

CITY COUNCIL AGENDA: NOVEMBER 18, 2014

SUBJECT: REQUEST FOR STREET CLOSURE - MYERS' TWENTIETH ANNUAL CHRISTMAS TREE MEMORIAL SERVICE

SOURCE: ADMINISTRATIVE SERVICES DEPARTMENT

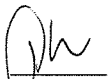
COMMENT: Richard Mendivil, Director of Myers Funeral Service and Crematory, has requested an assemblies permit for December 9, 2014, in order to hold the lighting ceremony for Myers' Twentieth Annual Christmas Tree Memorial Service. The ceremony will be held in front of Myers Chapel on "E" Street at 7:00 p.m. Approximately 500 people attended the ceremony last year, and Mr. Mendivil has requested an assemblies permit for 500 people again this year.

In conjunction with this ceremony, Mr. Mendivil is also requesting that Council approve the closure of "E" Street, between Putnam and Cleveland Avenues, from 5:00 p.m. to 9:00 p.m. on December 9, 2014, for the safety of those attending.

The Police Department has approved the Assemblies Permit, which is attached for the Council's reference, along with a copy of the required Certificate of Liability Insurance.

RECOMMENDATION: That the City Council approve the closure of "E" Street, between Putnam and Cleveland, on December 9, 2014, from 5:00 p.m. to 9:00 p.m. subject to the conditions specified.

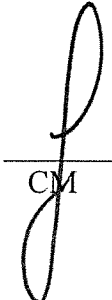
ATTACHMENTS: 1. Richard Mendivil Letter received October 22, 2014
2. Application for Assemblies Permit - Richard Mendivil
3. Insurance Certificate



DIR

N/A

Approp./
Funded



CM

Item No. 7

Myers Funeral Service & Crematory

248 NORTH "E" STREET
PORTERVILLE, CALIFORNIA 93257

(559) 784-5454



RECEIVED

OCT 22 2014
CITY OF PORTERVILLE
CITY MANAGER

To: Porterville City Council

We respectfully request that "E" Street be blocked off at Putnam and Cleveland Avenues the evening of Tuesday, December 9, 2014 from approximately 5:00 to 9:00 P. M., for the protection and safety of those who will be attending the Twentieth Annual Myers Christmas Memorial Tree Lighting. The response from the community has been well received, and we expect approximately 500 people from the local community and outlying areas in attendance.

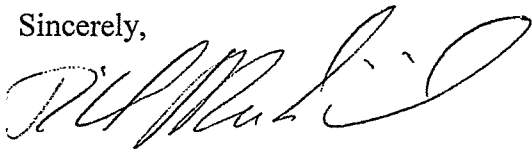
The original purpose in beginning this tradition was to give back to the community in the way of service. It allows families to place ornaments on the trees prior to the service, commemorating their loved ones.

A memorial service is planned for the evening of December 9th at 7:00 P. M. at Myers Funeral Service, when the community will be invited to attend and celebrate the season by remembering loved ones. At the conclusion of the service, the trees will be lit and remain lit through Christmas.

Find enclosed an "Assemblies Permit" signed by Captain Daniel Haynes of the Porterville Police Department, along with a Certificate of Liability Insurance.

Thank you for your consideration of this request.

Sincerely,



Richard Mendivil
Funeral Director

RM:dm
Encl.

ORDINANCE NUMBER 927
Section 18-7.2

OCT 20 2014

Application for ASSEMBLIES or MEETINGS on public streets, sidewalks or parks, within the City of Porterville. Received

This application MUST BE FILED WITHIN FOUR (4) DAYS PRIOR to the date of the assembly or meeting.

A. Myers Funeral Service & Crematory 559-784-5454
(Name/Address) (Telephone)

B. 248 North "E" Street, Porterville, CA 93257
(Name & Address of Organization) (Telephone)
Richard Mendivil, Funeral Director 559-784-5454
(Authorized Head of Organization) (Telephone)

C. Name of Event Chairman Richard Mendivil

D. Purpose of event: Lighting of Memorial Trees and Service (20th Year)

E. Date & Time of Event Tuesday, December 9, 2014 from 7:00 to 9:00 PM

F. Number of persons Approximately 500

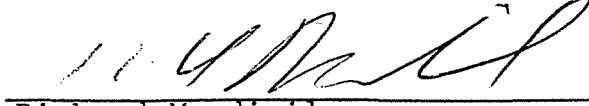
G. Location of the assembly area of event Front lawn at 248 North "E" St., Porterville, CA 93257 (Myers Funeral Service & Crematory)

H. Security Guards required? [] yes [X] no If so, how many? _____

I. Plans for the assembly & dispersment of the event. Indicate times thereof 5:00 PM to 9:00 PM

J. Other information _____

I HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 927, SECTION 18-7.2 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF PORTERVILLE.

Legal signature of applicant 
Richard Mendivil

Date 10/20/2014 Telephone 559-784-5454

Application Approved [X] Denied []


Chief of Police

CITY OF PORTERVILLE
Assemblies Application

Annual Memorial Tree Lighting, December 9, 2014

Proposed Conditions/Requirements of Police Department

- All street closures in the city require City Council approval.
- Ensure that participants do not interfere with the normal flow of pedestrian/vehicle traffic in the area of the event.
- A separate sound amplification permit will be required if sound amplification equipment will be used during the event.
- Event organizers shall contact Lt. John Hall no less than 15 days prior to the event to discuss traffic/pedestrian related concerns. Lt. Hall can be reached at 559-782-7410 or 559-782-7400.

Dan Haynes, Captain
Police Department- Services Division

