\$25.00
	54868		Pest Control	Contractual	\$25.00
<b>Subtotal for Vendor National Integrated Pest Mgt. :</b>					<b>\$100.00</b>
<b>O'REILLY AUTOMOTIVE INC (1550)</b>					
	44162		mini bulb	Vehicle	\$5.24
<b>Subtotal for Vendor O'REILLY AUTOMOTIVE INC :</b>					<b>\$5.24</b>
<b>PUBLIC WHOLESALE WATER SUPPLY (1680)</b>					
	Public Whole Water-6		Water Utility Cost	Utility Costs	\$10,000.00
<b>Subtotal for Vendor PUBLIC WHOLESALE WATER SUPP</b>					<b>\$10,000.00</b>

## Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>QUALITY PRINTING, INC. (1690)</b>				
100012		Vehicle Magnets	Vehicle	\$24.00
100012		Vehicle Magnets	Vehicle	\$24.00
100012		Vehicle Magnets	Vehicle	\$24.00
100012		Vehicle Magnets	Vehicle	\$24.00
100012		Vehicle Magnets	Vehicle	\$24.00
<b>Subtotal for Vendor QUALITY PRINTING, INC. :</b>				<b>\$120.00</b>
<b>Rachel Harness (80226)</b>				
06282021		Park Building Refund	Park Building Deposit Refunds	\$40.00
<b>Subtotal for Vendor Rachel Harness :</b>				<b>\$40.00</b>
<b>Raymond Coffey (9587)</b>				
062021		Mileage Reimbursement	Training/ Conferences/ Dues	\$35.84
<b>Subtotal for Vendor Raymond Coffey :</b>				<b>\$35.84</b>
<b>ROCKY ARB (79956)</b>				
06312021		Ditch Witch Repair	Vehicle	\$100.00
<b>Subtotal for Vendor ROCKY ARB :</b>				<b>\$100.00</b>
<b>Saye Heat &amp; Air (80227)</b>				
873758		City Hall Air Conditioner repair	Bldg Cost/ Utilities/ Phone	\$180.00
<b>Subtotal for Vendor Saye Heat &amp; Air :</b>				<b>\$180.00</b>
<b>THOMAS IMPLEMENT (2230)</b>				
07022021		Monthly Water Sample	Contractual	\$35.63
<b>Subtotal for Vendor THOMAS IMPLEMENT :</b>				<b>\$35.63</b>
<b>Tim's Shop (2245)</b>				
17422		08u -670 and 08u-608	Vehicle	\$22.14
17422		08u -670 and 08u-608	Vehicle	\$22.14
17422		08u -670 and 08u-608	Vehicle	\$22.14
17422		08u -670 and 08u-608	Vehicle	\$22.14



## Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
<b>Tim's Shop (2245)</b>				
17422		08u -670 and 08u-608	Vehicle	\$22.14
<b>Subtotal for Vendor Tim's Shop :</b>				<b>\$110.70</b>
<b>USD 506 (2380)</b>				
202102		Concession Stand Candy	Commodities	\$773.00
<b>Subtotal for Vendor USD 506 :</b>				<b>\$773.00</b>
<b>UTILITY SAFETY AND DESIGN INC (80031)</b>				
2021856		Regulator Station Rebuild	Contractual	\$1,044.00
<b>Subtotal for Vendor UTILITY SAFETY AND DESIGN INC :</b>				<b>\$1,044.00</b>
<b>Vision Service Plan (CT) (79945)</b>				
VSP-6		Vision Plan	Contractual	\$43.36
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.63
VSP-6		Vision Plan	Benefits	\$12.64
<b>Subtotal for Vendor Vision Service Plan (CT) :</b>				<b>\$131.78</b>

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
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Grand Total: \$103,672.58

## Approved Invoices - Fund/Dept. Totals

Fund	Fund Total	Fund Name
<b>01 General Fund</b>		
01 General Government	\$1,746.71	
02 Gen Police	\$2,152.30	
03 General Court	\$368.03	
04 General Fire	\$474.19	
05 General Park	\$3,385.62	
11 Municipal Pool	\$4,092.22	
	<hr/>	
	\$12,219.07	
<b>03 Municipal Equipment Reser</b>		
00 NonDepartmental	\$927.72	
	<hr/>	
	\$927.72	
<b>09 Lake Fund</b>		
00 NonDepartmental	\$1,317.63	
	<hr/>	
	\$1,317.63	
<b>50 Water Utility Fund</b>		
00 NonDepartmental	\$13,118.42	
	<hr/>	
	\$13,118.42	
<b>51 Electric Utility Fund</b>		
00 NonDepartmental	\$26,132.10	
	<hr/>	
	\$26,132.10	
<b>52 Gas Utility Fund</b>		

# Approved Invoices by Vendor Name- Summary

City of Altamont

Vendor Invoice	PO	Description	Account Description	Invoice Amt
	00	NonDepartmental	\$18,457.40	
			\$18,457.40	
	<b>53</b>	<b>Sewer Utility Fund</b>		
	00	NonDepartmental	\$1,818.32	
			\$1,818.32	
	<b>54</b>	<b>Sanitation Utility Fund</b>		
	00	NonDepartmental	\$1,075.83	
			\$1,075.83	
	<b>60</b>	<b>Sales Tax</b>		
	00	NonDepartmental	\$2,402.39	
			\$2,402.39	
	<b>61</b>	<b>Heatshare</b>		
	00	NonDepartmental	\$235.09	
			\$235.09	
	<b>62</b>	<b>Capital Improvement Fund</b>		
	00	NonDepartmental	\$25,925.25	
			\$25,925.25	
	<b>82</b>	<b>Insurance Reserve Fund</b>		
	00	NonDepartmental	\$43.36	
			\$43.36	
		<b>Grand Total:</b>	<b>\$103,672.58</b>	

**AP Check Register (APLT43)**

City of Altamont

		Check No	Check Date	Vendor No	Vendor Name	Check Amount
<b>Bank No:</b>	<b>1</b>	<b>Account:</b> 006572				
		34739	6/30/2021	79495	Altamont City Employee Savings LB BANK	\$495.00
		34747	7/8/2021	150	Altamont Builders Supply	\$215.76
		34748	7/8/2021	240	B&L Waterworks Supply	\$1,346.57
		34749	7/8/2021	246	Bartlett Co-op Association	\$77.00
		34750	7/8/2021	248	BAUGHER EQUIPMENT, INC.	\$65.40
		34751	7/8/2021	79889	Border States Industries Inc	\$71.19
		34752	7/8/2021	60	CITY OF ALTAMONT	\$4,707.55
		34753	7/8/2021	40	City of Altamont Petty cash	\$124.90
		34754	7/8/2021	404	Corner Store	\$2,565.65
		34755	7/8/2021	1251	Credit Card MasterCard 0547	\$1,013.09
		34756	7/8/2021	80197	Credit Card VISA 4817	\$33.30
		34757	7/8/2021	2447	Credit Card VISA 5749	\$27.82
		34758	7/8/2021	79532	Credit Card VISA 6275	\$1,528.64
		34759	7/8/2021	80098	Credit Card VISA 6697	\$647.35
		34760	7/8/2021	80202	Credit Card VISA 7356	\$434.80
		34761	7/8/2021	2445	Credit Card VISA Mayor	\$728.91
		34762	7/8/2021	80064	Ditch Witch Financial Services	\$927.72
		34763	7/8/2021	1000	EVERGY	\$549.77
		34764	7/8/2021	79981	GOOD NEWS	\$35.00
		34765	7/8/2021	681	HEATSHARE DONATIONS	\$235.09
		34766	7/8/2021	691	HIGHER CALLING TECHNOLOGIES LLC	\$219.00
		34767	7/8/2021	740	HUGO'S INDUSTRIAL SUPPLY	\$679.05
		34768	7/8/2021	79967	INSURANCE AND BENEFITS GROUP	\$3,259.18

**AP Check Register (APLT43)****City of Altamont**

Check No	Check Date	Vendor No	Vendor Name	Check Amount
34769	7/8/2021	866	KANSAS DEPT OF REVENUE	\$411.99
34770	7/8/2021	949	KANSAS MUNICIPAL ENERGY AGENCY	\$24,634.55
34771	7/8/2021	950	Kansas Municipal Gas Agency	\$11,953.93
34772	7/8/2021	960	KANSAS MUNICIPAL UTILITIES,INC	\$750.00
34773	7/8/2021	971	KANSAS STATE TREASURER	\$4,346.45
34774	7/8/2021	79570	KDHE Bureau of Water	\$40.00
34775	7/8/2021	1040	Labette Community College	\$200.00
34776	7/8/2021	1057	LABETTE COUNTY PUBLIC	\$56.79
34777	7/8/2021	80224	LARRY SMITH	\$30.00
34778	7/8/2021	1373	LeaAnn Myers	\$165.76
34779	7/8/2021	1245	MCCARTY'S	\$52.37
34780	7/8/2021	80225	Megan Chips	\$40.00
34781	7/8/2021	80159	Miller Tire and Lube LLC	\$137.00
34782	7/8/2021	1439	NAPA	\$357.17
34783	7/8/2021	1442	National Integrated Pest Mgt.	\$100.00
34784	7/8/2021	1550	O'REILLY AUTOMOTIVE INC	\$5.24
34785	7/8/2021	1680	PUBLIC WHOLESALE WATER SUPPLY	\$10,000.00
34786	7/8/2021	1690	QUALITY PRINTING, INC.	\$120.00
34787	7/8/2021	80226	Rachel Harness	\$40.00
34788	7/8/2021	9587	Raymond Coffey	\$35.84
34789	7/8/2021	79956	ROCKY ARB	\$100.00
34790	7/8/2021	80227	Saye Heat & Air	\$180.00
34791	7/8/2021	2230	THOMAS IMPLEMENT	\$35.63
34792	7/8/2021	2245	Tim's Shop	\$110.70

**AP Check Register (APLT43)****City of Altamont**

Check No	Check Date	Vendor No	Vendor Name	Check Amount
34793	7/8/2021	2380	USD 506	\$773.00
34794	7/8/2021	80031	UTILITY SAFETY AND DESIGN INC	\$1,044.00
34795	7/8/2021	79945	Vision Service Plan (CT)	\$131.78
Bank Account Totals:				<b>\$75,839.94</b>
Total Of Checks:				<b>\$75,839.94</b>

**AP Wire Register (APLT44)****City of Altamont**

Wire Nbr.	Wire Date	Vendor No	Vendor Name	Wire Amount
<b>Bank No:</b>	<b>1</b>	<b>Account:</b>	006572	
-815	7/8/2021	80028	MID AMERICA FIRE APPARATUS INC	\$25,925.25
-814	7/8/2021	865	KANSAS DEPARTMENT OF REVENUE	\$2,402.39
<b>Bank Account Totals:</b>				<b>\$28,327.64</b>
<b>Total Of Wires:</b>				<b>\$28,327.64</b>

To Council and Mayor,

First of all I want to thank you for being an elected official of Altamont. It is a thankless job and I am sure you have wondered at times why you chose to do this. Altamont is a great little town and I know you do this because you care. I was raised here as were my ancestors and I can't think of a better place to live! The people are great, the scenery is great and it is a peaceful place to live and raise a family. True there isn't a lot of money here, but if money were a factor then we would probably live in a big city. There are a lot of senior citizens here (including me) who have contributed to this town and are now enjoying retirement. I am writing this letter to you to please, please, veto the wind farms around Altamont. The unsightly images, the whirring noises, the flashing lights, and most of all the health risks to the citizens. Money isn't everything and it is the root of all evil! I have read everything I could about this and surely you know the only people in favor of this are the ones who will benefit monetarily. I wanted to talk to you, but I felt so strongly about this that I decided to write a letter expressing my feelings because you don't know what people think unless they tell you. Please think of the citizens of Altamont and do what is best for them.

Secondly, I would like to voice my opinion about paying off employee's student loans. I feel like this is opening a can of worms. When we needed to borrow money to pay the high utility bills this winter, how could we justify paying of student loans? This just doesn't make sense to me.

Thank you for reading this and please consider the citizens of this great little town.

Sincerely,

Vicky Haraughty



## City Administrator Report City Council July 8, 2021

### Working Items / Projects

- 1) **Energy Crisis** – Formation of advisory committee. First meeting July 8<sup>th</sup> at 6:00 PM. Met with KMGa/KMEA in June. KMEA is working on a plan and options to provide cities with callable generation. KMGa is drafting a plan to help pay for the legal costs as they are involved in several law suits. Questions that were answered:

#### **When will the investigations be complete?**

*FERC has indicated it could be up to two years. Kansas Attorney General has indicated that around the end of the year they will end the investigation in a law-suit against someone or close the case.*

#### **Why didn't we just use all of our storage during the event?**

*A OFO (operational flow order) was in place meaning we could only use our contract amounts. A penalty of 2.5 time the DAILY price would be assessed for overages.*

#### **Well we knew this weather was coming well in advance. Why didn't we start preparing ahead of time?**

*KMGa started purchasing extra gas on the daily market as soon as February 2<sup>nd</sup> when this event was forecasted. However, the monthly supply was already locked in. KMGa is looking at changing the purchasing strategy to limit the percent we were exposed to the Daily Market.*

#### **How much gas did we purchase on the daily market?**

*Normally, our daily market exposure is close to 30%. However, because of the increased usages that daily market exposure increased to nearly 60%. Looking at changing the fixed pricing to 80% during the winter months to decrease daily spot market exposure.*

#### **Why is it just KMGa and KMGa cities? Why is it just "Altamont"?**

*This is a common misconception about this entire situation. While KMGa did note they could not speak on behalf of other companies, they were generous to share information they have learned.*

*Other companies are regulated by the KCC. These other companies (Kansas Gas, Black Hills, etc) also experienced these same cost as KMGa. These companies had BILLIONS in debt from the February storm. KCC required these other companies put these extra cost into an "asset" account and propose a rate change to recuperate the additional cost incurred. The Cities do not have the cash-on-hand to absorb these cost. Therefore the very directly and quickly passed down to consumers.*



- 2) **Fire Truck/ USDA Loan** Working on a date for closing on the Fire truck. Vendor has noted they are near ready to receive final payment.
- 3) **Trash Truck** Anticipated to arrive in July.
- 4) **Purple Wave Auction** Set for July 13<sup>th</sup>. Will be selling various desks, tables, lockers, Police Interceptor, 2003 Utility Department Ford Truck, Old Fire Truck in Springfield, MO. The title for '95 E-One Fire Truck sent to Purplewave.
- 5) **Floodplain** KDA and FEMA will begin a floodplain mapping project for our area. This project will update the current floodplain maps. Comment for a detailed study has been made. First meeting will be July 15<sup>th</sup> via ZOOM.
- 6) **Employee Appreciation Pool Party/** Barbeque on August 7<sup>th</sup>. Will have Corn Hole, Food, Swimming, music, and more.
- 7) **Budget** Reviewed budgets with all departments. Working on final adjustments and then sending notice to County for RNR overage.
- 8) **American Rescue Plan** City of Altamont is anticipated to receive \$142,662. First disbursement anticipated in July. Recommend use for Wastewater study and enhancements. Application complete and submitted.
- 9) **Lake Swings.** Anticipated arrival in mid-July. Experiencing longer than normal shipment times due to COVID.
- 10) **Housing Assessment Tool (HAT)/ Low-Moderate Income (LMI) Survey** Part-time intern has begun the process for the LMI survey and HAT.
- 11) **Crosswalks/ Huston Street** Bids on agenda tonight. Would like to complete prior to school starting.
- 12) **Electric Review** Implement rate increase in October 2021. Budget for engineering study in 2022.
- 13) **Planning and Zoning Commission** Table to July 22. Need additional time to develop by laws and ordinance.
- 14) **Wind Turbines** Set as the first agenda item for Planning and Zoning Commission.

Thursday, June 24, 2021

City of Altamont  
407 S Huston St  
Altamont, KS 67330-9289

Dear Altamont Governing Body:

The Kansas Legislature adjourned its regular session in late May. Throughout the legislative session, legislators addressed numerous issues affecting city governments, including the emergency utility loan program, tax lid removal, internet sales tax, STAR Bond extension, special district consolidation, street vacating, donations to libraries and local government, hospital funding, the move over law for utility workers, and the opioid settlement. The League's position on legislation is guided by our Statement of Municipal Policy and how a measure values the Constitutional Home Rule of cities.

The 2021 legislative session saw many League priorities passed by the legislature. Support of our issues is our goal, but we are very appreciative of legislators' service even when we do not always agree. To that end, the League strongly encourages each governing body member to reach out and thank their legislators for their service and support for local government. Listed below are some examples where your legislators supported local control and city governments, along with their contact information. Letters are the best form of communication in this instance, but we would greatly appreciate any contact you make with your legislators.

Senator Virgil Peck supported cities by:

- Voting to create the City Utility Low-Interest Loan Program to provide loans to cities for extraordinary natural gas or electric costs incurred during the February 2021 extreme weather event.
- Voting to repeal the tax lid and create more transparency in taxation.
- Voting to require the collection and remittance of internet sales taxes for marketplace facilitators with annual gross receipts in excess of \$100,000.
- Voting against abating property taxes for private-owned health club facilities.
- Voting to establish a procedure to allow a city the ability to consolidate a special district, provide a process for municipal governments to request street vacations based on the city's classification and vacate lots in the City of Americus, and remove the \$500,000 limit on gifts to city governing bodies for constructing or furnishing a library.
- Voting to create the Kansas Fights Addiction Act to address the use of funds received from the opioid litigation.
- Voting to establish the Rural Emergency Hospital Act to enable rural emergency hospitals to receive federal health care reimbursement and to establish the Rural Hospital Innovation Grant Program for transitional assistance through a \$2 (local stakeholders) to \$1 (state of Kansas) funding match.
- Voting to create a "move over" law for drivers approaching municipal- or public-owned utility vehicles engaged in work and authorizing the right-of-way for funeral processions.

Contact information for Senator Virgil Peck:  
PO Box 299

Havana, KS 67374  
(p) 620-330-3839  
(e) Virgil.Peck@senate.ks.gov

Representative Richard J. Proehl supported cities by:

- Voting to create the City Utility Low-Interest Loan Program to provide loans to cities for extraordinary natural gas or electric costs incurred during the February 2021 extreme weather event.
- Voting to repeal the tax lid and create more transparency in taxation.
- Voting to require the collection and remittance of internet sales taxes for marketplace facilitators with annual gross receipts in excess of \$100,000.
- Voting to reauthorize (through July 1, 2026) and modify STAR Bonds by adding rural redevelopment projects for cities with a population of less than 50,000 and increasing the minimum required capital investment and projected gross annual sales amounts for projects.
- Voting to establish a procedure to allow a city the ability to consolidate a special district, provide a process for municipal governments to request street vacations based on the city's classification and vacate lots in the City of Americus, and remove the \$500,000 limit on gifts to city governing bodies for constructing or furnishing a library.
- Voting to create the Kansas Fights Addiction Act to address the use of funds received from the opioid litigation.
- Voting to establish the Rural Emergency Hospital Act to enable rural emergency hospitals to receive federal health care reimbursement and to establish the Rural Hospital Innovation Grant Program for transitional assistance through a \$2 (local stakeholders) to \$1 (state of Kansas) funding match.
- Voting to create a "move over" law for drivers approaching municipal- or public-owned utility vehicles engaged in work and authorizing the right-of-way for funeral processions.

Contact information for Representative Richard J. Proehl:

510 Pine Ridge Road  
Parsons, KS 67357  
(p) 620-421-1804  
(e) richard.proehl@house.ks.gov

If you have any questions about the bills referenced above, please do not hesitate to contact me. On behalf of the League, we appreciate your continued communication with your state legislators.

Sincerely,



Erik Sartorius  
Executive Director  
(p) 785-354-9565  
(e) esartorius@lkm.org

07/01/2021

Mount Pleasant Township  
308 S Illinois  
Altamont, KS 67330

## Kansas Open Records Request

Per K.S.A. 45, the City of Altamont is requesting the following documents from the Mount Pleasant Township:

Contract between Mount Pleasant Township and Liberty Township for Fire Protection Services as required per K.S.A. 80-1502

Contract between Mount Pleasant Township and Labette Township for Fire Protection Services as required per K.S.A. 80-1502

Contract between Mount Pleasant Township and Fairview Township for Fire Protection Services as required per K.S.A. 80-1502

2018 to current bank reconciliations for Fire Protection Services

2018 to current bank statements for Fire Protection Services

Current debts for Mount Pleasant Township Fire Protection Services

List of Mount Pleasant Township owned equipment and facilities for Fire Protection Services

**By K.S.A. 45-218, you have 72 hours to respond to such request. Thank you for your cooperation and prompt response.**

Audree Aguilera  
City Administrator



# **Altamont Police Department**

## **Quarterly Report**

**January through June 2021**

The police department has handled numerous calls during this period from dog bites to animal control, horse complaints, civil standby's/child exchanges, citizens assist, lake patrol, and safety checks.

Citations and warnings for traffic violations, conducted motorist assist situations and conducted accident reports.

Assisted other agencies with calls and traffic situations.

During this quarterly period the police dept has conducted numerous investigations and made several arrest. Some ranging from simple battery, warrants, driving while suspended, violations of protection from abuse orders, violation of stalking orders.

Currently All officers completed training to maintain their certifications with various trainings ranging from Drug Investigations, Child Abuse, Domestic Violence, legal updates, Intoxilyzer (DUI ) Refresher, Firearms training, Administering Naloxone ( Narcan), Sexual Assault Investigations, Elements of Human Trafficking, Courtroom Testimony, Interdiction for the Protection of Children.

Assisted several fire agencies and our maintenance crew with escorts to get water here in town during the Edna fire recently.

Would like to congratulate officer Jonathan Davis for completion of the 14 week Full-time police officer academy at the Kansas Law Enforcement Training Center, Jonathan was the Class president for his graduating class and were happy to have him back, and wish Part-Time officer Lacy Atkins good luck and a quick return from the KLETC part-time officer academy she will be attending August 2<sup>nd</sup> through August 13<sup>th</sup>.

A huge thank you to Sgt. March and All the part-time officers that assisted with shift coverage while Officer Davis attended the 14 week full-time KLETC academy.

Michael Shields, Chief of Police

Altamont Police Department

## Public Works Quarterly Report City Council July 8, 2021

- BULK TRASH
- REPLACE WATER VALVE ON WASHINGTON
- REPLACE 2 CULVERTS AND CLEAN DITCHES
- REPLACE ELECTRIC POLE AT 4TH AND WELLS
- READ METERS
- CLEAN HUSTON WITH OUR NEW SWEEPER. WE HAVE BEEN USING IT TO CLEAN BEFORE PATCHING HOLES ( WORKING GREAT)
- PATCH STREETS
- TARE DOWN BUILDING AT POLE YARD AND HAUL OFF
- REPLACE FROST FREE HYDRANT AT CAMPSITE 9
- MOW WEEDS AND SPRAY
- BEGIN HAULING ROCK AND SPREADING AT LAKE OVERFLOW - GETTING READY FOR OVERFLOW LINING
- ELECTRIC OUTAGE 4-29 PRIMARY FUSE BLOWN. NORTH EAST SIDE OF TOWN
- SERVICE TRASH TRUCK
- REPLACE POWER STEERING HOSE ON 03 CHEVY PICK UP
- SET NEW WATER METER FOR LAB. COUNTY PUBLIC WORKS AND TAP
- CLEAN POOL, HOOK UP WATER AND START FILLING
- HAUL ROCK AND SPREAD ON CAMP SITES
- POOL UP AND RUNNING
- TWIN VALLEY REPLACED A POLE FOR US AT 6TH AND HUSTON, WE USED OUR DIGGER TRUCK TO HELP
- CLEAN DITCHES ON NORTH HUSTON, BEHIND SWIMMING POOL AND ON SOUTH WABASH, STOCK PILE DIRT AND SEED
- CLEANED DITCH AT THE OLD TEXACO SERVICE STATION ON 4TH STREET
- GET LAKE READY FOR FISHING DERBY
- CHANGE BANNERS, HELP GET READY FOR FLAG DAY. AND CLEAN UP AFTER
- GAS METER HIT (VEHICLE) 203 5TH , DIG UP AND REPLACE RISER AND METER, CHECK FOR LEAKS AND RELIGHT
- FIND WATER METER, DIG UP AND REPLACE TILE AT OLD LIQUOR STORE
- INSTALL NEW Gas line 605 LINCOLN
- RESTORED ELECTRIC SERVICE 510 S. WASHINGTON (DARRELL WINTER) DUE TO LIMB FALLING CAUSING OUTAGE
- ELECTRIC OUTAGE ON 7TH BY TENNIS COURT GOING NORTH TO MJ'S FUSE BLOWN (SQUIRREL) 6-28
- HELP WITH EDNA FIRE, FILL TANKER TRUCKS ( 16 )



# Public Awareness Annual Documentation of The Effectiveness of Meetings With Public Officials, Emergency Responders, Firefighters, and Gas Personnel

City/Company:

City of Altamont

Meeting Date:

7-8-21

Location:

Council Meeting at City Hall

☐ Sheriff Department

☐ Emergency Responder

☒ Public Official

☐ Firefighter

☐ Gas Personnel

Name of Contact:

Address:

City:

State:

Phone #:

## Please answer the following questions:

1. Do you understand the purpose of distribution piping?
2. Are you aware of the potential hazards of a natural gas release?
3. Do you understand how to work with the utility in an emergency?
4. Do you know how to contact the utility for more information?

☐ Yes

☐ No

☐ Yes

☐ No

☐ Yes

☐ No

☐ Yes

☐ No

Signed:

This form must be kept for 5 years from the date of the meeting.



# ALTAMONT EMERGENCY LIASON PROGRAM OUTLINE

Federal and State regulation 192.615(c) state that each operator shall establish and maintain liaison with appropriate fire, police, and public officials to:

- (1) Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency.
  - (2) Acquaint the officials with the operator's ability in responding to a gas pipeline emergency.
  - (3) Identify the types of gas pipeline emergencies of which the operator notifies the officials.
  - (4) Plan how the operator and officials can engage in mutual assistance to minimize hazards to life and property.
- 
1. Confirm names, contact information, addresses, and numbers on the operator information form if applicable.
    - a. Richard Hayward – Mayor
    - b. Audree Aguilera – City Administrator
    - c. Brad Myers – Superintendent
    - d. Bryson Shaffer – Fire Chief
    - e. Michael Shields – Police Chief
    - f. LeaAnn Myers – City Clerk
  2. Have public officials fill out the Public Officials Effectiveness Form and have any emergency response personnel present fill out the Emergency Response Capabilities Survey.
  3. Make aware of:
    - a. Miles of pipeline: Approx. 21.5 miles of pipeline. 100% PE distribution system with a steel feeder line.
    - b. Number of services: 490
    - c. MAOP: 37 psi, we have 7# run to the house meters at 4 to 4.5 ounces inside the dwelling
    - d. Location of pipeline and number of emergency valves.
  4. Make them aware of the number one risk of their system 3<sup>rd</sup> party damage/ excavation and during a natural disaster, the proper procedures are to just shut off the pipeline using the emergency valves.
  5. The procedures during a natural gas emergency each department shall:
    - a. Fire Department – In charge of the scene and help evacuate. Discuss turning off meter valves if allowed. Training should be conducted.
    - b. Police Department – Control perimeter of civilians and traffic.
    - c. Gas Department – Controlling of the gas.
    - d. City Council and Mayor – Media responses as appropriate
    - e. See O & M Manual Section 2 Part G – L for additional information on responding to natural gas scenarios.
  6. Take any questions that the council might have and be sure to give anyone a business card who needs one.

# ALTAMONT EMERGENCY LIASON PROGRAM OUTLINE

Federal and State regulation 192.615(c) state that each operator shall establish and maintain liaison with appropriate fire, police, and public officials to:

- (1) Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency.
  - (2) Acquaint the officials with the operator's ability in responding to a gas pipeline emergency.
  - (3) Identify the types of gas pipeline emergencies of which the operator notifies the officials.
  - (4) Plan how the operator and officials can engage in mutual assistance to minimize hazards to life and property.
- 
1. Confirm names, contact information, addresses, and numbers on the operator information form if applicable.
    - a. Richard Hayward – Mayor
    - b. Audree Aguilera – City Administrator
    - c. Brad Myers – Superintendent
    - d. Bryson Shaffer – Fire Chief
    - e. Michael Shields – Police Chief
    - f. LeaAnn Myers – City Clerk
  2. Have public officials fill out the Public Officials Effectiveness Form and have any emergency response personnel present fill out the Emergency Response Capabilities Survey.
  3. Make aware of:
    - a. Miles of pipeline: Approx. 21.5 miles of pipeline. 100% PE distribution system with a steel feeder line.
    - b. Number of services: 490
    - c. MAOP: 37 psi, we have 7# run to the house meters at 4 to 4.5 ounces inside the dwelling
    - d. Location of pipeline and number of emergency valves.
  4. Make them aware of the number one risk of their system 3<sup>rd</sup> party damage/ excavation and during a natural disaster, the proper procedures are to just shut off the pipeline using the emergency valves.
  5. The procedures during a natural gas emergency each department shall:
    - a. Fire Department – In charge of the scene and help evacuate. Discuss turning off meter valves if allowed. Training should be conducted.
    - b. Police Department – Control perimeter of civilians and traffic.
    - c. Gas Department – Controlling of the gas.
    - d. City Council and Mayor – Media responses as appropriate
    - e. See O & M Manual Section 2 Part G – L for additional information on responding to natural gas scenarios.
  6. Take any questions that the council might have and be sure to give anyone a business card who needs one.

PROPOSAL

WILDCAT STRIPING  
ASPHALT-CONCRETE MARKING

KEN ANDERSON  
1567A COUNTY ROAD 2000  
CANEY, KS 67333  
CELL PH. 918-397-3970

DATE: 5-27-21

LOCATION: City of Altamont

JOB DESCRIPTION:

ALL PARKING LINES (111) HANDICAP AREAS (7)  
MAIN STREET CROSS WALKS (9)  
Hwy. SCHOOL CROSS WALKS (5)  
CENTER LINES (1,140 FT.)  
SCHOOL AREA CROSS WALKS (16)  
MILEAGE

TOTAL COST - \$ 2,185.00

Thank you,  
Ken Anderson



CONTRACT • PROPOSAL • INVOICE



ASPHALT PAVING AND SEAL COATING  
**417.621.8499**

Make checks payable to: Brandon Walker Check No. \_\_\_\_\_

Date \_\_\_\_\_ Customer City of Altamont

Phone(s) \_\_\_\_\_

Address \_\_\_\_\_

☐ Hot Mix Blacktop

☐ Patching

☒ Seal Coating

☐ Grading

Other Clean and prep surface, coat with rubberized commercial  
grade slater \$8900.00  
Clean and prep cracks apply hot rubber \$2900.00

\$2.40 per sq. ft.

This does not reflect other contractors' prices.  
We do not guarantee undergrowth.

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:  
\$ 11,800 \_\_\_\_\_ Dollars

With payments to be made as follows: Completion of Job

Any alteration or deviation from the above specifications involving extra costs will be

executed only upon written order, and will be come an extra charge over and above the estimate.

All agreements contingent upon strikes, accidents, or delays beyond our control

Respectfully submitted

Brandon Walker

Note- This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are

Hereby accepted. You are authorized to do the work as specified.

Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

If customer breaches contract before start of work, they are still liable for material cost of job.





June 24, 2021

Honorable Mayor and City Council  
City of Altamont  
P.O. Box 305  
Altamont, Kansas 67330

We are pleased to confirm our understanding of the services we are to provide the City of Altamont, Kansas for the year ended December 31, 2021.

**Auditor Scope and Objectives**

We will audit the financial statement of the City of Altamont as of and for the year ended December 31, 2021. It is agreed that the basis of presentation of the financial statement will demonstrate compliance with the regulatory basis of accounting. It is further agreed that the municipality shall pass, by resolution, a waiver of the requirements of the law relating to the preparation of the financial statement and financial reports that conform to generally accepted accounting principles as provided by K.S.A. 75-1120a (c).

We have also been engaged to report on supplementary information that accompanies the City of Altamont's financial statement. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statement as a whole in a report combined with our auditor's report on the financial statement:

- 1) Summary of Expenditures – Actual and Budget – Regulatory Basis (Budget Funds only)
- 2) Schedule of Receipts and Expenditures – Actual and Budget – Regulatory Basis
- 3) Schedule of Receipts and Disbursements – Agency Funds – Regulatory Basis

The objectives of our audit are to obtain reasonable assurance as to whether the financial statement as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statement is fairly presented, in all material respects, in conformity with the regulatory basis of accounting; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statement as a whole. Reasonable assurance is a high level

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**Jarred, Gilmore & Phillips, PA**  
CERTIFIED PUBLIC ACCOUNTANTS

412 W. MAIN, P.O. BOX 97  
NEODESHA, KANSAS 66757  
(620) 325-3430

1815 S. SANTA FE, P.O. BOX 779  
CHANUTE, KANSAS 66720  
(620) 431-6342

16 W. JACKSON  
IOLA, KANSAS 66749  
(620) 365-3125

[www.jgppa.com](http://www.jgppa.com)

of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statement.

#### **Auditor's Responsibilities for the Audit of the Financial Statement**

We will conduct our audit in accordance with auditing standards generally accepted and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with auditing standards generally accepted, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statement, including the disclosures, and determine whether the financial statement represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statement. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statement, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not



designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatement, we will perform tests of City of Altamont's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Other Services**

We will also assist in preparing the financial statement of the City of Altamont in conformity with the regulatory basis of accounting based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Responsibilities of Management for the Financial Statement**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statement that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statement in conformity with the regulatory basis of accounting.

Management is responsible for making drafts of financial statement, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statement, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statement and related matters.

Your responsibilities include adjusting the financial statement to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statement taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statement. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.



You are responsible for the preparation of the supplementary information in conformity with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statement with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with regulatory basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with regulatory basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Jarred, Gilmore & Phillips, PA and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Kansas or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Jarred, Gilmore & Phillips, PA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the State of Kansas or its designee. The State of Kansas or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Neil L. Phillips, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

To ensure that Jarred, Gilmore & Phillips, PA's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

It is our understanding that your intent in engaging us is that the financial statement we render to you under this agreement will be made available to the State of Kansas Division of Accounts and Reports. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm, or corporation for any purpose not specified hereinabove. Consequently, no other person, firm, or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement. This engagement letter embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in writing signed by all the parties. It is agreed that venue and jurisdiction involving any matters arising out of this engagement letter is in the State of Kansas.



Disputes arising under this agreement (including the scope, nature, and quality of services to be performed by us, our fees, and other terms of the engagement) shall be submitted to mediation. A competent and impartial third party, acceptable to both parties, shall be appointed to mediate, and each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceeding shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. If the dispute requires litigation, the court shall be authorized to impose all defense costs against any non-prevailing party found not to have participated in the mediation process in good faith.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. We will perform the audit services for an amount not to exceed \$6,000.00, which includes travel and out-of-pocket costs. The City may be subject to a Single Audit in 2021 if Federal expenditures exceed \$750,000.00. If so, additional audit procedures will be required by the Single Audit Act. Our estimated fee for these additional services will be \$2,100.00, and a new engagement letter must be obtained.

These fees are based upon anticipated cooperation from your personnel, and the assumption that unexpected circumstances will not be encountered during the audit. The following are examples of circumstances which could result in an increase in fees:

- accounting records that are not reconciled to detailed records and therefore, not ready to be audited,
- a significant change in the amount or type of accounting records maintained,
- change in personnel with a corresponding change in level and quality of work performed,
- additional significant state and/or federal grants not identified previously,
- issuance of long-term debt not identified previously for the purposes of new financing or refunding of previously issued long-term debt, or
- new GASB pronouncements that require additional compliance work.
- a greater than expected risk of material misstatement due to fraud.
- additional grant funding that requires additional compliance testing.

We would like to point out that we expect the proposal fee to be a maximum charge. As can be seen above, the additional charges would only be necessary due to unusual circumstances not foreseen when the audit proposal was prepared. If significant additional time is necessary, we would discuss it with you and arrive at a new fee estimate.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

### **Reporting**

We will issue a written report upon completion of our audit of City of Altamont's financial statement. Our report will be addressed to the Honorable Mayor City Council of the City of Altamont. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion are other than unmodified, on the regulatory basis of accounting we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We appreciate the opportunity to be of service to City of Altamont and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,



JARRED, GILMORE & PHILLIPS, PA  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the **City of Altamont, Kansas**.

Signature \_\_\_\_\_

Title \_\_\_\_\_

## EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

**K.S.A. 75-4319.** Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;