

Allegan District Library Social Media Policy

Purpose of Library's Social Media Sites

The Allegan District Library uses social media site to communicate the value of the Library and engage followers through thoughtful and relevant posts that promote programs, materials, services, literacy and library use. Library social media sites provide a limited (or designated) public forum to facilitate the sharing of ideas, options and information on Library and community related topics.

Definitions

Social media site shall mean any web application, site, or account offered by the library that facilitates the sharing of opinions and information about library related subjects and issues. Social media sites includes such formats as: blogs, listservs, website, social network pages, posts to community review sites, and patron ratings of library materials.

Privacy

Public users should have no expectations of privacy in the postings they make on Library-sponsored social media sites. By posting on the Library's social media sites users consent to the Library's right to access, monitor, read, and delete their postings.

Ownership

By posting on the Library's social media sites, users give the Library permission to use the content of any posting made without compensation to the author or liability on the part of the Library.

Posts and Comments

Posts or comments containing the following are against library rules and may be removed by library staff:

1. Copyright violations
2. Off-topic comments
3. Spam and advertisements
4. Inappropriate images
5. Obscene, pornographic or graphically violent matter
6. Personal attacks, insults, or threatening language
7. Privileged, proprietary, or confidential information about any person, business or entity
8. Promotion of illegal activities

Disclaimer

All social media sites used by the Library contain the following disclaimer:

Approved by the Board of Trustees on: February 17, 2015
Revised and approved on July 18, 2022

The Library is not responsible nor liable for the content of postings by third parties on this site. Third party postings do not reflect the opinions or positions of the Allegan District Library, its employees, or the Board of Trustees.

Content which the Library, in its sole discretion, deems inappropriate under the Allegan District Library Social Media Policy and Allegan District Library's Internet Use Policy (as applicable), may be removed in whole or part by the Library or its agents immediately upon discovery by the Library or its agents without prior notice.

Review

This policy will be reviewed by the Facilities Committee every four years.

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