

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF JANUARY 6, 2022**

Chair Pommier called the meeting to order at 5:30 PM.

Roll Call

Present:	Chair Pommier	Commissioner Graybehl
	Vice Chair Duncan	Commissioner Gurrola
	Commissioner Fiormonti	Commissioner Uresti
Absent:	Commissioner Daly	Commissioner Peña

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Vice Chair Duncan, Seconded by Commissioner Graybehl to approve the Minutes of the meeting of November 4, 2021, as presented. Motion carried unanimously.

Correspondence – None

Reports

1. Report on Council Actions from November 16, December 7, December 21, 2021:

Director Moore briefed the Commission on the following items that went before City Council.

Authorization to Advertise for Bids for City Hall Roof Project - City Council authorized staff to advertise for bids on the City Hall roofing project. The roof is aging and has become extremely susceptible to leaking in multiple areas during rain events.

New Library Site Selection – City Council selected the Heritage Complex site south of Olive Avenue across from the South County Justice Center to be the future site of the new library.

Authorization to Purchase Furniture for Temporary Library – City Council authorized the purchase to the low bidder for all of the furniture, design services and installation for the temporary library.

Amendment to the Seasonal and Part-Time Pay Rates for YES Program Employees – City Council adopted the draft Resolution amending the City’s Employee Pay and Benefit Plan for the YES Program as requested by PUSD.

Authorization to Purchase Skatepark Amenities through Proposition 68 Per Capita Grant Funds- City Council finalized its decision concurring with the Commission on adding lighting, shade and skate amenities to the skatepark.

Authorize Construction of a Concrete Slab for a Teq One Table in Veterans Park – The City Council authorized construction of a concrete slab in Veterans Park for a donated Teq One table. The table is due to open before long which will include an opening ceremony.

2. State of the City Address

Director Moore briefed the Commission that the first Friday of December has always been designated as the day the City sponsors the Chamber of Commerce First Friday Coffee at Galaxy Theatres. The State of the City Address is always given by the Mayor

as part of the program. A brief update is provided on each City department and Director Moore summarized what items were included pertaining to Parks and Leisure Services.

3. 2022 Leisure Services Calendar

Director Moore announced that Leisure Services Specialist Graybehl finished the 2022 Leisure Services Calendar and a copy was included in the agenda material. All dates are subject to change based on current COVID-19 guidance.

Scheduled Matters

1. Sports Complex Football League –

An individual from a local adult flag football team contacted City staff regarding an adult tackle football team hosting league games at the Sports Complex. The individual did not follow-up with correspondence to City staff, nor did the individual attend the Commission meeting, so the item did not get discussed.

2. Tree City Board

Director Moore informed the Commission that they serve as the Tree City Board in addition to being Commissioners. The Tree City USA website was shown to display the four requirements of a city to be a Tree City USA member, to show the many benefits of trees, and to show a listing of all of the Tree City USA members in California. The four requirements of being a member are: maintain a tree board, spend at least \$2 per capita on urban forestry, have a City tree ordinance, and do have an Arbor Day ceremony.

Action: Informational item

3. CDBG Purchase

Director Moore introduced this annual item which Parks and Leisure Services is in receipt of Community Development Block Grant Park Improvement Funds enabling the department to purchase park amenities. Due to a stipulation within the funding source, the amenities are restricted to parks within particular census tracts. Zalud, Murry and Fallen Heroes Park are the three parks this fiscal year that fall within the eligible census tract. Staff is recommending a play structure be added at Murry Park, along with disc golf tee pads at Zalud and Murry Park.

Action: Commissioner Fiormonti made a Motion and Vice Chair Duncan Seconded to recommend that the CDBG Park Improvement Fund projects for fiscal year 2021/22 be installing disc golf tee pads at Zalud and Murry Park, and installing a piece of playground equipment at Murry Park.

4. Parks and Leisure Services 101

Leisure Services Specialist Graybehl prepared a slideshow questionnaire for the Commission to complete. Director Moore said this was an effort to increase awareness of what Parks and Leisure Services entails, as well as initiate a discussion from the Commission on how to enhance marketing efforts. Feedback was solicited. Commissioner Fiormonti inquired about contacting the local radio station as a potential marketing resource. Chair Pommier mentioned PUSD's success utilizing local television for some marketing. He went on to say how TikTok currently connects so well with the youth. He also said the future library/multi-sport complex would be a good location for another electronic message board. Commissioner Uresti provided

positive feedback on the Prospect Street electronic message board and asked if one could be purchased with CDBG funds for Murry Park. Director Moore stated that under those funds an electronic message board does not qualify as an allowable expenditure.

Action: Informational item

5. Parks Maintenance Report

Director Moore, on behalf of Parks Superintendent Maddox, provided an update to the Commission on recent projects and maintenance activities including: ongoing maintenance of military banners, downtown Christmas décor, planting some trees at Veterans Park near the helicopter, and the installation of an outfield fence at Zalud Park on the south field by the Porterville Angels Baseball Club.

Action: Informational item

6. Leisure Activities Report

Leisure Services Specialist Graybehl reported on Leisure Services activities. The items mentioned were: Nature Run/Walk, Veterans Day Run, Christmas Home Decorating Contest, Tree Lighting Ceremony, Military Banner Program, Virtual Bingo, Adult Volleyball, Adult Flag Football and Arena Soccer.

Action: Informational item

7. Schedule Items For Future Meetings

Director Moore reported that one of the items for the February 2022 meeting will be on all of the grants that the department is currently working on.

Action: Scheduling

8. Other Matters of Information

Director Moore reminded the Commission of the monthly report slot the Commission has to give a meeting briefing to City Council on January 18, 2022.

Action: Informational item

Adjournment

Chair Pommier adjourned the meeting at 6:35 PM.

Respectfully Submitted,

Donnie Moore, Director