

**CITY COUNCIL AGENDA
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
FEBRUARY 4, 2014, 5:30 P.M.**

Call to Order
Roll Call

Adjourn to a Joint Meeting of the Porterville City Council and Successor Agency to the Porterville Redevelopment Agency.

**JOINT CITY COUNCIL / SUCCESSOR AGENCY TO THE
PORTERVILLE REDEVELOPMENT AGENCY AGENDA
291 N. MAIN STREET, PORTERVILLE, CA**

Roll Call: Agency Members/Chairman

ORAL COMMUNICATIONS

This is the opportunity to address the City Council and/or Successor Agency on any matter scheduled for Closed Session. Unless additional time is authorized by the Council/Agency, all commentary shall be limited to three minutes.

JOINT CITY COUNCIL/AGENCY CLOSED SESSION:

- A. Closed Session Pursuant to:
- 1-** Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: County of Tulare v. All Persons Interested in the Matter of the Addition of the 2010 Amendment to Redevelopment Plan for the Redevelopment Project Area No. 1, as Adopted by Ordinance 1765 on June 15, 2010, by the City of Porterville, et al., Tulare County Superior Court Case No. 249877.
 - 2-** Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: APNs 261-122-007 and 261-122-008. Agency Negotiators: John Lollis and Brad Dunlap. Negotiating Parties: Successor Agency to the Porterville Redevelopment Agency and Porterville Hotel Investors. Under Negotiation: Terms and Price.

During Closed Session, the Joint Council/Successor Agency Meeting shall adjourn to a Meeting of the Porterville City Council.

ORAL COMMUNICATIONS

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CITY COUNCIL CLOSED SESSION:

- B. Closed Session Pursuant to:
- 1** - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: City of Porterville v. County of Tulare et al., Tulare County Superior Court No. 249043.
 - 2** - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Andrea Gould v. City of Porterville, Tulare County Superior Court Case No. PCL

159739.

3 - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Roger Cortez v. City of Porterville, U.S. District Court, Eastern Division, Case No. 1:14-CV-00061-LJO-GSA.

6:30 P.M. RECONVENE OPEN SESSION

REPORT ON ANY COUNCIL ACTION TAKEN IN CLOSED SESSION

Pledge of Allegiance Led by Council Member Virginia Gurrola
Invocation

PRESENTATIONS

Employee of the Month – Michael Patterson
Introduction of New Employees
Outstanding Business

AB 1234 REPORTS

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Tulare County Economic Development Corporation – January 22, 2014
2. Council of Cities – January 22, 2014

REPORTS

This is the time for all committee/commission/board reports; subcommittee reports; and staff informational items.

- I. City Commission and Committee Meetings:
 1. Parks & Leisure Services Commission
 2. Library & Literacy Commission
 3. Arts Commission
 4. Youth Commission
- II. Staff Informational Reports
 1. **Street Performance Measure - 2nd Quarter Report**
Re: Informational report regarding progress made on street reconstruction, overlay, micro-overlay and pothole report efforts for the 2nd Quarter of Fiscal Year 2013/2014.
 2. **Code Enforcement Report, Second Quarter of FY 2013-2014**
Re: Informational report on Code Enforcement activity for the period of October 1 through December 31, 2013.
 3. **Attendance Records for Commissions & Committees – 2nd Quarter – FY 2013/14**
Re: Informational attendance reports for the 2nd Quarter of Fiscal Year 2013/2014.
 4. **Report on Charitable Car Washes**
Re: Informational report regarding charitable car wash permits issued for the period of October 1 through December 31, 2013.
 5. **Building Permit Activity – December 2013**
Re: Informational report regarding Building Permit activity.

6. 'Wall of Fame' Honor Designations

Re: Informational report regarding Councilmember selections for Wall of Fame designation.

ORAL COMMUNICATIONS

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Please address all items not scheduled for public hearing at this time. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CONSENT CALENDAR

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. Request For Approval to Purchase a Netgear Prosafe XSM7224S Fiber Switch

Re: Considering approval to purchase a Netgear Prosafe XSM7224S Fiber Switch from Softchoice Corporation for \$6,436.11.

2. Request For Approval to Purchase Dell OptiPlex 7010 Workstations and Microsoft Surface Pro 2 Tablets for the Police Department

Re: Considering approval to purchase eighteen (18) Dell OptiPlex 7010 Workstations from Dell for \$12,175.97, and six (6) Microsoft Surface Pro 2 Tablets from Softchoice Corporation for \$8,381.07.

3. Authorization for Emergency Transit Engine Replacement

Re: Considering authorization to utilize Cummins Pacific to perform an engine overhaul for a cost not to exceed \$15,786.80.

4. Approval of Resolution Adopting City Athletic Fields Lighting Fees

Re: Considering approval of a resolution adopting a three-year fee schedule of \$6 per hour year one, \$8 per hour year two, and \$10 per hour year three for youth; and \$10 per hour year one; \$12 per hour year two, and \$14 per hour year three for adult use of athletic fields lighting.

5. Community Clean Up Events

Re: Considering approval of two clean up events; "Spring Clean-Up Day" on April 12, 2014, and "Fall Clean-Up Day" on October 18, 2014, which will offer City residential refuse customers free disposal of general trash, bulky items, wood-waste, and yard clippings at the City's Corporation Yard.

6. Consideration of Proposed Budget Calendar for Fiscal Year 2014-2015

Re: Considering approval of the proposed budget calendar for the 2014-2015 Fiscal Year.

7. Interim Financial Status Reports

Re: Acceptance of the interim financial status reports for the second fiscal quarter ended December 31, 2013, in accordance with Council Minute Order Nos. 13-041602 and 10-011607.

8. **Quarterly Portfolio Summary**
Re: Considering acceptance of the quarterly Portfolio Summary in compliance with Government Code Sec. 27000 et seq., Sec. 53600 et seq., and the City's Statement of Investment Policy for 2nd Quarter of Fiscal Year 2013/2014.
9. **CDBG Citizens' Advisory and Housing Opportunity Committee and Citizen Participation Plan**
Re: Considering adoption of the 2014 Citizen Participation Plan, and the appointment of Citizens' Advisory and Housing Opportunity Committee members for a one-year term.
10. **Review of Local Emergency Status – December 26, 2013**
Re: Reviewing status of local emergency that was declared following a significant fire event at 14 N. Main Street on December 26, 2013.
11. **Review of Local Emergency Status – December 21, 2010**
Re: Reviewing the City's status of local emergency pursuant to Article 14, Section 8630 of the California Emergency Services Act.

A Council Meeting Recess Will Occur at 8:30 p.m., or as Close to That Time as Possible

SCHEDULED MATTERS

12. **Appointments to Arts Commission**
Re: Considering re-appointment of members with terms to expire February of 2014; and authorization to advertise vacancy with term to expire August of 2016.
13. **Amendments to City Policy Related to Use of Cargo/Shipping Containers**
Re: Consideration of examples and demonstrations of the use of cargo/shipping containers in accordance with standards contained in Resolution 82-2013.
14. **Authorization to Subordinate Development Fee Payment Plan Agreement – Henderson Village Apartments – Pacific Rim Mixed Use Project (2012-002)**
Re: Consideration of a request to subordinate the Development Fee Payment Plan Agreement for the Pacific Rim Mixed Use Project that is located generally west of the southwest corner of Henderson Avenue and Newcomb Street.

Adjourn the City Council Meeting to a meeting of the Successor Agency to the Porterville Redevelopment Agency.

SUCCESSOR AGENCY TO THE
PORTERVILLE REDEVELOPMENT AGENCY AGENDA
291 NORTH MAIN STREET, PORTERVILLE, CA 93257
FEBRUARY 4, 2014

Roll Call: Agency Members/Chairperson

WRITTEN COMMUNICATIONS
ORAL COMMUNICATIONS

SUCCESSOR AGENCY SCHEDULED MATTERS

SA-1. Successor Agency Review and Approval of Proposed Long Range Property Management Plan

Re: Considering adoption of a resolution approving the proposed Long Range Property Management Plan, and directing submittal of same to the Successor Agency Oversight Board.

Adjourn the Successor Agency to the Porterville Redevelopment Agency Meeting to a Meeting of the Porterville City Council.

ORAL COMMUNICATIONS

OTHER MATTERS

CLOSED SESSION

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

ADJOURNMENT - to the meeting of February 18, 2014.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 North Main Street, Porterville, CA 93257, and on the City's website at www.ci.porterville.ca.us.

COUNCIL AGENDA: FEBRUARY 04, 2014

SUBJECT: STREET PERFORMANCE MEASURE – 2nd QUARTER REPORT

SOURCE: Public Works Department - Engineering Division

COMMENT: The purpose of this staff report is to provide Council with an update on the progress made on street reconstruction, overlay, micro-surfacing and pothole repair efforts for the 2nd quarter (10/01/2013 through 12/31/2013) in FY 2013/2014.

For Council's information, the light blue bar represents staff's estimated quantity of "work" for each category. The black overlaid bar represents the quantity of work accomplished to date.

RECOMMENDATION: Information Only

ATTACHMENT: 2nd Quarter Street Performance Chart
1st Quarter Street Performance Chart

P:\pubworks\General\Council\Report - Street Performance Measure - 2nd Quarter Update - 2014-02-04.doc

Dir MR
ARW Appropriated/Funded N/A CM J

Report No. II-1

[illegible]

1st QUARTER REPORT July 1, 2013 - September 30, 2013

SUBJECT: CODE ENFORCEMENT REPORT, SECOND QUARTER OF
FY 2013-2014

SOURCE: FIRE DEPARTMENT

COMMENT: This informational report includes City of Porterville code enforcement activity during the second quarter of 2013, from October 1 through December 31.

During this quarter, 191 code compliance issues were recorded and assigned to departments having regulatory authority. Of these, 109 have been corrected through voluntary compliance, 71 were issued a Notice of Violation, and 5 Administrative Citations were issued.

The Code Enforcement Officer addressed a proliferation of prohibited signage advertising yard sales on poles, posts, sidewalks and medians. A Notice of Violation was issued to 56 yard sale operators who were required to remove prohibited signage. This effort continues into the 2014 calendar year.

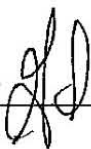
Administrative Citations were issued for the following violations:

1. Selling food without proper license or permit.
2. Operating portable generator, and electrical work without permit.
3. Placing advertising sign in median.
4. Installing natural gas line without permit.
5. Obstructing exits.

RECOMMENDATIONS: Information Only

ATTACHMENTS: Code Enforcement Statistics for October 1 – December 31, 2013

Dir



Approp./ Funded H/A

CM



Report No. 2.

CODE ENFORCEMENT ACTIVITY FROM OCTOBER 1, 2013 TO DECEMBER 30, 2013

Department	Fire	Comm. Dev.	Public Works	Finance	Parks	Police	Admin. Serv.	Q2 Current	YTD Current	Q2 Previous	YTD Previous
Complaints Received											
Dept. Assigned	106	46	27	2	1	9	0	191	591		
Voluntary Compliance	97	2	5	1	0	4	0	109	257		
Notice of Violation issued	71							71	113		
Administrative Citations issued	5							5	9		
Weed Abatement											
Weed Abatement Properties Noticed	12							12	1181	1083	1083
Completed by Owner	1							1	1124		
Assigned to Contractor	0							0	43		
Pending	14							14	14		
Total Properties Complete	0							0	1167		
Business License Inspections											
Business Operating Without License	19							19	68		
Voluntary Compliance	18							18	63		
Pending	1							1	5		
Itinerant Vendor Inspections											
Voluntary Compliance	0							0	5		
Pending									0		
Charitable Car Wash Inspections											
Voluntary Compliance	0							0	4		
Pending									0		
Building Permit Inspections											
Building Permit Violations	0							0	3		
Voluntary Compliance	0							0	3		
Pending									0		

YTD Voluntary Compliance by Department

	Fire	Comm. Dev.	Public Works	Finance	Parks	Police	Admin. Serv.	Current	Current	Previous	Previous
Complaints Received	106	46	27	2	1	9	0	191	519		
Voluntary Compliance	97	2	5	1	0	4	0	109	257		
% Voluntary Compliance	91.51%	4.35%	18.52%	50.00%	0.00%	44.44%	0.00%	57.06%	49.51%		

COUNCIL AGENDA – FEBRUARY 4, 2014

INFORMATIONAL REPORT

SUBJECT: ATTENDANCE REPORT FOR CITY COMMISSIONS AND COMMITTEES – 2ND QUARTER REPORT – FY 2013/14

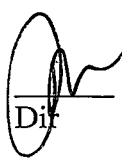
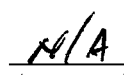
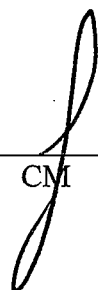
SOURCE: ADMINISTRATIVE SERVICES DEPARTMENT

COMMENT: At the Council's request, staff is herein providing for informational purposes the attendance records as of the Second Quarter FY 2013/14 for the following City Commissions and Committees:

- Parks & Leisure Services Commission;
- Library and Literacy Commission;
- Arts Commission;
- CDBG Advisory and Housing Opportunity Committee; and
- Transactions and Use Tax Oversight Committee (TUTOC)

RECOMMENDATION: Informational report only.

ATTACHMENTS: Attendance Reports

 _____ Dir	 _____ Approp./ Funded	 _____ CM
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Report No. II-3

Parks & Leisure Services Commissioner's Record of Attendance

	2013 July	2013 Aug	2013 Sept	2013 Oct	2013 Nov	2013 Dec	2014 Jan	2014 Feb	2014 Mar	2014 Apr	2014 May	2014 June	
	3	1	5	3	7	5							
Rocco Calantone	P	P	P	P	P	P							FT Exp 10/15
Monte Moore	E	P	P	P	P	P							FT Exp 10/13
Leticia Lupio	P	P	P	P	P	P							FT Exp 10/13
Rick Vafeades	P	E	P	P	P	P							FT Exp 10/13
Richard Rankin	P	P	P	P	P	P							PUSD Rep.
Carroll Land	P	P	P	P	P	P							FT Exp 10/15
Shannon Bennett	P	P	E	A	P	P							FT Exp 10/13
Eric Mendoza	P	P	E	P	E	P							
	7	7	6	7	7	8							

P = Present; E = Excused Absence; A = Absent; T = Tardy

Parks & Leisure Services Commissioner's Record of Attendance

	2012 July	2012 Aug	2012 Sept	2012 Oct	2012 Nov	2012 Dec	2013 Jan	2013 Feb	2013 Mar	2013 Apr	2013 May	2013 June	
	5	2	6	4	1*	6	3	7	7	4	2	**	
Rocco Calantone	P	P	P	P		P	P	P	P	P	P		FT Exp 10/15
Monte Moore	P	P	P	P		P	P	P	P	P	P		FT Exp 10/13
Leticia Lupio	P	P	P	E		P	P	P	A	P	A		FT Exp 10/13
Rick Vafeades	A	P	P	P		P	P	P	P	P	P		FT Exp 10/13
Richard Rankin	P	P	A	P		P	P	P	P	P	P		PUSD Rep.
Jim Carson	P	A	T	E		E	P		Resigned 2/12				FT Exp 10/15
Carroll Land	A	P	P	P		P	A	P	P	P	P		FT Exp 10/15
Shannon Bennett	Appt 8/12		P	E		P	P	P	P	P	P		FT Exp 10/13
Eric Mendoza	Appt 2/13 to fill unexpired term of J. Carson								A	P	P		
	5	6	6	5		7	7	7	7	8	7		

* No meeting due to lack of quorum. ** No meeting held.

P = Present; E = Excused Absence; A = Absent; T = Tardy

LIBRARY & LITERACY COMMISSION - Attendance Record

As of: December 31, 2013

P = Present; A = Absent; E = Excused absence; T = Tardy

 = Summer Hiatus

	2013 June	2013 July	2013 Aug 13	2013 Sept 10	2013 Oct 8	2013 Nov 12	2013 Dec 10	2014 Jan	2014 Feb	2014 Mar	
Catherine May			P	P	P	P	A				Re-appt. 10/10
Rebecca Ybarra			T	P	A	Term Expired					Appt. 10/10
Allan Bailey			P	P	P	P	T				Appt. 9/11
Esther Figueroa			P	P	P	P	P				Appt. 4/12
Tamara Bishop			P	P	P	P	P				Appt. 11/12
Carol Wilkins			E	P	P	P	P				Appt. 11/12
Edith La Vonne			P	P	P	P	T				Appt. 11/12
Jennifer Biagio			Appt. 10/13			E	P				

	2012 Oct *29	2012 Nov *7	2012 Nov 13	2012 Dec 11	2013 Jan 8	2013 Feb 12	2013 Mar 12	2013 Apr 9	2013 May 14	2013 May 18**	
Joe Moreno	P	Term Expired									
Ellen Nichols	T	Term Expired									
Catherine May	P	P	P	P	T	P	P	T	T	P	Re-appt. 10/10
Rebecca Ybarra	P	P	P	A	P	T	A	P	A	A	Appt. 10/10
Allan Bailey	P	P	T	P	P	P	T	P	P	P	Appt. 9/11
Esther Figueroa	P	P	P	P	P	P	P	P	P	P	Appt. 4/12
Tamara Bishop		P	P	P	P	P	P	P	P	P	Appt. 11/12
Carol Wilkins		P	T	E	T	P	A	P	A	T	Appt. 11/12
Edith La Vonne		E	P	P	P	P	P	P	P	P	Appt. 11/12

* Special Meeting with Arts Commission

** Special Meeting - Board Effectiveness Training.

	2012 Jan 10	2012 Feb 14	2012 Mar 13	2012 Apr 10	2012 May 16	2012 June	2012 July	2012 Aug 14	2012 Sept 11	2012 Oct 9	
Joe Moreno	P	P	P	P	P			P	P	P	
Ellen Nichols	P	P	P	P	E			P	P	P	Re-appt. 10/09
Catherine May	P	P	P	P	P			P	T	P	Re-appt. 10/10
Rebecca Ybarra	P	P	P	P	E			T	P	T	Appt. 10/10
Mary Leavitt	P	P	Resigned 3/12								Appt. 1/11; resigned 3/12
Stephanie Cortez	E	P	T	P	P			P	Res. 9/12		Appt. 1/11
Allan Bailey	P	P	P	P	P			E	P	T	Appt. 9/11
Esther Figueroa	Appt. 4/12			P	T			P	P	P	Appt. 4/12

**Arts Commission
Attendance Records**

As of: December 31, 2013

	2012 17-Oct	2012 29-Oct*	2012 7-Nov	2012 14-Nov	2013 16-Jan	2013 20-Feb	2013 20-Mar	
Deana Worthington	P	A	P	P	A	P	P	
Rebecca Ybarra	P	P	P	P	P	P	P	
Monte Reyes	P	P	P	A	P	P	P	
Alex Schooler	A	P	P	A	A	P	P	
Joan Givan	P	P	P	P	P	P	P	
Roger Merryman	P	P	P	P	A	P	P	
Sandra Romero	P	A	P	P	P	A	A	

**Joint Meeting with Library & Literacy Commission*

	2013 17-Apr	2013 15-May	2013 19-Jun	2013 17-Jul	2013 25-Sep	2013 23-Oct*	2013 13-Nov	
Deana Worthington	P	A	P	P	P		A	
Rebecca Ybarra	P	P	P	A	Term Expired			
Monte Reyes	P	P	P	A	P		P	
Alex Schooler	P	P	P	P	A		A	
Joan Givan	P	P	P	P	P		P	
Roger Merryman	A	P	P	P	Term Expired			
Sandra Romero	P	A	P	P	Term Expired			
Judith Halloway	Appointed 9/2013				P		P	
Mel Gosage	Appointed 9/2013				P		P	
Brenda Carrasco	Appointed 9/2013				P		P	

**Meeting cancelled.*

	2013 18-Dec	2014	2014	2014	2014	2014	2014	
Deana Worthington	P							
Monte Reyes	P							
Alex Schooler	A							
Joan Givan	P							
Judith Halloway	A							
Mel Gosage	P							
Brenda Carrasco	P							

**CDBG Citizens' Advisory and Housing Opportunity Committee
Attendance Report as of December 31, 2013**

Committee Member	Year Originally Appointed	Reg. Mtg 3/15/2010	Reg. Mtg 3/14/2011	Reg. Mtg 3/12/2012	Reg. Mtg 3/11/2013
Pat Contreras	1988	P	P	P	P
Linda Olmedo	1997	P	P	P	P
Grace Munoz-Rios	1992	P	P	P	P
Doug Heusdens	2012	N/A	N/A	P	P
John Dennis	1998	P	P	P	A
Rebecca Vigil	2008	A	P	P	A
Kelle Jo Lowe	2009	P	P	P	P

This Committee meets on an annual basis in March.

**Transactions and Use Tax Oversight Committee
Attendance Records**

As of: December 31, 2013

	2011 21-Jul	2011 18-Aug	2012 4-Jun	2012 18-Jul	2012 22-Aug	2012 12-Dec	2013 13-Mar	
Gary Mekeel	P	A	A	A	A	A	A	Apptd 04/2010 thru 05/2014
Michael Pavone	A	P	P	P	A	A	Resigned	Apptd 04/2010 thru 05/2014
Adrian Monte Reyes	P	P	Term ended					Term expired 5/2012.
Khris Saleh	P	P	T	P	A	P	A	Apptd 04/2010 thru 05/2012
Charles Webber	P	P	P	P	P	P	P	Apptd 04/2010 thru 05/2014
John Simonich	P	P	P	P	P	P	P	Apptd. 01/2011 thru 05/2014.
Michael MacDonald	A	P	P	P	P	P	P	Apptd 01/2011 thru 05/2014.
Gail Lemmen	P	P	A	A	P	P	P	Apptd 09/2010 thru 05/2012.
John Dennis	P	P	P	P	P	P	P	Apptd 09/2010 thru 05/2012.
Kent D. Hopper	A	A	Term ended					Resigned 2/2012.
Margaret Stinson	Appt. 5/12		P	P	P	P	P	Apptd 05/2012.
Janet Meister	N/A	N/A	N/A	N/A	A	P	P	Apptd 08/2012.
Bill Nebeker	Appt. 2/12 to fill unexpired term of M. Pavone							Apptd. 02/12.

	2013** 23-May	2013** 30-May	2013 13-Jun	2013 8-Aug	2013 7-Nov	2013	2013	
Gary Mekeel	-	-	A	A	Resigned effective 8/13/13			
Khris Saleh	-	-	A	P	P			Apptd 04/2010 thru 05/2012
Charles Webber	-	-	P	Resigned effective 6/30/13				
John Simonich	-	-	A	P	P			Apptd. 01/2011 thru 05/2014.
Michael MacDonald	-	-	P	P	P			Apptd 01/2011 thru 05/2014.
Gail Lemmen	-	-	P	P	P			Apptd 09/2010 thru 05/2012.
John Dennis	-	-	P	P	P			Apptd 09/2010 thru 05/2012.
Margaret Stinson	-	-	P	A	P			Apptd 05/2012.
Janet Meister	-	-	P	P	P			Apptd 08/2012.
Bill Nebeker	-	-	A	P	P			Apptd. 02/12.
Kathleen "Kat" Harris	Appt. 6/30/13			P	P			
Russell "Buck" Fletcher	Appt. 8/2013				P			

** No meeting held due to lack of quorum.

COUNCIL AGENDA: February 4, 2014

SUBJECT: REPORT ON CHARITABLE CAR WASHES

SOURCE: Finance Department

COMMENT: In accordance with City Council direction, staff is providing an updated report on charitable car wash permits issued during the year. Article VI, Section 15-130 of the City Code allows up to four car washes at any commercial property per calendar year and up to four car washes by a charitable organization in a calendar year. For the period January 1 to December 31, 2013, the following car washes occurred within the City.

Event Date	Name of Organization	Location of Car Wash
January 12, 2013	Helping Hands	BMK Automotive – 300 W Henderson Ave
January 19, 2013	Comision Honorifica Mexicana- Americana, Inc.	BR's Food Store – 284 W Olive Ave
January 20, 2013	Comision Honorifica Mexicana- Americana, Inc.	BR's Food Store – 284 W Olive Ave
February 2, 2013	El Granito Foundation	Express Mart & Gas – 1060 W Olive Ave
February 3, 2013	El Granito Foundation	El Gallito Market – 283 W Olive Ave
February 18, 2013	Church of God of Prophecy	Church of Good of Prophecy – 88 E Putnam Ave
March 1, 2013	First Christian Church	BR's Food Store – 284 W Olive Ave
March 2, 2013	First Christian Church	BR's Food Store – 284 W Olive Ave
March 29, 2013	MHS Environmental Science Academy	MHS Gym – 960 N Newcomb St
April 27, 2013	Pixley Church of the Nazarene	El Gallito Market – 283 W Olive Ave
May 1, 2013	Porterville Iglesia del Nazareno	Ace Cash Express -308 W Olive Ave
May 3, 2013	El Granito Foundation	El Gallito Market – 283 W Olive Ave
May 4, 2013	Porterville Area Coordinating Council	360° Performance Automotive - 1164 W Olive Ave
May 4, 2013	Central California Family Crisis Center	Five Star Realty – 19 N D St
May 5, 2013	Porterville Youth Soccer League	Roscoe Melton's Discount Tires - 921 W Olive Ave
May 8, 2013	New Life Center	New Life Center - 2012 W Morton Ave
May 11, 2013	Church of God Prophecy	Church of God Prophecy - 88 E Putnam Ave
May 11, 2013	Porterville Church of Christ	Porterville Church of God - 1000 N Newcomb St

D.D. MB Appropriated/Funded MB C.M. J

Report No. II-4

Event Date	Name of Organization	Location of Car Wash
May 11, 2013	Terra Bella American Legion	Express Mart & Gas - 1060 W Olive Ave
June 8, 2013	Terra Bella American Legion	Roscoe Melton's Discount Tires - 921 W Olive Ave
June 15, 2013	New Life Center	New Life Center - 2012 W Morton Ave
June 22, 2013	Girl Scouts of Central California South	El Gallito Market – 283 W Olive Ave
June 29, 2013	GHHS Cheerleaders	GHHS – 1701 E Putnam Ave
June 29, 2013	Porterville United Soccer	Roscoe Melton's Discount Tires - 921 W Olive Ave
June 29, 2013	First Assembly of God	O'Reilly Auto Parts – 1236 W Olive Ave
June 30, 2013	First Assembly of God	Crossfit Power House - 63 S Main St
July 6, 2013	Porterville Youth Soccer League	PetSmart – 1265 W Henderson Ave
July 6, 2013	New Life Center	Shelly's - 1616 W Olive Ave
July 20, 2013	La Mision de Jesus of Porterville	La Mision de Jesus of Porterville – 765 W Henderson Ave
July 27, 2013	Newspaper in Education Institute	Porterville Recorder – 115 E Oak Ave
August 3, 2013	Lindsay Church of God	O'Reilly Auto Parts – 1236 W Olive Ave
August 4, 2013	Fraternal Order of Eagles	Fraternal Order of Eagles – 97 E Henderson Ave
August 7, 2013	Porterville Pregnancy Resource Center	O'Reilly Auto Parts – 1236 W Olive Ave
August 10, 2013	Fraternal Oder of Eagles	600 N Prospect St
August 11, 2013	Fraternal Oder of Eagles	Fraternal Order of Eagles – 97 E Henderson Ave
August 17, 2013	Monache High School Club	MHS – 960 N Newcomb St
August 24, 2013	American Cancer Society	Merle Stone – 800 W Henderson Ave
August 29, 2013	Porterville Free Will Baptist Church	CVS - 1155 W Henderson Ave
September 7, 2013	El Granito Foundation	Phillips Pool Supply – 1031 W North Grand Ave
September 7, 2013	New Hope Christian Fellowship Church	BMK Automotive – 300 W Henderson Ave
September 7, 2013	Cornerstone Assembly of God	Mahurien Dance Studio - 31 S Cloverleaf
September 7, 2013	PHS Varsity Girls Soccer	PHS – 465 W Olive Ave
September 21, 2013	Helping Hands of Porterville	BMK Automotive – 300 W Henderson Ave
September 27, 2013	Helping Hands of Porterville	O'Reilly Auto Parts – 1236 W Olive Ave
September 28, 2013	St. Anne's Bookstore	BMK Automotive – 300 W Henderson Ave
October 11, 2013	Bartlett Middle School Humanitarian Club	BMS – 335 N G Street
October 12, 2013	First Assembly of God	Ace Cash Express – 308 W Olive Ave

Event Date	Name of Organization	Location of Car Wash
October 19, 2013	Monache High School	MHS – 960 N Newcomb St
November 9, 2013	Olive Street School PTO	1280B W Henderson Ave
November 10, 2013	Porterville Seventh-Day Adventist Church	Express Mart & Gas – 1060 W Olive Ave
November 16, 2013	Porterville Iglesia del Nazareno	El Reventon Nightclub - 1091 W Olive Ave

RECOMMENDATION: For information only.

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: BUILDING PERMIT ACTIVITY – DECEMBER 2013

SOURCE: Public Works Department - Engineering Division

COMMENT: The Building Permit Activity Report (BPAR) presented herein to the City Council covers the month of December 2013.

The two main categories include new residential permits issued and new commercial permits issued. New residential permits issued in December 2013 (2) are the same as issued in December 2012 (2). New commercial permits issued in December 2013 (0) are the same as issued in December 2012 (0).

This year to date, new single family residential construction is up 18.75% from last year and new commercial construction is up 200% from last year.

RECOMMENDATION: None. Informational Only.

ATTACHMENT: December 2013 Building Permit Activity Report

P:\pubworks\General\Council\Report - Building Permit Activity - 2014-02-04.doc

Dir BSL Appropriated/Funded N/A CM J

Report No. II-5

CITY OF PORTERVILLE - BUILDING DIVISION
REPORT FOR THE PERIODS OF
1/1/2012 - 12/31/2012 AND
1/1/2013 - 12/31/2013

PERMIT	NUMBER OF PERMITS ISSUED				ACTUAL VALUATION OF PERMITS ISSUED				BUILDING FEES TOTALS FOR PERMITS ISSUED			
	DECEMBER 2013	DECEMBER 2012	THIS YEAR TO DATE	LAST YEAR TO DATE	DECEMBER 2013	DECEMBER 2012	THIS YEAR TO DATE	LAST YEAR TO DATE	DECEMBER 2013	DECEMBER 2012	THIS YEAR TO DATE	LAST YEAR TO DATE
NEW RESID	2	2	38	32	394,765	480,775	8,422,514	7,635,838	4,409	5,938	80,971	72,009
NEW COMM	0	0	6	2	0	0	10,635,267	470,000	0	0	37,029	9,932
RESID IMPROV	9	6	111	142	348,560	161,320	1,443,207	2,168,583	4,648	4,508	41,633	58,270
COMM IMPROV	2	5	59	58	65,000	124,900	16,143,142	2,746,894	1,737	2,308	65,144	29,676
OTHER	18	20	247	234	178,250	136,410	2,226,798	1,855,043	3,616	3,579	48,509	44,489
ELECT	11	16	191	142	244,243	171,743	2,426,668	1,698,307	1,958	2,663	37,548	24,095
PLUMB	48	16	418	323	0	0	20,228	345,800	5,864	2,212	56,447	47,340
TOTALS	90	65	1,070	933	1,230,818	1,075,148	41,317,824	16,920,465	22,233	21,208	367,282	285,811

	NEW DWELLING UNITS TOTALS			
	DECEMBER 2013	DECEMBER 2012	THIS YEAR TO DATE	LAST YEAR TO DATE
SINGLE FAMILY	2	2	38	32
TOTAL	2	2	38	32

CHIEF BUILDING OFFICIAL

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: 'WALL OF FAME' HONOR DESIGNATIONS

SOURCE: PARKS AND LEISURE SERVICES DEPARTMENT

COMMENT: The Wall of Fame is a portion of the hallway within the Porterville Heritage Center, located at 256 East Orange Avenue. Those who are honored are recognized for their significant efforts and service to the Porterville community. Only the Mayor and members of the City Council may designate individuals for this honor. Each designation shall include a sponsor that is to be responsible for providing the photograph, picture frame, biography, and name plate for placement on the wall.

The City Council approved the following amendments to the Wall of Fame placement procedure on December 17, 2013:

1. The Wall of Fame honoree does not have to be deceased.
2. Each City Council Member may select no more than one honoree annually.
3. Honoree photos are to be displayed permanently. Display frames are to be added when more photo space is needed.
4. Bios of the honorees are to be consolidated into a book to be displayed at the Wall of Fame in order to create more space for honoree photos.
5. Honorees must have lived in the Porterville area for a minimum of 15 years.
6. The honoree may not currently be serving as an elected official.

The Wall of Fame honorees for 2014 are as follows:

- Mayor Hamilton- Lester James Hamilton
- Vice Mayor Ward- Monte Moore
- Council Member McCracken- Guy Huffaker
- Council Member Shelton- Bill Horst
- Council Member Gurrola- Marlene Marquez

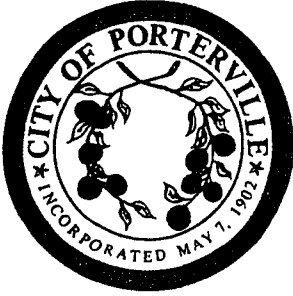
RECOMMENDATION: Information only

ATTACHMENTS: 2014 Honoree Designation Form
Past Wall of Fame Honorees

DM Director N/A Appropriated/Funded

[Signature] City Manager
ACTING

REPORT NO.: II-6



HERITAGE COMMUNITY CENTER "WALL OF FAME" NOMINATION/PLACEMENT REQUEST

Based on a history of service to the Community and in recognition of significant efforts on behalf of the residents of Porterville, I/we request the Porterville City Council posthumously honor the person listed below with inclusion on the City's Wall of Fame located at the Heritage Community Center.

All nominations will be considered and Wall of Fame placements made in accordance with the Placement Procedure stated on the reverse.

Name of Nominee: _____

Description of Nominee's Community Involvement/Service Activities:

—
—
—
—
—
—
—
—
—
—
—

Sponsor's Name(s): _____

Telephone: _____

Address: _____

City/State/Zip: _____

Relationship to Nominee: _____

Nomination Submitted by:

Mayor/City Council Member Signature

Date

City of Porterville Wall of Fame Honorees

2007

Carmen Martinez Eoff
Frank "Buck" Shaffer

2008

Edward B. "Ted" Cornell

2009

No honorees

2010

Jim Maples
Roy Rockholt

2011

Jim Cone
Mona Young Gauger
Cpl. Brett W. Land
Forrest "Doc" Mock
Alice Overstreet Seal

2012

Esta Mae Hinton
Teresa Jackson
William "Bill" Rogers
Helen Louise Shires
Orlin Hudson Shires

2013

Mary Hamner Baker
Robert Decker Christenson
Cyrille O. Faure
Vivian Josten Lucey
Emogene "Ema" McCullar
George H. Overcash
Clara Wilcox Rutherford

CITY COUNCIL AGENDA: February 4, 2014

SUBJECT: REQUEST FOR APPROVAL TO PURCHASE A NETGEAR
PROSAFE XSM7224S FIBER SWITCH

SOURCE: Finance Department

COMMENT: The Finance Department – Information Technology (IT) Division requests approval to purchase a Netgear Prosafe XSM7224S 24-port, 10-gigabit fiber switch to be located in the Server Room. The current core switch has 24 communication ports and has reached its maximum capacity.

Acquiring the Netgear Prosafe XSM7224S will allow us to stack the switches to increase the aggregate communication ports and to easily implement and integrate with the existing network infrastructure. Additionally the stack configuration will double as a fail-safe if one were to stop working.

Following is the list of vendors and quotes received:

Softchoice Corporation	\$6,436.11
Tech Depot	\$6,660.82
CDW-G	\$7,474.53

Funds are available in the Finance Department – IT Division 2013-2014 operating budget in the General Fund.

RECOMMENDATION: That City Council approve the purchase of the Netgear ProSafe XSM7224S from Softchoice at a cost of \$6,436.11, which includes applicable sales tax and shipping.

ATTACHMENT: Netgear Prosafe XSM7224S Price Quotations

Dir MB

Approp./ Funded MB

CM J

Item No. 1



Please forward this to:
Softchoice Customer 302527

Ted Williams
CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA
93257

Date:
Phone:
Fax:
Customer Reference:

January 27, 2014
(559) 782-7439

Sent by: **WWW. SOFTCHOICE.COM**
sales@softchoice.com
Phone: (416) 588-9002
Fax: (416) 588-9001

Softchoice Corporation
314 W Superior Street
Ste 301
Chicago, IL
60654

Sales/Order desk
Phone: (800) 268-7638
Fax: (800) 268-7639

Comments: **Created by Ted Williams on softchoice.com**

Quote # 6959594

PART	MFGSKU	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
QP4470	XSM7224SK-100NAS	NETGEAR XSM7224SK STARTER KIT SWITCH SWITCH - L2+ - MANAGED - 24 X SFP+ + 4 X SHARED 10GBASE-T - DESKTOP, RACK-MOUNTABLE	1	\$5,909.21	\$5,909.21

SUB TOTAL	\$5,909.21
DELIVERY:Economy	\$24.62
State Tax	\$384.10
Local Tax	\$118.18
TOTAL	\$6,436.11

All currency in this quote is in US funds.

For a leasing quote, please contact your sales representative or email leasing@softchoice.com.

Pricing, availability and special offers are subject to change at any time.

Softchoice Corporation is legally obligated to collect fees levied under the Electronic Waste Recycling Fee Program (California State Board of Equalization) associated with the transaction(s) listed on this document

Ted Williams

From: Lisa Kelly <lisa.kelly@officedepot.com>
Sent: Monday, January 27, 2014 2:28 PM
To: Ted Williams
Subject: XSM7224SK-100NAS Net gear

How does this look?



Product Quote

Tech Depot appreciates this opportunity to provide your organization this product(s) quote. Tech Depot strives to make your buying experience straightforward and streamlined by offering intelligent product choices, top brands, and competitive prices, with the support you demand.

Reference# :		Date:	27-Jan-2014		
Quote# :	B14017589	Phone:	(855) 337-6811		
BILL TO			SHIP TO		
Accounts Payable City of Porterville 291 North Main Street Porterville, CA 93257			IT Department City of Porterville 291 North Main Street Porterville, CA 93257		
Item #	Mfg #	PRODUCT	QTY	PRICE	TOTAL
S8755143	XSM7224SK-100NAS	M7300 SERIES XSM7224S STARTER <i>Contract Number: R5113</i>	1	\$6,139.00	\$6,139.00
Subtotal					\$6,139.00
TAX (applicable states only)					\$521.82
SHIPPING & HANDLING [Standard Ground]					
TOTAL					\$6,660.82
FEIN		DUNS		Cage Code	
06-1526627		04-188-3971		1LDH8	

Thank you once again for your consideration and feel free to contact me with any questions.

If this quote meets your requirements and you are set to purchase, please click the link below:
<http://www.techdepot.com/pro/3.asp?c=pq&r=lr&s=6170164>

Quote is subject to Tech Depot's Standard Terms and Conditions. To view our terms click [here](#).

Ted Williams

From: CDW <cdwsales@cdwemail.com>
Sent: Monday, January 27, 2014 2:19 PM
To: Ted Williams
Subject: CDW-G Quote Confirmation: Quote #1BF551Q/P.O. Ref. COP Core Addition

CDW-G QUOTE CONFIRMATION




DEAR TED WILLIAMS,

Thank you for your online quote request. Please contact Chris Anderson should you have any questions regarding configuration, pricing or contract verification.

Account Manager Notes:

this switch will be stacked with the existing core switch to provide more ports and failover.

QUOTE DETAILS LIST

ITEM		QTY	CDW #	UNIT PRICE	EXT. PRICE
	NETGEAR XSM7224SK Starter Kit - switch - 24 ports - managed - desktop, rack Mfg. Part#: XSM7224SK- 100NAS UNSPSC: 43222612 Go to Site	1	3090932	\$6,888.97	\$6,888.97

Subtotal: \$6,888.97
Shipping: \$0.00
Sales Tax: \$585.56
GRAND TOTAL: **\$7,474.53**

QUOTE DETAILS

Requested: 1/27/2014 4:17:13 PM CST
Quote #: 1BF551Q
Quote Reference: COP Core Addition
Grand Total: \$7,474.53

DELIVER TO

Shipping Address:

City of Porterville

Shipping Method:

CITY COUNCIL AGENDA: February 4, 2014

SUBJECT: REQUEST FOR APPROVAL TO PURCHASE DELL OPTIPLEX 7010 WORKSTATIONS AND MICROSOFT SURFACE PRO 2 TABLETS FOR THE POLICE DEPARTMENT

SOURCE: Finance Department

COMMENT: The Finance Department – Information Technology (IT) Division requests approval to purchase 18 Dell Optiplex 7010 USFF workstations and 6 Microsoft Surface Pro 2 tablets for the Police Department. Their current workstations are 5 years old and due for replacement.

We currently have a standardized network system with Dell servers and workstations and understand its nuances which allows us to easily integrate with the existing network infrastructure. Staff received a quote of \$12,175.97 from Dell for the 18 Optiplex workstations. Dell has reduced the original unit price of the workstations by 32% to keep us as long-term customers.

Staff also received the following quotes for 6 Microsoft Surface Pro 2 tablets:

Softchoice Corporation	\$8,381.07
CDW-G	\$8,448.45

Funds to purchase the workstations and tablets are available in the Equipment Replacement Fund.

RECOMMENDATION: That City Council approve the purchase of 18 Dell Optiplex 7010 USFF workstations from Dell at a total cost of \$12,175.97 and 6 Microsoft Surface Pro 2 tablets from Softchoice Corporation for \$8,381.07

ATTACHMENT: Price Quotations

Dir. MB

Approp./ Funded MB

CM 1

Item No. 2



Dell recommends Windows.

View/Print Cart

Print Page

CITY OF PORTERVILLE, CA

E-quote Number: 1016363434411

E-quote Name	PD Equipment Replacement	E-Quote Description	PD Equipment Replacement
Saved By:	Ted Williams twilliams@ci.porterville.ca.us	Phone Number:	(559) 782-7434
Saved On:	Wednesday, January 29, 2014	Purchasing Agent:	
Expires On:	Friday, February 28, 2014	Notes/Comments:	
Premier Page Name	CITY OF PORTERVILLE, CA	Additional Comments:	

Description



OptiPlex 7010 Ultra Small Form Factor

Date & Time: January 29, 2014 2:14 PM CST

SYSTEM COMPONENTS

OptiPlex 7010 Ultra Small Form Factor

OptiPlex 7010 Ultra Small Form Factor Up to 90% Efficient Power Supply, Windows 8 Pro, 64-bit, no media, English

Qty	18
Unit Price	\$630.43

Catalog Number: 84 RCRC1158334-3611767

Module	Description	Show Details
OptiPlex 7010 USFF	OptiPlex 7010 Ultra Small Form Factor Up to 90% Efficient Power Supply	
Operating System (s)	Windows 8 Pro, 64-bit, no media, English	
Processors	Intel® Core™ i7-3770S Processor (Quad Core, 3.10GHz, 8MB, w/HD4000 Graphics)	
memory	8GB, NON-ECC, 1600MHZ DDR3,2DIMM	
Keyboard	Dell KB212-B USB 104 Quiet Key Keyboard, English for Windows® 8	
Dell monitor	No Monitor	
Video Card	Intel Integrated Graphics,W/O	
Boot Hard Drives	320GB 2.5" SATA 3Gb/s with 16MB DataBurst Cache™	
Mouse	Dell MS111 USB Optical Mouse	
Systems Management Mode	No Out-of-Band Systems Management	
Removable Media Storage Device	8X Slimline DVD+/-RW with CyberLink, No Media for Windows® 8	
Thermal	Heat Sink, Mainstream, Ultra Small Form Factor	
Speakers	Internal Dell Business Audio Speaker	
Power Cord	OptiPlex 7010 Ultra Small Form Factor Up to 90% Efficient Power Supply	

Documentation	OptiPlex 7010 Documentation English
Productivity Software	No Productivity Software
Energy Efficiency Options	No ESTAR Settings
Resource DVD	No Resource DVD
Hardware Support Services	3 Year Basic Hardware Service with 3 Year NBD Limited Onsite Service After Remote Diagnosis
Low Power Mode	1 Watt ready low-power mode
Setup and Features Information Tech Sheet	No Tech Sheet
Shipping Packaging Options	Shipping Material for System, Ultra Small Form Factor
Processor Branding	Intel Core i7 Desktop Sticker

TOTAL: \$11,347.74

	Total Price
Sub-total	\$11,347.74
Shipping & Handling	\$0.00
Tax*	\$828.23

*Exemptions reflected in final checkout page only

Total Price¹ \$12,175.97

In the event that you are subject to a tax holiday, you will not be charged tax.

As low as \$323/month*²



Apply Now | Learn More
Why should I apply?

© 2014 Dell For customers of the 50 United States and the District of Columbia only.
Site Terms | Terms of Sale | Privacy | Feedback

snCM55



Please forward this to:
Softchoice Customer 302527

Ted Williams
CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA
93257

Date:	January 29, 2014	Sent by: WWW.SOFTCHOICE.COM
Phone:	(559) 782-7439	sales@softchoice.com
Fax:		Phone: (416) 588-9002
Customer Reference:		Fax: (416) 588-9001

Softchoice Corporation 314 W Superior Street Ste 301 Chicago, IL 60654	Sales/Order desk Phone: (800) 268-7638 Fax: (800) 268-7639
-------------------------------------------------------------------------------------------	-------------------------------------------------------------------------

Comments: Created by Ted Williams on softchoice.com

Quote # 6962817

PART	MFGSKU	ITEM DESCRIPTION	QTY	UNIT PRICE	EXT PRICE
RA4046	9WX-00001	SURFACE PRO 2 TABLET (NO KEYBOARD) - CORE I5 4200U / 1.6 GHZ - WINDOWS 8.1 PRO - 4 GB RAM - 128 GB SSD - 10.6" TOUCHSCREEN CLEARTYPE FULL HD WIDE 1920 X 1080 / FULL HD - INTEL HD GRAPHICS 4400 - BLUETOOTH - DARK TITANIUM	6	\$958.84	\$5,753.04
		\$3.00 -- California Electronic Waste Recycling Fee (per Item)			
QY6449	M4Z-00001	ACCESSORIES KEYBOARD - ENGLISH - CHARCOAL - FOR SURFACE 2, PRO, PRO 2, RT	6	\$116.13	\$696.78
QQ1786	R7X-00001	SURFACE ACCESSORIES DISPLAY ADAPTER - FOR SURFACE PRO, PRO 2	6	\$39.99	\$239.94
QY6404	N5Z-00001	ACCESSORIES DOCKING STATION - LAN 10MB LAN, 100MB LAN - FOR SURFACE PRO, PRO 2	6	\$169.69	\$1,018.14

SUB TOTAL	\$7,707.90
SURCHARGES	\$18.00
DELIVERY:Economy	NO CHARGE
State Tax	\$501.01
Local Tax	\$154.16
TOTAL	\$8,381.07

All currency in this quote is in US funds.

For a leasing quote, please contact your sales representative or email leasing@softchoice.com.



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
DZXF972	6765957	1/29/2014

BILL TO:
TED WILLIAMS
291 N MAIN ST

SHIP TO:
CITY OF PORTERVILLE
Attention To: TED WILLIAMS
291 N MAIN ST

Accounts Payable
PORTERVILLE , CA 93257-3737

PORTERVILLE , CA 93257-3737
Contact: TED WILLIAMS 559.782.7439

Customer Phone #559.782.7439

Customer P.O. # DZXF972 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
CHRIS ANDERSON 877.570.2643		UPS Ground (2-3 days)	Net 30 Days-Govt State/Local	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6	3147590	MICROSOFT SURFACE PRO 2 128GB Mfg#: 9WX-00001 Contract: Standard Pricing	965.00	5,790.00
6	3065494	MICROSOFT VGA ADAPT WIN8/8PRO COMMER Mfg#: R7X-00001 Contract: Standard Pricing	35.00	210.00
6	3140482	MICROSOFT SURFACE PRO 2 DOCK STATION Mfg#: N5Z-00001 Contract: Standard Pricing	185.00	1,110.00
6	3140650	MICROSOFT SURFACE 2 TYPE COVER GREY Mfg#: M4Z-00001 Contract: Standard Pricing	110.00	660.00
6	654809	RECYCLING FEE 4" TO LESS THAN 15" Contract: Standard Pricing Fee Applied to Item: 3147590	3.00	18.00
SUBTOTAL				7,788.00
FREIGHT				0.00
TAX				660.45
				US Currency
TOTAL				8,448.45

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 847.968.0581

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: AUTHORIZATION FOR EMERGENCY TRANSIT ENGINE OVERHAUL

SOURCE: Public Works Department - Transit

COMMENT: Vehicle #8178, an active transit bus, has experienced significant engine failure and requires an engine overhaul. This vehicle is powered by a Cummins compressed natural gas (CNG) engine and must be repaired or replaced by a certified CNG service center.

Staff is requesting authorization to utilize Cummins Pacific, which is the nearest certified CNG engine service center, to perform the required engine overhaul at an estimated cost of \$15,786.80. Funds are available in the Transit Maintenance budget.

RECOMMENDATION: That City Council authorize:

1. The transit bus engine overhaul by Cummins Pacific at a cost not to exceed \$15,786.80; and
2. Payment of said equipment upon satisfactory delivery.

ATTACHMENT: Vendor Quote

P:\pubworks\General\Council\Transit - Authorization To Repair Transit Vehicle - 2014-02-04.doc

Dir BB Appropriated/Funded MB CM J

Item No. 3

**Pacific**

BAKERSFIELD
4601 EAST BRUNDAGE LANE
BAKERSFIELD, CA 93307-
(661)325-9404

MATERIAL RETURNED FOR CREDIT OR EXCHANGE MUST
SHOW THIS INVOICE NUMBER. ALL MATERIAL RETURNED
FOR CREDIT SUBJECT TO 15% HANDLING CHARGE.

INVOICE NO

ESTIMATE

REMIT TO: P.O. Box 848731
LOS ANGELES, CA 90084-8731

BILL TO

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-

OWNER

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-
RENE ZAVALA - 559 782-7451

PAGE 1 OF 3

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-JAN-2014 11:33AM		14-SEP-2010	ISL G250		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93806		20-JAN-2014	73058983	CPL089700	ESCORT RE
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
204917					8178

QUANTITY ORDERED	QUANTITY SHIPPED	DATE SHIPPED	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	------------------	--------------	--------------	------------	--------

OSN/MSN/VIN 7AC08304

COMPLAINT

CUSTOMER REPORTS EXCESSIVE OIL BLOWING FROM BLOW BY TUBE.
REQUESTS CHECK FOR BLOW BY.

CORRECTION

REQUESTS REMOVE AND INSTALL COOLING PACKAGE. CUSTOMER HAS
SUPPLIED COOLING PACKAGE.

ADMINISTRATIVE TIME - OPEN AND CLOSE REPAIR ORDER (SHOP REPAIRS)

PERFORM JOB SAFETY ASSESSMENT (JSA)

INSITE - USE DURING TROUBLESHOOTING

TROUBLESHOOT - ENGINE CRANKCASE GASES (BLOWBY) EXCESSIVE

- CHECK:

- PERFORM CHECKS IN STEP -01

- PERFORM CHECKS IN STEPS -01 AND -02

ENGINE - RUN-IN AND TEST (CHASSIS DYNAMOMETER)

STEAM CLEAN - COMPLETE ENGINE

ADMINISTRATIVE TIME - OPEN AND CLOSE REPAIR ORDER (SHOP REPAIRS)

PERFORM JOB SAFETY ASSESSMENT (JSA)

INSITE - USE DURING TROUBLESHOOTING

TROUBLESHOOT - ENGINE CRANKCASE GASES (BLOWBY) EXCESSIVE

- CHECK:

- PERFORM CHECKS IN STEP -01

- PERFORM CHECKS IN STEPS -01 AND -02

ENGINE - RUN-IN AND TEST (CHASSIS DYNAMOMETER)

STEAM CLEAN - COMPLETE ENGINE

BACK SEAT - REMOVE AND INSTALL (BUS APPLICATION)

EGR CONNECTION TUBE - REMOVE AND INSTALL

IGNITION COIL - REPLACE, EACH

SPARK PLUG - REPLACE, EACH

ROCKER LEVER COVER - REMOVE AND INSTALL (GAS ENGINE)

CYLINDER BLOCK ASSEMBLY - PRESSURE TEST FOR LEAKING LINER

COUNTERBORE

BEARINGS, MAIN, ROD AND THRUST - REMOVE AND INSTALL, ALL

PISTON - REMOVE AND INSTALL, ALL (THROUGH OIL PAN)

Completion date : 30-Jan-2014 10:23AM. Estimate expires : 14-Feb-2014 10:26AM.

Save the Planet! Call 949-253-8013. Sign-up for online svcs + ACH payments.

TERMS: Net 30, unless otherwise specified. Past due accounts are subject to a service charge of 1.5% per month (18% annual rate). Contact the Invoicing branch for any questions about this invoice. Warranty and Contact information can be found on the invoice reverse.

AUTHORIZED BY :

DATE :

**Pacific**

BAKERSFIELD
4601 EAST BRUNDAGE LANE
BAKERSFIELD, CA 93307-
(661)325-9404

MATERIAL RETURNED FOR CREDIT OR EXCHANGE MUST
SHOW THIS INVOICE NUMBER. ALL MATERIAL RETURNED
FOR CREDIT SUBJECT TO 15% HANDLING CHARGE.

INVOICE NO.**ESTIMATE**

REMIT TO: P.O. Box 848731
LOS ANGELES, CA 90084-8731

BILL TO

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-

OWNER

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-
RENE ZAVALA - 559 782-7451

PAGE 2 OF 3

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-JAN-2014 11:33AM		14-SEP-2010	ISL G250		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93808		20-JAN-2014	73058963	CPL089700	ESCORT RE
REF. NO.	SALES PERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
204917					8178

QUANTITY ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
---------------------	---------------------	----------------	-------------	-----------------	------------	--------

CSN/MSN/VIN 7AC08304

RADIATOR - REMOVE AND INSTALL (PART OF ANOTHER REPAIR)
CHARGE AIR COOLER - REMOVE AND INSTALL (PART OF ANOTHER REPAIR)
AIR CONDITIONER CONDENSOR - REMOVE AND INSTALL
NON-SRT DETAIL
HEATED OXYGEN SENSOR - REMOVE AND INSTALL
AIR CONDITIONER SYSTEM - EVACUATE AND RECHARGE

DIAGNOSTIC CHARGE: 0.00

1	0	4955785	SET, UPPER ENGINE GASKET	CECO	705.93	705.93
1	0	4933820NX	HEAD, CYLINDER	DRC	3,035.25	3,035.25
1	0	4933818D	HEAD, CYLINDER	CLEAN	455.00	455.00
-1	0	4933818D	HEAD, CYLINDER	DIRTY	455.00	455.00
6	0	4955610	KIT, ENGINE PISTON	CECO	280.28	1,681.68
6	0	3800328	KIT, LINER	CECO	153.90	923.40
1	0	3945917	SET, MAIN BEARING (STD)	CECO	194.40	194.40
12	0	3950661	BEARING, CON ROD (STD)	CECO	9.53	114.36
6	0	4955850	KIT, SPARK PLUG	CECO	38.00	228.00
1	0	4954893	SENSOR, OXYGEN	CECO	181.97	181.97
10	0	C24006	15IN BLACK TIE 15X3/16	OTHER	.18	1.80

PARTS: 7,088.79

PARTS COVERAGE CREDIT: 0.00 CR

TOTAL PARTS: 7,088.79

SURCHARGE TOTAL: 0.00

LABOR: 8,190.00

Completion date : 30-Jan-2014 10:23AM. Estimate expires : 14-Feb-2014 10:26AM.

Save the Planet! Call 949-253-6013. Sign-up for online svcs + ACH payments.

TERMS: Net 30, unless otherwise specified. Past due accounts are subject to a service charge of
1.5% per month (18% annual rate). Contact the Invoicing branch for any questions about this
invoice. Warranty and Contact information can be found on the invoice reverse.

AUTHORIZED BY: _____

DATE: _____

**Pacific**

BAKERSFIELD
4601 EAST BRUNDAGE LANE
BAKERSFIELD, CA 93307-
(661)325-9404

MATERIAL RETURNED FOR CREDIT OR EXCHANGE MUST
SHOW THIS INVOICE NUMBER. ALL MATERIAL RETURNED
FOR CREDIT SUBJECT TO 15% HANDLING CHARGE.

INVOICE NO.**ESTIMATE**

REMIT TO: P.O. Box 848731
LOS ANGELES, CA 90084-8731

BILL TO

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-

OWNER

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-
RENE ZAVALA - 559 782-7451

PAGE 3 OF 3

*** CHARGE ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-JAN-2014 11:33AM		14-SEP-2010	ISL G250		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
93806		20-JAN-2014	73058983	CPL089700	ESCORT RE
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
204917					8178

QUANTITY ORDERED	QUANTITY ORDERED	QUANTITY ORDERED	QUANTITY ORDERED	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN	7AC08304						

LABOR COVERAGE CREDIT: 0.00 CR
TOTAL LABOR: 8,180.00
MISC.: 0.00
MISC. COVERAGE CREDIT: 0.00 CR
TOTAL MISC.: 0.00
SALES TAX 530.01

Completion date : 30-Jan-2014 10:23AM. Estimate expires : 14-Feb-2014 10:28AM.

Save the Planet! Call 949-253-5013. Sign-up for online svcs + ACH payments.

TERMS: Net 30, unless otherwise specified. Past due accounts are subject to a service charge of 1.5% per month (18% annual rate). Contact the Invoicing branch for any questions about this invoice. Warranty and Contact information can be found on the invoice reverse.

SUB TOTAL: 15,256.79

TOTAL TAX: 530.01

TOTAL AMOUNT: US \$ 15,786.80

AUTHORIZED BY: _____

DATE: _____

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: APPROVAL OF RESOLUTION ADOPTING CITY ATHLETIC FIELDS LIGHTING FEES

SOURCE: PARKS AND LEISURE SERVICES DEPARTMENT

COMMENT: City Council adopted new athletic field lighting fees on January 21, 2014. The five current City-owned athletic fields with lights include: Burton Ballfields, Pioneer Middle School Field, Hayes Field, Sports Complex Football Field, and Sports Complex Softball Fields. The newly adopted fee replaced the \$15 per day fee adopted in 1994.

The new fee, which was recommended by the Parks and Leisure Services Commission, is a three-year fee schedule to allow for leagues to adjust their budgets accordingly. The fee schedule for youth is \$6 per hour year one, \$8 per hour year two, and \$10 per hour year three and beyond. The fee schedule for adult usage is \$10 per hour year one, \$12 per hour year two, and \$14 per hour year three and beyond.

Staff will revisit the athletic field lighting fee for evaluation with City Council after year three to determine if fees need adjusting.

RECOMMENDATION: That the City Council approve the draft resolution adopting City Athletic Fields Lighting Fees.

ATTACHMENT: Resolution

DS Director

MP Appropriated/Funded

J City Manager

ITEM NO.: 4

RESOLUTION NO. ____-2014

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
APPROVING AN ADJUSTMENT TO ATHLETIC FIELDS LIGHTING FEES**

WHEREAS, the City Council held a public hearing on January 21, 2014, to consider adjusting the athletic fields lighting fee of \$15 per night set in 1994.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville approve the adjustment to the athletic fields lighting fees set forth below. Said fee schedule shall be effective February 5, 2014.

Effective February 5, 2014	\$6.00 per hour youth, \$10.00 per hour adult
Effective February 5, 2015	\$8.00 per hour youth, \$12.00 per hour adult
Effective February 5, 2016	\$10.00 per hour youth, \$14.00 per hour adult

PASSED, APPROVED AND ADOPTED this 4th day of February, 2014

Cameron J. Hamilton, Mayor

ATTEST:

John D. Lollis, City Clerk

By: _____

Patrice Hildreth, Chief Deputy City Clerk

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: COMMUNITY CLEAN UP EVENTS

SOURCE: Public Works Department - Field Services Division

COMMENT: To encourage property maintenance and beautification, the City sponsors two clean up events every year; one in the Spring and one in the Fall. These events offer City residential refuse customers free disposal of general trash, bulky items, woodwaste, yard clippings and e-waste at the City's Corporation Yard. Last year's events were the largest events to date with 517 vehicles at the Spring event and 625 vehicles at the Fall event. Total cost of each event, including disposal fees and personnel, was approximately \$5,000.

Based on the success of prior events, staff recommends the City host two Community Clean Up Events in 2014. The proposed event dates are Saturday, April 12th, and Saturday, October 18th. Staff is unaware of any community event conflicts with these dates. As in the past, the events are open to all residents receiving City residential refuse service. Staff estimates City costs for both events to be approximately \$10,000 funded through the Solid Waste Operating Budget.

RECOMMENDATION: That City Council:

1. Declare April 12, 2014, "Spring Clean Up Day" and October 18, 2014, "Fall Clean Up Day";
2. Encourage all residents to clean up their properties and take advantage of these special opportunities offered by the City;
3. Authorize the City to accept trash, litter and yard clippings delivered by City residents receiving City residential refuse service to the Spring and Fall Clean Up Events for free disposal; and
4. Authorize the cost of both events be funded from the Solid Waste Operating budget.

P:\pubworks\General\Council\Community Clean Up Events - 2014-02-04.doc

Dir BRL Appropriated/Funded AMS CM J

Item No. 5

COUNCIL AGENDA: February 4, 2014

SUBJECT: CONSIDERATION OF PROPOSED BUDGET CALENDAR FOR FISCAL YEAR 2014-2015

SOURCE: Finance Department

COMMENT: Section 51 of the City Charter requires the submission, not later than 30 days before the end of the fiscal year, of an estimate of the expenditures and revenues of the City departments for the ensuing year. For the Council's consideration, please find attached the proposed budget calendar for the preparation and submission of the City's Annual Budget for the fiscal year 2014-2015.

RECOMMENDATION: That the City Council approve the proposed budget calendar for the 2014-2015 fiscal year.

ATTACHMENTS: FY 2014-2015 Budget Calendar

D.D. MB Appropriated/Funded MB C.M. J

Item No. 6

**CITY OF PORTERVILLE
FY 2014-2015 BUDGET CALENDAR**

<u>Date</u>	<u>Task</u>	<u>Responsibility</u>
February 20 - 21	Budget planning session	CM/Directors
March 5 - 6	10-Year Capital Projects update	CM/Directors
March 7	Budget worksheets to Departments	Finance
March 28	Preliminary revenue estimates completed	Finance
April 1	Completed budget worksheets to Finance	Directors
April 18	Budget planning session	CM/Directors
April 30	Preliminary budget completed	Finance
April 30	Preliminary budget approved by City Manager	CM
May 7	TUTOC review of Measure H proposed budget	CM
May 14	Preliminary budget Council study session	Council
June 3	Preliminary budget presented to Council	Council
June 17	Final budget public hearing and approval by Council	Council
July 1	Recertification of final budget	Council

COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: INTERIM FINANCIAL STATUS REPORTS

SOURCE: Finance Department

COMMENT: The City Charter requires financial status reports to be provided to City Council on a monthly basis. Council Minute Order #10-011607 approved the recommended change in submittal of the Interim Financial Status Reports and established the requirement and parameters for the presentation of the reports.

In accordance with Council Minute Order #10-011607, the interim financial status reports for the 2nd fiscal quarter ended December 31, 2013, are submitted.

RECOMMENDATION: That the City Council accept the interim financial status reports as presented.

ATTACHMENTS: Interim financial reports

D.D. MB Appropriated/Funded MB C.M. J

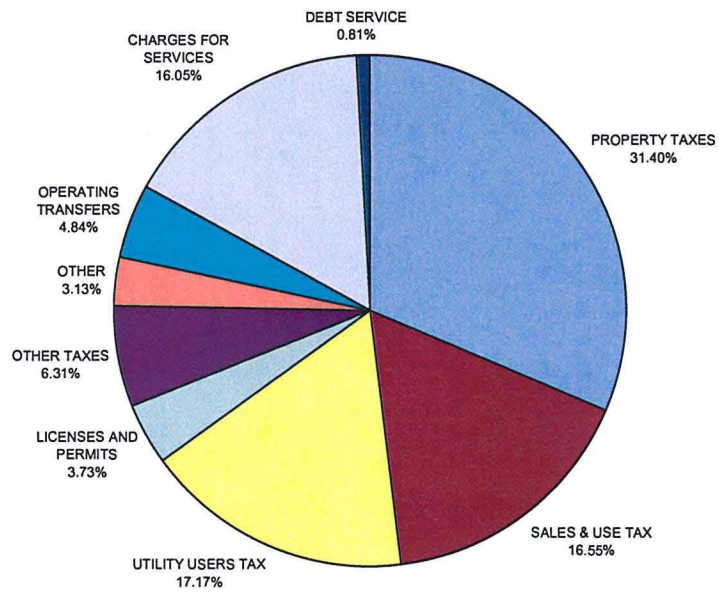
Item No. 7

CITY OF PORTERVILLE

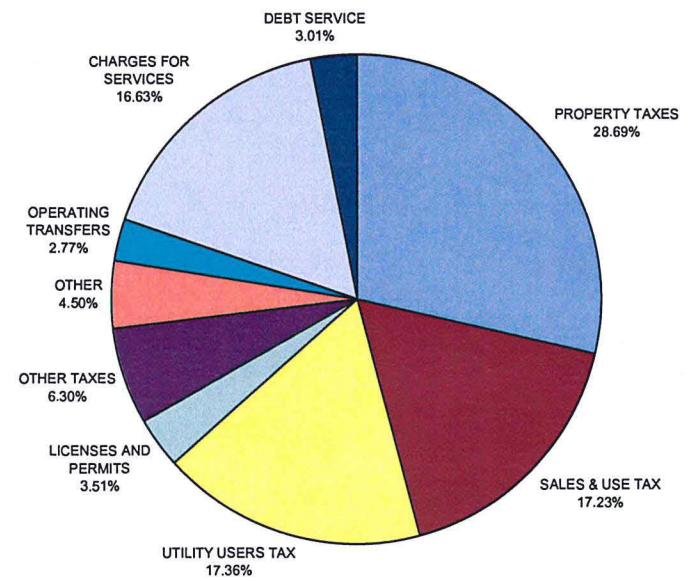
**REVENUE STATUS REPORT - GENERAL FUND
FOR THE SIX MONTHS ENDED
DECEMBER 31, 2013 AND DECEMBER 31, 2012**

REVENUE SOURCE	2013-2014 ESTIMATED REVENUE	2013-2014 YEAR-TO-DATE REVENUE	% OF ESTIMATE	2012-2013 ESTIMATED REVENUE	2012-2013 YEAR-TO-DATE REVENUE	% OF ESTIMATE
PROPERTY TAXES	\$ 6,980,762	\$ 3,422,840.22	49.03%	\$ 6,691,568	\$ 3,034,907	45.35%
OTHER TAXES:						
SALES AND USE TAX	4,032,651	1,720,630	42.67%	3,771,619	1,744,320	46.25%
UTILITY USERS TAX	4,000,000	1,871,750	46.79%	3,950,000	1,835,994	46.48%
TRANSIENT OCCUPANCY TAX	315,000	107,168	34.02%	310,000	84,113	27.13%
PROPERTY TRANSFER TAX	50,000	25,174	50.35%	45,000	28,016	62.26%
FRANCHISE TAX	1,471,134	531,432	36.12%	1,471,134	526,404	35.78%
SALES TAX - PUBLIC SAFETY	150,000	83,915	55.94%	130,000	77,821	59.86%
LICENSES AND PERMITS:						
BUSINESS LICENSES	411,200	217,204	52.82%	406,200	205,489	50.59%
CONSTRUCTION PERMITS	310,800	189,933	61.11%	339,505	165,729	48.81%
REVENUE FROM AGENCIES-TAXES:						
MOTOR VEHICLE IN-LIEU TAX	29,379	23,542			28,249	
OTHER TAXES	28,000	435.09	1.55%	30,000		
REVENUE FROM AGENCIES-GRANTS	1,976,005	152,976	7.74%	68,872	268,167	389.37%
USE OF MONEY AND PROPERTY	227,277	118,189	52.00%	225,078	103,793	46.11%
FINES AND FORFEITURES	65,000	36,583	56.28%	53,000	37,610	70.96%
CHARGES FOR SERVICES:						
PLANNING AND ENGINEERING	96,100	29,265	30.45%	78,523	52,168	66.44%
POLICE	374,000	120,734	32.28%	316,000	114,612	36.27%
FIRE	28,000	27,842	99.43%	55,000	38,514	70.03%
LIBRARY	40,000	20,543	51.36%	40,000	19,304	48.26%
RECREATIONAL	1,751,922	675,156	38.54%	1,671,741	660,095	39.49%
INTERDEPARTMENTAL	1,600,000	869,582	54.35%	1,600,000	870,169	54.39%
OTHER	8,748	6,228	71.19%	8,018	4,136	51.58%
OTHER REVENUES	67,150	33,698	50.18%	70,300	66,634	94.78%
SUBTOTALS	\$ 24,013,128	\$ 10,284,817	42.83%	\$ 21,331,558	\$ 9,966,243	46.72%
OPERATING TRANSFERS	1,138,309	527,407	46.33%	629,982	293,244	46.55%
DEBT SERVICE TRANSFERS	170,890	88,579	51.83%	572,300	318,692	55.69%
TOTALS	\$ 25,322,327	\$ 10,900,802	43.05%	\$ 22,533,840	\$ 10,578,179	46.94%

**CITY OF PORTERVILLE
GENERAL FUND REVENUES
Six Months Ended December 31, 2013**



**CITY OF PORTERVILLE
GENERAL FUND REVENUES
Six Months Ended December 31, 2012**

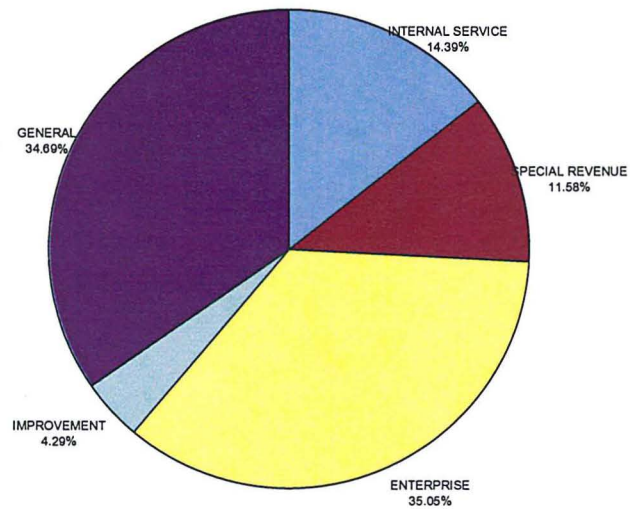


CITY OF PORTERVILLE

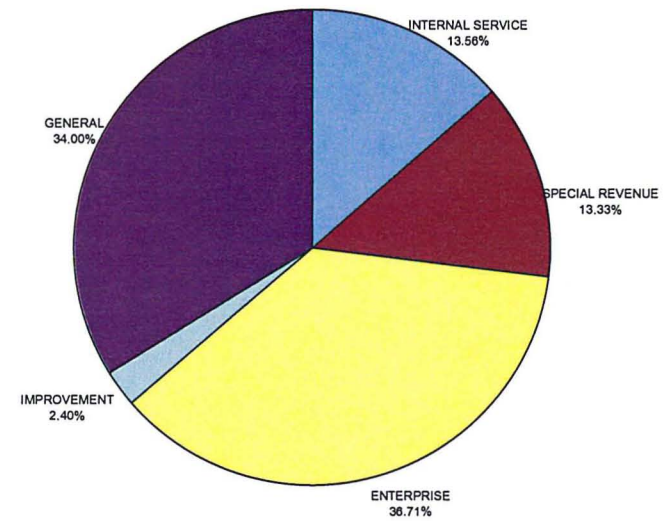
**REVENUE STATUS REPORT - ALL OTHER FUNDS
FOR THE SIX MONTHS ENDED
DECEMBER 31, 2013 AND DECEMBER 31, 2012**

REVENUE SOURCE	2013-2014 ESTIMATED REVENUE	2013-2014 YEAR-TO-DATE REVENUE	% OF ESTIMATE	2012-2013 ESTIMATED REVENUE	2012-2013 YEAR-TO-DATE REVENUE	% OF ESTIMATE
MEASURE H SALES TAX	\$ 2,974,507	\$ 1,362,731	45.8%	\$ 2,919,298	\$ 1,275,136	43.7%
SPECIAL GAS TAX	2,083,576	1,106,201	53.1%	3,184,160	879,047	27.6%
LOCAL TRANSPORTATION FUNDS (LTF)	6,250,900	253,910	4.1%	4,195,232	906,849	21.6%
TRAFFIC SAFETY FUND	150,300	104,017	69.2%	150,500	76,520	50.8%
ZALUD ESTATE	6,300	2,089	33.2%	7,000	3,771	53.9%
COMMUNITY DEVELOPMENT BLOCK GRANT	1,039,716	189,544	18.2%	1,845,059	331,427	18.0%
TRANSIT	6,265,851	279,798	4.5%	6,691,898	628,294	9.4%
SPECIAL SAFETY GRANTS	256,800	227,310	88.5%	378,755	32,843	8.7%
SEWER OPERATING	6,697,754	3,428,152	51.2%	6,622,454	3,418,430	51.6%
REFUSE REMOVAL	5,590,000	2,799,832	50.1%	5,550,000	2,762,457	49.8%
AIRPORT OPERATIONS	1,556,271	778,939	50.1%	1,386,136	742,197	53.5%
GOLF COURSE	225,400	94,899	42.1%	242,500	98,477	40.6%
WATER OPERATING	4,887,000	3,007,644	61.5%	4,845,000	3,108,399	64.2%
RISK MANAGEMENT	4,742,076	2,609,923	55.0%	4,703,666	2,612,117	55.5%
EQUIPMENT MAINTENANCE	2,811,000	1,656,229	58.9%	2,681,250	1,363,316	50.8%
LANDSCAPE MAINTENANCE DISTRICT	44,362	21,284	48.0%	260,000	119,027	45.8%
WATER REPLACEMENT	382,946	197,759	51.6%	406,991	238,279	58.5%
SOLID WASTE RESERVE	1,564,646	752,472	48.1%	1,620,718	141,722	8.7%
SEWER REVOLVING	238,614	110,241	46.2%	245,511	102,073	41.6%
TRANSPORTATION DEVELOPMENT	205,000	84,092	41.0%	108,000	152,787	141.5%
PARK DEVELOPMENT	20,000	12,745	63.7%	20,000	14,187	70.9%
TREATMENT PLANT RESERVE	535,340	211,650	39.5%	622,328	222,778	35.8%
STORM DRAIN DEVELOPMENT	115,000	67,184	58.4%	85,000	115,288	135.6%
BUILDING CONSTRUCTION	6,000	3,430	57.2%	10,000	4,299	43.0%
TOTALS	\$ 48,649,359	\$ 19,362,075	39.8%	\$ 48,781,456	\$ 19,349,720	39.7%

**CITY OF PORTERVILLE
REVENUE BY FUND TYPE
Six Months Ended December 31, 2013**



**CITY OF PORTERVILLE
REVENUE BY FUND TYPE
Six Months Ended December 31, 2012**

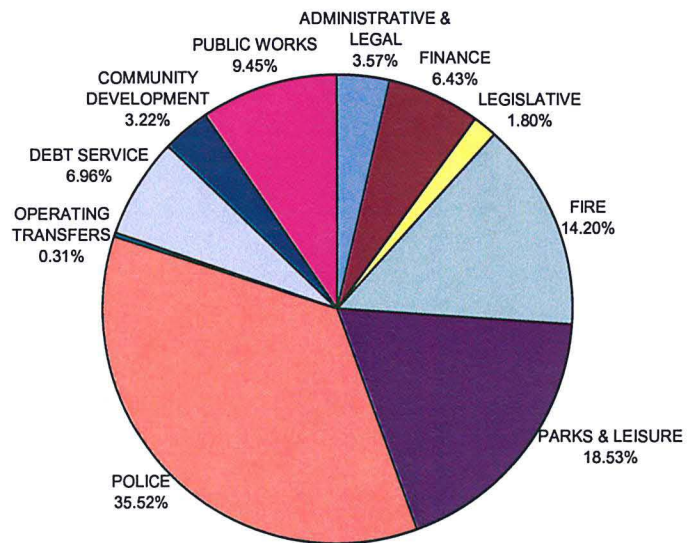


CITY OF PORTERVILLE

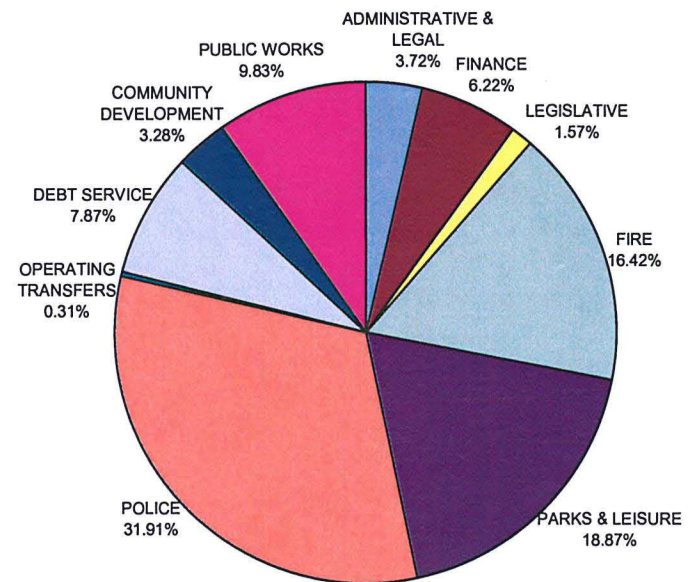
**EXPENDITURE STATUS REPORT - GENERAL FUND
FOR THE SIX MONTHS ENDED
DECEMBER 31, 2013 AND DECEMBER 31, 2012**

	2013-2014 AMENDED APPROP	2013-2014 YEAR-TO-DATE EXPEND	% OF APPROP	2012-2013 AMENDED APPROP	2012-2013 YEAR-TO-DATE EXPEND	% OF APPROP
LEGISLATIVE:						
CITY COUNCIL	\$ 137,917	\$ 51,337	37.2%	\$ 114,203	\$ 47,656	41.7%
COMMUNITY PROMOTION	207,214	151,271	73.0%	205,012	129,229	63.0%
ADMINISTRATIVE & LEGAL:						
CITY MANAGER	249,942	118,284	47.3%	238,777	118,715	49.7%
CITY CLERK	168,151	67,870	40.4%	184,315	68,861	37.4%
HUMAN RESOURCES	248,575	134,563	54.1%	274,333	137,699	50.2%
CITY ATTORNEY	180,000	81,029	45.0%	236,592	93,744	39.6%
FINANCE:						
FINANCE & ACCOUNTING	775,835	390,410	50.3%	746,234	360,740	48.3%
INFORMATION SERVICES	404,265	199,984	49.5%	394,977	160,488	40.6%
ADMINISTRATIVE SERVICES	372,904	133,385	35.8%	371,668	178,549	48.0%
POLICE PROTECTION	8,777,899	3,996,636	45.5%	8,604,113	3,591,016	41.7%
FIRE PROTECTION	3,694,019	1,598,001	43.3%	3,745,606	1,847,465	49.3%
COMMUNITY DEVELOPMENT:						
PLANNING & ZONING	516,294	238,818	46.3%	516,294	236,026	45.7%
ECONOMIC DEVELOPMENT	294,233	123,395	41.9%	294,233	133,490	45.4%
PUBLIC WORKS:						
ENGINEERING & BUILDING	1,010,225	411,794	40.8%	979,744	437,080	44.6%
STREET MAINTENANCE	406,971	184,491	45.3%	407,039	201,940	49.6%
SIGNALS, SIGNING & STRIPING	356,382	203,385	57.1%	383,617	200,506	52.3%
STREET LIGHTING	479,226	199,790	41.7%	482,171	199,279	41.3%
STORM DRAINS	89,138	44,861	50.3%	88,125	48,314	54.8%
PARKING LOTS	47,144	18,972	40.2%	47,079	19,086	40.5%
PARKS & LEISURE:						
PARK MAINTENANCE & OPERATION	1,658,678	736,693	44.4%	1,755,736	758,822	43.2%
STREET TREES & PARKWAYS	187,395	67,963	36.3%	194,999	96,843	49.7%
COMMUNITY CENTERS	220,850	102,709	46.5%	232,169	109,886	47.3%
LEISURE SERVICES	199,157	127,030	63.8%	216,183	102,049	47.2%
LEISURE SERVICES - SPECIAL PROG	1,586,600	675,615	42.6%	1,510,704	685,055	45.3%
SWIMMING POOL	158,971	76,386	48.1%	165,211	76,956	46.6%
LIBRARY OPERATIONS	678,505	298,399	44.0%	679,076	294,175	43.3%
SPECIAL PROJECTS	11,000			20,272		
 SUB TOTALS	 23,117,490	 \$ 10,433,071	 45.1%	 23,088,482	 \$ 10,333,669	 44.8%
 OPERATING TRANSFERS	 79,000	 34,500	 43.7%	 79,000	 34,500	 43.7%
DEBT SERVICE	1,202,422	782,955	65.1%	1,828,329	885,150	48.4%
	<u>\$ 24,398,912</u>	<u>\$ 11,250,526</u>	46.1%	<u>\$ 24,995,811</u>	<u>\$ 11,253,319</u>	45.0%

**CITY OF PORTERVILLE
GENERAL FUND EXPENDITURES
Six Months Ended December 31, 2013**



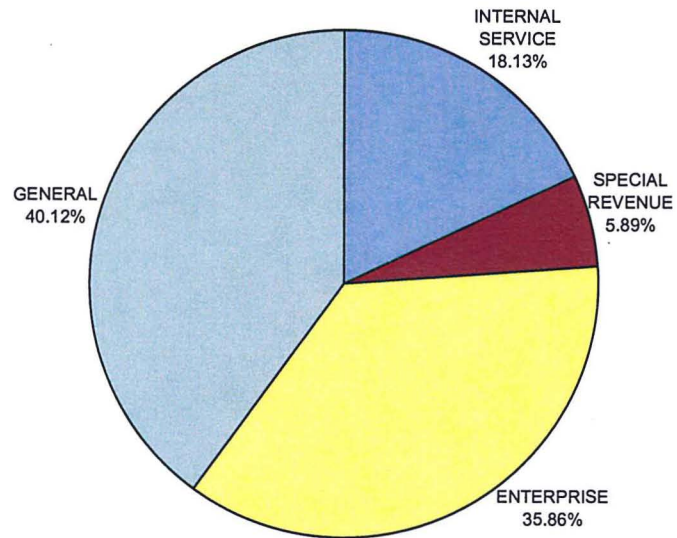
**CITY OF PORTERVILLE
GENERAL FUND EXPENDITURES
Six Months Ended December 31, 2012**



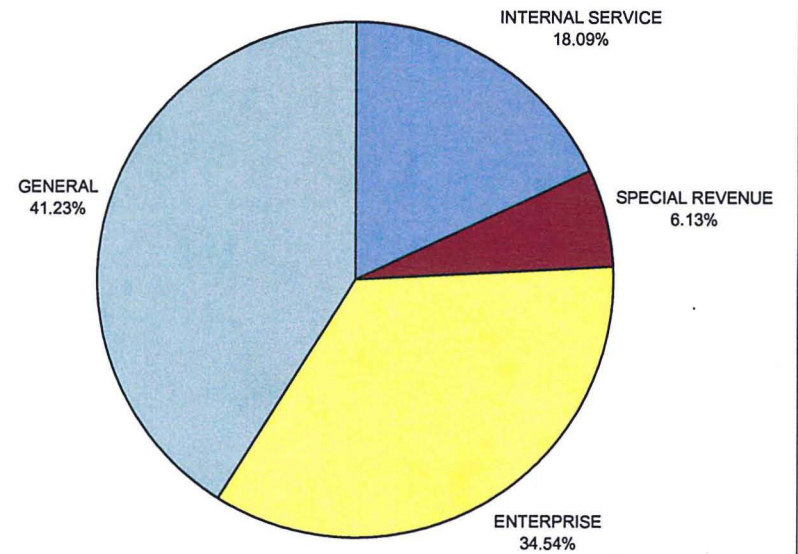
CITY OF PORTERVILLE
EXPENDITURE STATUS REPORT - ALL OTHER FUNDS
FOR THE SIX MONTHS ENDED
DECEMBER 31, 2013 AND DECEMBER 31, 2012

	2013-2014 AMENDED APPROP	2013-2014 YEAR-TO-DATE EXPEND	% OF APPROP	2012-2013 AMENDED APPROP	2012-2013 YEAR-TO-DATE EXPEND	% OF ACTUAL
MEASURE H SALES TAX	\$ 2,785,632	\$ 1,248,221	44.8%	\$ 2,772,476	\$ 1,256,817	45.3%
ZALUD ESTATE	29,235	11,834	40.5%	29,435	9,146	31.1%
COMMUNITY DEVELOPMENT BLOCK GRANT	499,138	69,973	14.0%	502,461	71,499	14.2%
TRANSIT	3,644,232	1,209,314	33.2%	4,178,019	909,351	21.8%
SPECIAL SAFETY GRANTS	334,727	141,987	42.4%	417,825	141,620	33.9%
SEWER OPERATING	5,993,712	2,662,729	44.4%	5,951,222	2,471,221	41.5%
REFUSE REMOVAL	5,392,910	2,375,960	44.1%	5,335,522	2,356,033	44.2%
AIRPORT	1,318,522	604,561	45.9%	1,316,618	617,343	46.9%
GOLF COURSE	355,513	184,442	51.9%	353,849	170,029	48.1%
WATER OPERATING	4,300,615	2,275,130	52.9%	4,280,371	2,124,604	49.6%
RISK MANAGEMENT	5,985,699	3,247,816	54.3%	5,917,818	3,257,461	55.0%
EQUIPMENT MAINTENANCE	2,791,933	1,465,571	52.5%	2,631,898	1,277,769	48.5%
LANDSCAPE MAINTENANCE DISTRICT	170,080	72,279	42.5%	223,811	67,535	30.2%
TOTALS	\$ <u>33,601,948</u>	\$ <u>15,569,816</u>	46.3%	\$ <u>33,911,325</u>	\$ <u>14,730,427</u>	43.4%

**CITY OF PORTERVILLE
EXPENDITURES BY FUND TYPE
Six Months Ended December 31, 2013**



**CITY OF PORTERVILLE
EXPENDITURES BY FUND TYPE
Six Months Ended December 31, 2012**



CITY OF PORTERVILLE
INTERIM PERFORMANCE REPORT - MEASURE H
For the Six Months Ended December 31, 2013 and December 31, 2012

	<u>FY 2013-14</u>	<u>FY 2012-13</u>
REVENUES		
Sales Tax - Measure H	\$ 1,343,742	1,253,558
Interest	18,989	21,578
Police Services	-	-
TOTAL REVENUES	<u>1,362,731</u>	<u>1,275,136</u>
EXPENDITURES		
Police Department	645,733	665,669
Fire Department	440,237	418,757
Library & Literacy	162,251	172,390
TOTAL EXPENDITURES	<u>1,248,221</u>	<u>1,256,817</u>
CAPITAL PROJECTS		
Public Safety Station	<u>14,954</u>	<u>166,275</u>
REVENUE OVER/(UNDER) EXPENDITURES	\$ <u>99,556</u>	\$ <u>(147,956)</u>

CITY OF PORTERVILLE
INTERIM PERFORMANCE REPORT - ENTERPRISE FUNDS
For the Six Months Ended December 31, 2013 and December 3, 2012

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>12/31/2013 NET PROFIT (LOSS)</u>	<u>12/31/2012 NET PROFIT (LOSS)</u>
Zalud Estate	\$ 2,089	\$ (11,834)	\$ (9,745)	\$ (5,376)
Sewer Operating	3,428,152	(2,662,729)	765,424	947,209
Solid Waste	2,799,832	(2,375,960)	423,872	406,423
Airport	778,939	(604,561)	174,379	124,854
Golf	94,899	(184,442)	(89,543)	(71,552)
Water Operating	3,007,644	(2,275,130)	732,514	983,796

NOTE: The Transit Fund is not included as it does not contain any retained earnings

COUNCIL AGENDA: February 4, 2014

SUBJECT: QUARTERLY PORTFOLIO SUMMARY

SOURCE: Finance Department

COMMENT: This report reflects the investment portfolio of the City of Porterville as of December 31, 2013, and is in compliance with California Government Code Section 27000, etc., Section 53600, etc., and the City of Porterville's Statement of Investment Policy. Investments are selected based on the statutory objectives of safety, liquidity and yield.

Items identified in the summary include the portfolio composition, weighted average rate of earnings, weighted average days to maturity, and the percentage of liquid holdings.

RECOMMENDATION: That the City Council accept the quarterly Portfolio Summary.

ATTACHMENT: Quarterly Portfolio Summary

D.D. MB Appropriated/Funded MB C.M. J

Item No. 8

CITY OF PORTERVILLE
PORTFOLIO SUMMARY AS OF DECEMBER 31, 2013

INVESTMENT OR CUSIP NUMBER	INSTITUTION	PURCHASE PRICE	MARKET VALUE	COUPON INTEREST RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
1006	LOCAL AGENCY INVESTMENT FUND \$	10,138,169	\$ 10,138,169	0.260%	DAILY	DAILY	1
1007	CSJVRMA INVESTMENT FUND	6,353,118	6,467,948	1.220%	DAILY	DAILY	30
866	TULARE COUNTY INVESTMENT POOL	8,523,433	8,523,433	1.100%	DAILY	DAILY	30
	PROSPECT-HENDERSON PARTNERS, L	2,620,221	2,620,221	2.850%	12/29/2009	10/27/2020	2,492
	TULARE COUNTY JUNIOR LIVESTOCK SHOW AND COMMUNITY FAIR	1,563,192	1,563,192	3.000%	9/30/2010	7/15/2021	2,753
3136FPEW3	FEDERAL NATL MTG ASSN	1,000,000	1,012,020	1.500%	9/16/2010	12/16/2014	350
313379XM6	FEDERAL HOME LOAN BANKS	1,000,000	991,800	1.100%	7/10/2012	7/10/2017	1,287
313382FP3	FEDERAL HOME LOAN BANKS	997,500	965,740	1.000%	3/20/2013	3/20/2018	1,540
3136G1RN1	FEDERAL NATL MTG ASSN	1,000,000	993,680	1.800%	8/21/2013	8/21/2018	1,694
3134G46D5	FEDERAL HOME LN MTG CORP	1,000,000	981,990	1.200%	6/12/2013	6/12/2018	1,624
313388G21	FEDERAL HOME LOAN BANKS	1,000,000	976,150	1.200%	6/20/2013	6/20/2018	1,632
31315PG94	FEDERAL AGRIC MTG CORP	1,000,000	986,610	1.740%	11/14/2013	11/14/2018	1,779
3130A0GL8	FEDERAL HOME LOAN BANKS	1,000,000	998,180	1.250%	12/27/2013	12/27/2018	1,822
3134G47G7	FEDERAL HOME LN MTG CORP	2,000,000	1,959,180	1.400%	6/26/2013	6/26/2018	1,638
3136G1PR4	FEDERAL NATL MTG ASSN	1,000,000	995,710	1.750%	7/16/2013	7/16/2018	1,658
313383N98	FEDERAL HOME LOAN BANKS	1,000,000	994,050	1.800%	7/18/2013	7/18/2018	1,660
36962G5B6	GENERAL ELECTRIC CAP CORP	1,000,000	1,001,600	0.873%	1/27/2012	4/7/2014	97
36962G5Q3	GENERAL ELECTRIC CAP CORP	1,000,000	1,004,330	1.000%	1/30/2012	1/30/2015	395
36962G5D2	GENERAL ELECTRIC CAP CORP	1,000,000	1,010,740	1.109%	4/27/2012	5/9/2016	860
4812VUL2	JP MORGAN CHASE BANK NA	1,000,000	994,930	1.000%	4/27/2012	4/27/2017	1,213
4042K1U68	HSBC USA INC	1,000,000	976,890	2.200%	7/5/2012	7/5/2017	1,282
89233P6S0	TOYOTA MOTORS CRD CORP	1,000,000	981,680	1.250%	3/13/2013	10/5/2017	1,374
00206RBM3	AT&T INC	1,004,830	985,850	1.400%	1/22/2013	12/1/2017	1,431
94974BFG0	WELLS FARGO CO	1,006,910	993,540	1.500%	1/22/2013	1/16/2018	1,477
36185AM47	CERTIFICATE OF DEPOSIT	97,000	97,680	3.450%	4/3/2009	4/3/2014	93
02587DKB3	CERTIFICATE OF DEPOSIT	240,000	243,998	1.750%	12/22/2011	12/22/2015	721
9819961J0	CERTIFICATE OF DEPOSIT	200,000	200,950	2.000%	9/14/2011	9/14/2016	988
36160WH51	CERTIFICATE OF DEPOSIT	240,000	245,287	2.100%	12/16/2011	12/16/2016	1,081
33764JRP2	CERTIFICATE OF DEPOSIT	240,000	238,867	1.100%	1/25/2013	1/25/2017	1,121
17284A2U1	CERTIFICATE OF DEPOSIT	240,000	242,330	1.500%	7/18/2012	7/18/2017	1,295
795450PA7	CERTIFICATE OF DEPOSIT	240,000	238,937	1.700%	8/22/2012	8/22/2017	1,330
06740KFX0	CERTIFICATE OF DEPOSIT	247,000	250,060	1.900%	1/19/2012	1/19/2017	1,115
856284C77	CERTIFICATE OF DEPOSIT	247,000	252,387	2.050%	1/27/2012	1/27/2017	1,123
05568PZ26	CERTIFICATE OF DEPOSIT	248,000	247,794	1.000%	9/21/2012	9/21/2015	629
20451PBT2	CERTIFICATE OF DEPOSIT	247,000	246,538	1.800%	7/31/2013	7/31/2018	1,673
38143A2U8	CERTIFICATE OF DEPOSIT	250,000	248,938	1.050%	12/27/2012	12/27/2016	1,092
1168	CERTIFICATE OF DEPOSIT	99,000	99,000	2.000%	7/25/2010	1/25/2014	25
1192	CERTIFICATE OF DEPOSIT	99,000	99,000	1.490%	9/18/2012	9/18/2017	1,357
1195	CERTIFICATE OF DEPOSIT	99,000	99,000	1.350%	11/5/2012	11/5/2017	1,405
1198	CERTIFICATE OF DEPOSIT	99,000	99,000	1.250%	1/9/2013	1/9/2018	1,470
1200	CERTIFICATE OF DEPOSIT	99,000	99,000	1.580%	2/26/2013	2/26/2018	1,518
1204	CERTIFICATE OF DEPOSIT	250,000	250,000	1.500%	4/9/2013	4/9/2018	1,560
1208	CERTIFICATE OF DEPOSIT	122,408	122,408	1.100%	5/9/2013	5/9/2018	1,590
1209	CERTIFICATE OF DEPOSIT	99,000	99,000	1.050%	5/16/2013	5/16/2018	1,597
1224	CERTIFICATE OF DEPOSIT	250,000	250,000	1.950%	10/14/2013	10/14/2018	1,748
1228	CERTIFICATE OF DEPOSIT	250,000	250,000	1.850%	10/30/2013	10/30/2018	1,764
1239	CERTIFICATE OF DEPOSIT	250,000	250,000	1.000%	10/2/2013	10/2/2017	1,371
1243	CERTIFICATE OF DEPOSIT	250,000	250,000	1.500%	6/19/2012	6/19/2016	901
1244	CERTIFICATE OF DEPOSIT	100,000	100,000	3.400%	1/13/2010	1/13/2015	378
1246	CERTIFICATE OF DEPOSIT	100,000	100,000	3.250%	4/6/2010	4/6/2015	461
1248	CERTIFICATE OF DEPOSIT	100,002	100,002	1.260%	5/8/2012	5/8/2015	493
1249	CERTIFICATE OF DEPOSIT	100,000	100,000	3.460%	6/3/2010	4/3/2015	458
1250	CERTIFICATE OF DEPOSIT	98,885	98,885	3.460%	6/9/2010	4/9/2015	464
1253	CERTIFICATE OF DEPOSIT	247,000	247,000	3.190%	8/2/2010	8/2/2015	579
1254	CERTIFICATE OF DEPOSIT	100,000	100,000	2.960%	9/3/2010	9/3/2014	246
1256	CERTIFICATE OF DEPOSIT	250,000	250,000	1.880%	6/9/2011	6/19/2014	170
1258	CERTIFICATE OF DEPOSIT	150,000	150,000	1.650%	1/13/2013	1/13/2016	743
1260	CERTIFICATE OF DEPOSIT	250,000	250,000	1.840%	4/4/2012	4/4/2017	1,190
1261	CERTIFICATE OF DEPOSIT	254,426	254,426	1.500%	7/13/2012	1/13/2016	743
1262	CERTIFICATE OF DEPOSIT	250,000	250,000	1.440%	9/5/2012	9/5/2017	1,344

INVESTMENT OR CUSIP NUMBER	INSTITUTION	PURCHASE PRICE	MARKET VALUE	COUPON INTEREST RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
1262	CERTIFICATE OF DEPOSIT	250,000	250,000	1.540%	12/12/2012	12/12/2017	1,442
1263	CERTIFICATE OF DEPOSIT	250,000	250,000	1.250%	2/1/2013	3/1/2017	1,156
1264	CERTIFICATE OF DEPOSIT	150,000	150,000	1.250%	2/14/2013	2/14/2018	1,506
1264	CERTIFICATE OF DEPOSIT	100,000	100,000	1.300%	1/28/2013	1/28/2018	1,489
1265	CERTIFICATE OF DEPOSIT	100,000	100,000	1.300%	1/30/2013	1/30/2018	1,491
1266	CERTIFICATE OF DEPOSIT	250,000	250,000	1.250%	5/8/2013	5/8/2018	1,589
1278	CERTIFICATE OF DEPOSIT	250,000	250,000	1.000%	4/29/2013	4/29/2016	850
1280	CERTIFICATE OF DEPOSIT	250,000	250,000	1.300%	5/21/2013	5/21/2018	1,602
1281	CERTIFICATE OF DEPOSIT	250,000	250,000	1.390%	5/14/2013	5/14/2018	1,595
1282	CERTIFICATE OF DEPOSIT	250,000	250,000	1.300%	6/21/2013	6/21/2018	1,633
1283	CERTIFICATE OF DEPOSIT	250,000	250,000	1.250%	5/9/2013	5/8/2018	1,589
1284	CERTIFICATE OF DEPOSIT	250,000	250,000	1.250%	4/23/2013	4/23/2018	1,574
1285	CERTIFICATE OF DEPOSIT	250,000	250,000	1.500%	4/29/2013	4/29/2018	1,580
1286	CERTIFICATE OF DEPOSIT	250,000	250,000	1.600%	6/25/2013	6/25/2018	1,637
1287	CERTIFICATE OF DEPOSIT	250,000	250,000	1.600%	7/19/2013	7/19/2018	1,661
1288	CERTIFICATE OF DEPOSIT	250,000	250,000	1.590%	7/24/2013	7/24/2018	1,666
1289	CERTIFICATE OF DEPOSIT	250,000	250,000	1.980%	9/18/2013	9/18/2018	1,722
1290	CERTIFICATE OF DEPOSIT	250,000	250,000	2.050%	10/11/2013	10/11/2018	1,745
TOTALS		\$ 60,010,094	\$ 59,938,120				
WEIGHTED AVERAGE RATE OF EARNINGS							WEIGHTED
ONE YEAR HISTORY				CURRENT	% OF LIQUID	AVERAGE	
12/31/2012	3/31/2013	6/30/2013	9/30/2013	12/31/2013	PORTFOLIO	DAYS TO	
1.415%	1.419%	1.215%	1.400%	1.289%	HOLDINGS	MATURITY	
					41.684%	852	

Comments:

Portfolio holdings as of December 31, 2013, are in compliance with the current Investment Policy. With 41.684% of the portfolio being held in liquid instruments, the cash needs of the City will be met. The next portfolio report will be calculated for the fourth calendar quarter ending March 31, 2014, and will be presented during the May 6, 2014 Council meeting.

CITY COUNCIL AGENDA: FEBRUARY 4, 2014

CONSENT CALENDAR

SUBJECT: CDBG CITIZENS' ADVISORY AND HOUSING OPPORTUNITY COMMITTEE AND CITIZEN PARTICIPATION PLAN

SOURCE: COMMUNITY DEVELOPMENT DEPARTMENT

COMMENT: In preparation for the development of the Community Development Block Grant (CDBG) 2014 Action Plan to be submitted to the Department of Housing and Urban Development (HUD), the following items are required: 1) the adoption of the 2014 Citizen Participation Plan and 2) the annual designation and appointment of a Citizens' Advisory and Housing Opportunity Committee.

HUD requires each jurisdiction that receives formula grants through its Community Development Block Grant Program to prepare and adopt a Citizen Participation Plan. The Plan provides guidelines for the participation of citizens in determining the use of CDBG funds. This Plan is reviewed annually for necessary revisions prior to Council's adoption of the CDBG Action Plan. In 2000, the adopted Citizen Participation Plan incorporated numerous revisions to bring it into compliance with Federal regulations. Since 2000, only minor revisions to update the information have been necessary and the same is being recommended for the 2014 Citizen Participation Plan (Attachment 1). Revisions are highlighted in bold font in the attachment and consist of changing scheduling dates and additions of program activity (Attachment 2).

The 2013 Citizen Participation Plan adopted by the City Council established a committee of seven (7) members (this has been the number since the original Citizen Participation Plan was adopted in 1981). The Citizen Participation Plan places particular emphasis on obtaining representation of low and moderate income persons residing in slum and blight areas, members of minority groups, the elderly, the disabled, and residents of areas where use of funds is proposed.

All seven members of the 2013 committee have expressed their willingness to serve as 2014 committee members:

Pat Contreras
John Dennis
Doug Heusdens
Kelle Jo Lowe
Grace Munoz-Rios
Linda Olmedo
Rebecca Vigil

DD  Approp./Funded N/A CM  ITEM NO. 9

The 2014 Action Plan is in the process of being developed by staff in accordance with the Five Year Consolidated Plan (2010 - 2015) adopted by the City Council in May 2010. It is anticipated that expenditures for activities will be consistent with past experience. Almost half of the entitlement will be allocated to the debt service for the Section 108 loan for the Heritage Center, and the balance of the entitlement and program income will be allocated between the programs adopted in the Five Year Consolidated Plan, which include the Housing Rehabilitation Program, the First Time Low Income Homebuyer Program, the Public Utility Assistance Program, the Homebuyer Education Program, Permanent Supportive Housing Program for the Homeless, the Neighborhood Improvement Program, the Park Improvement Program, the Business Assistance Program, and the Porterville Youth Center. As is typical of each year, not all programs in the Consolidated Plan would be allocated funding.

The Citizens' Advisory and Housing Opportunity Committee will meet in March to hold a Public Hearing on the proposed 2014 Action Plan. The Plan will then be available for a 30 day public comment period and will be taken to the City Council for final adoption in May.

RECOMMENDATION: That the City Council:

1. Adopt the 2014 Citizen Participation Plan; and
2. Appoint existing committee members Pat Contreras, John Dennis, Doug Heusdens, Kelle Jo Lowe, Grace Muños-Rios, Linda Olmedo, and Rebecca Vigil, to the Citizens' Advisory and Housing Opportunity Committee for a one-year term.

ATTACHMENTS:

1. Draft 2014 Citizen Participation Plan
2. Citizen Participation Schedule 2014

CITY OF PORTERVILLE

2014 CITIZENS' ADVISORY AND HOUSING OPPORTUNITY COMMITTEE PARTICIPATION PLAN

This Plan describes how the City of Porterville will involve citizens in the planning, implementation, and assessment of the Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) Programs. The funds must be used for projects which benefit low and moderate income persons and/or aid in the elimination or prevention of slum and blight. These programs are intended to assist cities in undertaking neighborhood improvement, economic development, and homeowner assistance programs. Program regulations give ultimate responsibility for the design and implementation of the program to local elected officials, and also require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

ADVISORY COMMITTEE

To ensure that Porterville residents are given a full opportunity to participate in the Program, a Citizens' Advisory Committee was established in 1981 to function in an advisory capacity to the Mayor and Council regarding program design, implementation, and assessment. This Committee consists of seven (7) residents of the City, appointed annually by the Mayor and City Council. Citizens and civic organizations are urged to make recommendations for appointments prior to February 4. The Committee has been responsible for making recommendations on allocation of the City's multi-purpose Community Development Block Grant since 1981/82. The Committee has provided direction in establishing the Housing Rehabilitation Loan Program (HRLP) and other worthwhile projects under the CDBG Entitlement Cities and HOME Programs which have benefitted low and moderate income households within the city of Porterville. In addition to the HRLP, the Committee has recommended the establishment of several revolving loan funds since 1982, including the Sewer and Water Connection Fund, the Underground Utility Connection Fund (merged in 2000 into one fund known as the Public Utilities Revolving Loan Fund), the First-Time Low-Income Home Buyer Program, and the Business Assistance Program. The Committee has also recommended the allocation of funds toward remodeling the Santa Fe Plaza Senior Citizens Center, an inventory of Industrial Land Resources, the Low Income Residential Smoke Detector Installation Program, the Porterville Enterprise Zone Area Infrastructure Improvement Program, the rehabilitation of the Porterville and Glennwood Hotels, the opening of the Porterville Youth Center, and four targeted Curb, Gutter, Sidewalk and Street Light Neighborhood Improvement Projects, Lime Street Park Improvement Project, and Santa Fe Facility Improvement Project. In addition, the Committee has supported the establishment of economic development programs and public improvement activities such as the completion of the Heritage Center with Section 108 Loan Guarantee funds. Several years ago, the Committee recommended the establishment of the Homebuyer Education Program and the Murry Park Improvement Project. An expansion to the Park Improvement Program was approved in 2010 to include the Lime Street Neighborhood Park.

The City has taken steps to secure the services of concerned individuals to form the Advisory Committee for the purposes of program model design, implementation, assessment, and

**ATTACHMENT
ITEM NO. 1**

development of the Community Development Block Grant Program under the Entitlement Cities criteria. The City places particular emphasis on obtaining representation of low and moderate income persons residing in slum and blight areas, members of minority groups, the elderly and persons with disabilities, and residents of areas where use of funds are proposed. In continuing its efforts to serve the needs of the public, the City Council has expanded the role of the Committee to incorporate efforts to expand housing opportunities, thereby changing the name to the Citizens' Advisory and Housing Opportunity Committee.

SCOPE OF CITIZEN PARTICIPATION

Citizens will be involved in all stages of the Community Development Block Grant Program, including the development of the consolidated plan, inclusive of the annual action plan, substantial amendments to the plan, program implementation, assessment of performance, and design of the citizen participation plan. Mechanisms for citizen involvement include: The Citizens' Advisory and Housing Opportunity Committee, public hearings and ad hoc community meetings, individual citizen efforts in the form of comments, complaints, or inquiries submitted directly to the Mayor and/or Community Development Department, and input through staff-conducted neighborhood surveys. The Community Development Department is located in City Hall, 291 N. Main Street, and the telephone number is (559) 782-7460.

Public Hearings

At least two (2) public hearings, open to the entire community, will be held annually. The hearings will provide an opportunity for citizens to identify community development needs, proposed projects, and assist in the development of an overall strategy for Porterville. The hearings will also be used to solicit comments on the citizen participation plan to determine what, if any, amendments may be in order to make the citizen participation plan more sensitive to local needs and to realign the plan with changes in Federal regulations, and to review the HUD annual community assessment, if available. The hearings will be held in February or March and April or May of each program year.

Consolidated Plan

Participation in the development of the consolidated plan, inclusive of the annual action plan, will occur as follows: at least one (1) public hearing will be held before the proposed consolidated plan is published for comment. Before the City adopts a consolidated plan, the City will make available to citizens, public agencies, and other interested parties information that includes the amount of assistance the jurisdiction expects to receive and the range of activities that may be undertaken, including the amount that will benefit persons of very low and low income.

The City will ensure that plans will be available to minimize the displacement of persons and to assist any persons displaced according to Federal Regulation standards.

A summary of the proposed use of CDBG funds and, when applicable, HOME funds, will be made available in Spanish, which is the predominate non-English language spoken in Porterville, at all public hearings.

Advisory Committee proposals and comments, with regard to development of the consolidated plan, will be obtained at Committee meetings or hearings scheduled either at the request of Committee members or program officials. The public is invited to attend these meetings.

The public will be notified of the period, not less than thirty (30) days, in which to receive comments from citizens on the consolidated plan. Any comments or views of citizens received in writing or orally at the public meetings will be considered. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, will be attached to the final consolidated plan.

Amendments

In the case of proposed substantial amendments to the consolidated plan, the City shall provide reasonable notice and an opportunity to comment on substantial amendments. The public will be notified of the period, not less than thirty (30) days, in which to receive comments on the substantial amendments before the amendment is implemented. The meetings regarding the proposed amendments are not required to be public hearings, but will be open to the public to attend. The City will consider any comments or views of citizens received in writing, or orally at public hearings, if any, in preparing the substantial amendment of the consolidated plan. A summary of these comments or views, and a summary of any comments or views not accepted, and the reasons therefore, will be attached to the substantial amendment of the consolidated plan.

Amendments to the plan will be necessary whenever one of the following decisions is made:

- 1) To make a substantial change in the allocation priorities or a substantial change in the method of distribution of funds;
- 2) To carry out an activity using funds from any program covered by the consolidated plan (including program income) not previously described in the consolidated plan; or
- 3) To substantially change the purpose, scope, location, or beneficiaries of an activity.

Performance Report

Reasonable notice and an opportunity to comment on performance reports will be given to the public. The public will be notified of the period, not less than fifteen (15) days, in which to receive comments from citizens on the performance report that is to be submitted to HUD before its submission. Any comments or views of citizens received in writing or orally at public meetings will be considered, and a summary of the comments and views will be attached to the performance report.

Citizen Participation Plan

The Annual Action Plan includes noticing and public hearings. All meetings and hearings are publicized in accordance with applicable HUD, state and local regulations. Specifically the Action Plan includes community meetings, public noticing for 30 days, and a public hearing. The City will provide citizens a reasonable opportunity to comment on amendments or revisions to the citizen participation plan and will make the plan public.

Other Methods of Participation

Informal, individual contact with citizens, initiated either by citizens or program officials, will also provide input to the consolidated plan. For example, an individual may contact the Community Development Department at (559) 782-7460 to request consideration of a special project; or program officials may seek the opinion of local business persons as to the need for commercial revitalization.

Program officials will also be available to advise citizens of the procedures for filing objections to the consolidated plan with the U.S. Department of Housing and Urban Development Area Office. Citizen participation in program implementation will occur primarily through consultation with the Citizens' Advisory and Housing Opportunity Committee. Citizens will be asked to review and comment on specific strategies for approved projects. They will also meet to review any substantial program amendments. All such changes will be discussed with the committee and their comments considered prior to the City taking final action. These meetings will be held on an as-needed basis.

Program assessment activities by citizens will occur in a variety of ways. Citizens will have the opportunity to comment on the City's performance for the prior program year during the public hearings for the consolidated and action plan adoption. The public will also be notified of the public comment period for the annual performance report before its submission to HUD.

The Citizens' Advisory and Housing Opportunity Committee shall function as a forum for public participation in the City's efforts to affirmatively further fair housing. Prior to the submission of the consolidated plan, the Committee shall discuss and recommend for Council adoption suggested methods of furthering fair housing. As part of the orientation to the program offered at the public hearing, citizens will be invited to submit comments on all aspects of program performance throughout the program year.

Public comments or complaints regarding the consolidated plan, substantial amendments to the plan, the performance report, or the citizen participation plan should be submitted in writing to the Community Development Director, City of Porterville, 291 N. Main Street, Porterville, CA 93257. If a public hearing is held, comments should be submitted within fifteen (15) working days from the date of the public hearing. A timely, substantive written response will be provided by the City within fifteen (15) working days. If the response is unsatisfactory, correspondence may then be addressed directly to the Mayor, City of Porterville, 291 N. Main Street, Porterville, CA 93257. The Mayor shall respond within fifteen (15) working days. If the citizen is still dissatisfied, he/she should write to the U.S. Department of Housing and Urban Development

Area Office, 600 Harrison Street, 3rd Floor, San Francisco, CA 94107-1300 requesting investigation of the issue. Program staff will also be available during normal business hours to respond to citizen inquiries.

TECHNICAL ASSISTANCE

Citizen organizations, non-profit organizations, and groups of low/moderate income persons or target area residents may propose their own specific program(s). The proposal for a specific program should include the program's design, its budget, and the scope of proposed activities. Also, the proposal should identify the specific individuals anticipated to carry out activities and provide a summary of their experience and training.

Technical assistance which may be provided by City staff is limited to proposals that are considered eligible uses of CDBG funds, and not intended to assist citizen organizations, non-profit organizations, and groups of low/moderate income persons or target area residents applying for funding from other grant sources. The Citizens' Advisory and Housing Opportunity Committee may direct staff to provide technical assistance that may consist of staff or local expert presentations, informational handouts, research of a specific issue, or other short-term efforts.

PUBLIC INFORMATION

The City will also undertake the following public information efforts to promote citizen participation:

- The public noticing pertaining to the community meetings, Council work session and public hearing are published in both English and Spanish. Public notices of all public hearings will be published in the *Porterville Recorder* and *Noticiero Semanal* at least ten (10) days before the scheduled hearing. These notices will indicate the date, time, location, and topics to be considered. Upon notification, arrangements will be made by the City to accommodate persons with disabilities. The public notices also will be made available in the form of press releases and as a public service announcement to local radio stations. Public hearing notices will indicate that summary statements of projected use of CDBG and/or HOME funds will be available in Spanish, the predominant non-English language spoken within the city. Additional efforts will be made by providing notices to our local non-profit partners to share and publish for public viewing, and publishing on the City website which includes the Agenda and meeting minutes.
- Notices will also be published in the *Porterville Recorder* to notify the public of the period, not less than thirty (30) days for the consolidated plan or substantial amendments to the plan, or fifteen (15) days for the performance report, in which to receive comments from citizens before submission of the plan or report to HUD. All notices will include information that complete copies of the proposed plan or report will be available for public review at City Hall, 291 N. Main Street

or at the City Library at 41W.Thurman Avenue. A reasonable number of free copies of the plan or report will be provided to citizens and groups that request it.

- Orientation information will be provided at the first public hearing conducted by the Citizens' Advisory and Housing Opportunity Committee. City staff will make a presentation which covers: the total amount of funds available and the basis for award; the range of eligible activities and those previously funded in the community; the planning process and the schedule of meetings and hearings; the role of citizens in the program, a summary of other important program requirements, such as: environmental policies, fair housing provisions, and contracting procedures. Some of these topics will be covered in written materials.
- A public file containing program documentation for the preceding five (5) years will be available for review at City Hall during normal business hours. Included will be copies of the consolidated plan, environmental review record, the citizen participation plan, and the consolidated annual performance evaluation report. Other program documents are also available for citizen review on request at City Hall consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality. Upon request, materials will be made available in a form accessible to persons with disabilities.

**CITIZENS' ADVISORY AND HOUSING
OPPORTUNITY COMMITTEE PARTICIPATION PLAN
SCHEDULE 2014**

Advisory Committee Meetings	Annually or as deemed necessary by Committee
Public Hearings (2)	March - May 2014
Adoption of Action Plan	May 2014
Submission of Action Plan	May 2014 (date is determined by HUD)

City Council hearings, unless otherwise specified, will be held in the City Hall Council Chambers at 6:30 p.m.

Citizens' Advisory Committee meetings and/or hearings, unless specified otherwise, will be held in the Hamamatsu Conference Room in City Hall at 5:30 p.m.

ATTACHMENT 2

SUBJECT: REVIEW OF LOCAL EMERGENCY STATUS – DECEMBER 26, 2013

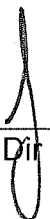
SOURCE: Administration


COMMENT: In its adoption of the Resolution of Local Emergency on December 26, 2013, the City Council declared the existence of a local emergency as a result of a significant fire event that occurred at the Porterville Hotel (14 N. Main Street) during the early morning hours of December 26, 2013, and found that the remaining damaged structure posed a serious threat to the health, safety and welfare of the public and as such required immediate safety mitigation of the structure. In accordance with the Resolution and per the Council's authorization, a Contractor (Bowen Engineering & Environmental) was secured to perform the emergency demolition of the burned structure sufficient to mitigate the immediate threat to public safety.

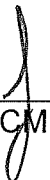
Due to the damaged structure's proximity to public right-of-way, the adjacent roadways and intersection of Main Street and Olive Avenue were closed to the public. With the demolition and mitigation of the threat to public safety, the intersection and roadways were opened to the public by approximately 6:00 PM on December 26, 2013. City staff continued its coordination with the San Joaquin Valley Air Pollution Control District and the Contractor on additional mitigation measures to protect the safety of the public, and minor additional demolition work subsequently occurred in an effort to open affected pedestrian walkways.

RECOMMENDATION: That the Council receive the status report and review of the designated local emergency.

ATTACHMENT: Resolution No. 85-2013


Dir


App/Fund


CM

Item No. 10

RESOLUTION NO. 85-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
DECLARING THE EXISTENCE OF A LOCAL EMERGENCY

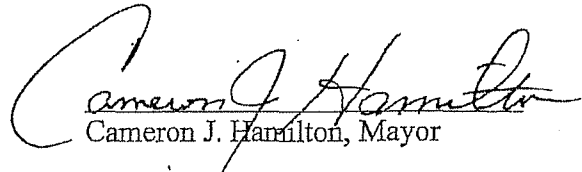
WHEREAS, the Porterville Hotel, 14 North Main Street, sustained major damage in a fire that occurred in the early morning hours of December 26, 2013; and

WHEREAS, the remaining structure poses a serious threat to the health, safety and welfare of the public due to the remaining damaged structure's proximity to public right-of-way at a major City intersection and as such requires immediate demolition to remove that threat; and

WHEREAS, the City Council has found that the aforementioned conditions of extreme peril warrant and necessitate the proclamation of a local emergency so as to take immediate actions to remove said threat.

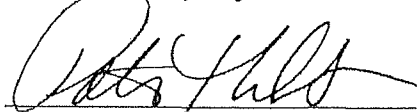
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Porterville does hereby declare the existence of a local emergency as a result of a significant fire that occurred at the Porterville Hotel, 14 North Main Street, during the early morning hours of December 26, 2013, and that the remaining damaged structure poses a serious threat to the health, safety and welfare of the public and as such requires immediate safety mitigation of the structure, which includes demolition of the remaining standing structure, potential removal of asbestos, and fencing of site to secure the property.

PASSED, APPROVED AND ADOPTED this 26th day of December, 2013..


Cameron J. Hamilton, Mayor

ATTEST:

John D. Lollis, City Clerk



By: Patrice Hildreth, Chief Deputy City Clerk

SUBJECT: REVIEW OF LOCAL EMERGENCY STATUS – DECEMBER 21, 2010

SOURCE: Administration

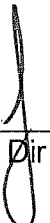
COMMENT: In accordance with the City Council's Resolution of Local Emergency adopted on December 21, 2010, and pursuant to Article 14, Section 8630 of the California Emergency Services Act, the Council must review the status of its local emergency at every regularly scheduled meeting and make a determination whether to continue or terminate the local emergency declaration.

Since its last review on January 21, 2014, City staff has continued its coordination with both State and Federal representatives in having made claims for reimbursement for public areas reported as suffering flood damage. An estimated total of \$361,750 in damage repair projects were defined and accepted by both State (CEMA) and Federal (FEMA) emergency agencies, which after final FEMA administrative review, a total of approximately \$270,000 was approved. Although all repair projects were originally to be completed by no later than July 2012, the City received a one (1)-year extension to July 2013.


At its meeting on October 16, 2012, the Council awarded a contract in the amount of \$95,391.71 to Greg Bartlett Construction (Porterville), beginning CEMA repairs to Plano Street (south of Thurman Avenue), El Granito Street (near Zalud Park), E. Grand Avenue (at Henrahan Street), and W. Grand Avenue (at Hawaii Street). At its meeting on December 18, 2012, the Council accepted the completion of these identified CEMA repairs, including \$90,295.53 in final construction costs.

At its meeting on March 5, 2013, the Council awarded a contract in the amount of \$29,997.25, also to Greg Bartlett Construction (Porterville), for CEMA repairs of West Street and related storm drain improvements between Scranton and Tea Pot Dome Avenues. At its meeting on May 7, 2013, the Council accepted the completion of these identified CEMA repairs, including \$19,392.25 in final construction costs.

At its meeting on April 2, 2013, the Council awarded a contract in the amount of \$138,350 to Intermountain Slurry Seal, Inc. (Reno, Nevada), for the CEMA repair of Henderson Avenue between Patsy and Balmoral Streets. At its meeting on August 6, 2013, the Council accepted the completion of the identified CEMA repairs, which staff continues to work with the State to finalize repair reimbursements.


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App/Fund


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Item No. 11

RECOMMENDATION:

That the Council:

1. Receive the status report and review of the designated local emergency; and
2. Pursuant to the requirements of Article 14, Section 8630 of the California Emergency Services Act, determine that a need exists to continue said local emergency designation.

ATTACHMENT: None

CITY COUNCIL AGENDA: FEBRUARY 4, 2014

SUBJECT: APPOINTMENTS TO ARTS COMMISSION

SOURCE: CITY CLERK'S OFFICE

COMMENT: In February of 2014, the terms of three members of the Arts Commission will expire. Staff has contacted the three members with expiring terms, Ms. Joan Givan, Mr. Monte Reyes and Ms. Deana Worthington, and have confirmed their willingness to serve a second 3-year term.

At its meeting on January 22, 2014, the commission voted to remove Mr. Alex Schooler due to excessive absences, which has created a vacancy for a seat to expire in August of 2016. With Council direction, staff will publicize the vacancy and solicit applications to be presented to the Council for consideration at its meeting on March 4, 2014.

It should be noted that current committee membership is representative of the four areas of arts: a) theatrical/performing arts; b) visual/graphic; c) music; d) youth, pursuant to Ordinance 1797.

RECOMMENDATION: That the City Council:

- 1) Reappoint Ms. Joan Givan, Mr. Monte Reyes and Ms. Deana Worthington to three-year terms ending February 15, 2017; and
- 2) Direct staff to publicize notice of the remaining vacancy.

ATTACHMENTS: None

DD

Appropriated/Funded W/A CM J

Item No. 12

COUNCIL AGENDA: FEBRUARY 4, 2014

SCHEDULED MATTER

SUBJECT: AMENDMENT TO CITY POLICY RELATED TO USE OF CARGO/SHIPPING CONTAINERS

SOURCE: COMMUNITY DEVELOPMENT DEPARTMENT- PLANNING DIVISION

COMMENT: At the City Council meeting of December 3, 2013, the Council approved Resolution 82-2013, which amended Resolution 29-2005 to allow use of cargo/shipping containers as temporary structures in both long-term and short-term situations. At the City Council meeting of January 21, 2014, a public hearing was held to consider adoption of fees for use of cargo/shipping containers as temporary structures. At that meeting, concerns were raised by members of the public who use cargo/shipping containers for their businesses. Concerned parties asserted that to charge a monthly fee would in short order cost more than constructing a permanent structure. Business owners stated that the cargo/shipping containers had been in place for many years, or that characteristics specific to their business location made permanent construction infeasible. Council continued the public hearing to the meeting of March 4, 2014, and asked staff to return with an analysis of the impacts of the resolution on businesses in similar situations.

ANALYSIS: Resolution 82-2013 (Attachment 1) confirms that cargo/shipping containers are not considered permanent commercial buildings, and provides a mechanism for their use, subject to either approval by the City Council or the Zoning Administrator, dependent upon the number of containers and the requested term of use. This report focuses on the long-term use of cargo/shipping containers and their approval by City Council, as the situations discussed at the Council meeting of January 21, 2014 would be subject to those criteria.

Previously existing cargo/shipping containers: Containers that have been used continuously since before adoption of the original resolution regulating the use of cargo/shipping containers (March 1, 2005) would be "grandfathered", and not held to the criteria defined in Resolution 82-2013. In such situations, as long as the permanent site improvements are not impacted in such a way that the placement would have violated the Zoning Ordinance requirements at the time, the cargo/shipping container could remain until such time as significant modifications to the site are proposed which would trigger other site improvements.

Long-term use of cargo/shipping containers: Resolution 82-2013 does accommodate the long-term use of cargo/shipping containers at the discretion of the City Council. The number of containers and time period are not limited by the resolution allowing the Council to define terms appropriate for the proposed use in light of the site characteristics. Conditions are required to ensure that placement of the cargo/shipping containers do not interfere with permanent site improvements or

required setbacks, and that they not be visible from the public right of way or adjacent uses.

Two examples of the current use of cargo/shipping containers are described herein to illustrate the existing language of Resolution 82-2013. The first example is a commercial use that has two cargo/shipping containers located on site. The placement of the containers is such that it is consistent with the standards of the Development Ordinance in all other ways. Specifically, the containers do not block required parking spaces, they meet the setback requirements, and they are screened from public view behind a landscaped fence. Conversely, a second example is a different commercial use which uses one cargo/shipping container. The container is placed such that six parking spaces are blocked and are not usable by the business patrons; the container is in full view of the public right of way; and it blocks visibility for drivers in the parking lot, impeding on-site circulation.

CONCLUSION: While the second example has fewer cargo/shipping containers, the location of the container results in multiple conflicts with the standards of the Development Ordinance. In addition, it has been in place longer than 100 days. The first example could be allowed in the long term through authorization by the City Council, while the second example could not be allowed. The Council is considering appropriate fees for each of the scenarios and could adopt fees according to the type and term of the proposed cargo/shipping containers.

RECOMMENDATION: That the City Council consider the examples and demonstrations of the use of cargo/shipping containers in accordance with standards contained in Resolution 82-2013.

ATTACHMENTS:

1. Resolution 82-2013
2. Photo of Example #1
3. Photo of Example #2

RESOLUTION NO. 82 -2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
ADOPTING INTERPRETATIONS OF AMBIGUITY AND
STATEMENTS OF CITY COUNCIL INTENT WITH REGARD TO
TEMPORARY (CARGO/SHIPPING CONTAINERS),
MOBILE AND PERMANENT DEVELOPMENT

WHEREAS: On October 12, 2004, and March 1, 2005, the City Council considered the status of a variety of non-standard building types including temporary buildings, long-term street vending, drive-through restaurant kiosks, etc.; and

WHEREAS: On March 1, 2005, the City Council adopted Resolution 29-2005, providing an interpretation of ambiguity and statements of City Council intent with regard to temporary, mobile, and permanent development; and

WHEREAS: On November 5, 2013, and December 3, 2013, the City Council considered modifications to Resolution 29-2005 as it relates to cargo/shipping containers for nonresidential uses; and

WHEREAS: The City Council has determined that the Municipal Code and the Development Zoning Ordinance allow for potential ambiguity in the interpretation of such issues as the appropriate application of the Municipal Code provisions for cargo/shipping containers for Temporary Building Permits, the Zoning Ordinance provisions for a Conditional Use Permit for Street Vending for more than five days at a single location, and the appropriate development standards to apply thereto to each; and

WHEREAS: The City Council intends to provide guidance to City Staff and the development community with regard to the approved interpretation of such ambiguity in the City Code and Development Zoning Ordinance and to give an indication as to the likely standards of review and intent of City Council in considering future development proposals and provide additional clarification relative to the temporary use of cargo/shipping containers.

NOW, THEREFORE, BE IT RESOLVED: That the City Council of the City of Porterville does hereby adopt statements of interpretation of ambiguity and statements of City Council intent as follows:

- 1) **Permanent Commercial Buildings:** In order to be considered a "permanent" commercial building, subject to complying with the Development Ordinance and applicable building and fire codes, and securing a building permit, a structure must be affixed to the ground through a foundation, foundation system or other similar means, except as described below. By this standard, cargo/shipping containers, catering trucks, and trailers would not be considered "permanent" commercial buildings. Modular buildings, sheds, pre-fabricated buildings, etc., may be

considered to be permanent buildings provided they are affixed to foundations. Full development standards as required by City Code would apply in such cases.

- 2) **Permanent Commercial Buildings – Exception for Food Vending Booths:** Food vending booths, food or coffee kiosks, “hot-dog” stands etc. without a foundation may be considered to be “permanent” provided the following conditions are met:
 - a) The type and location of the use is permitted by the Zoning Ordinance.
 - b) The type, location, and intensity of the use are included in all calculations of site improvement requirements, including parking calculations, etc.
 - c) The development is clearly accessory to the primary use of the site, and its hours of operation are limited to those of the primary use.
 - d) The development fully complies with adopted building codes, including fire protection and the requirements of State and Local Public Health authorities.
- 3) **Permanent Commercial Buildings – Exception for Approved Temporary Buildings:** Modular and similar buildings, whether on permanent foundations or not, may be approved by the City Council as temporary buildings. Site development standards for such cases shall be determined as described below.
- 4) **Non-Standard Development as Accessory Use:** Except for on-farm produce stands and cargo/shipping containers as specifically addressed herein, non-standard development will only be approved as an accessory to standard, permanent development on the same site, or on an adjacent related site. This will help to ensure that minimum site improvements are provided for commercial uses.
- 5) **Use of Cargo/Shipping Containers as Temporary Non-Standard Development; Short Term:** Where appropriate and necessary for short term use, the Zoning Administrator may approve use of cargo/shipping containers in Commercial and Industrial zone districts associated with an existing development for additional storage capacity subject to the following specific criteria:
 - The number of containers is limited to one per business or parcel, whichever results in fewer containers per site.
 - The cargo/shipping container shall not remain on site for longer than 100 days.
 - The placement of the cargo/shipping container shall be such that it does not interfere with the permanent site improvements, including but not limited to, parking, loading areas, on-site circulation, and accessibility.
 - The placement of the cargo/shipping container shall not encroach into required setbacks, and must not be visible from off site or public streets. .

- Use of a cargo/shipping container may be granted subject to payment of an adopted fee for a Ministerial Temporary Structure Permit. Use of cargo/shipping containers in manners not consistent with this section, may only be authorized by the City Council.

6) **Use of Cargo/Shipping Containers as Temporary Non-Standard Development; Long Term:** Where appropriate and necessary for longer term use, the Council may approve use of cargo/shipping containers in Commercial and Industrial zone districts associated with an existing development for additional storage capacity subject to the following specific criteria:

- The number of containers allowed would be determined by Council.
- The time period requested shall be specified by the applicant. Final expiration of the permit shall be coterminous with the permit expiration date approved by Council. Extensions will not be permitted. However, the applicant may apply for another long term, discretionary, permit. Failure to obtain the renewed permit could result in Code Enforcement action and associated fines.
- The placement of the cargo/shipping container shall be such that it does not interfere with the permanent site improvements, including but not limited to, parking, loading areas, on-site circulation, and accessibility.
- The placement of the cargo/shipping container shall not encroach into required setbacks, and must not be visible from off site or public streets. .
- Use of a cargo/shipping container may be granted subject to payment of an adopted fee for a Discretionary Temporary Structure Permit application with a monthly fee applicable upon approval and commencing at 100 days of use. The fee would apply for any month or portion thereof the container continues to be stored on site.
- Council may require additional conditions intended to ensure the use does not create blight.

7) **Time Limits Required for Non-Standard Development:** Non-standard development may be approved by the City Council as either a "Temporary Building" or a "Street Vendor" as appropriate. In all such cases, approval will be for a limited period of time. The approval period will not typically exceed the reasonable period of time necessary to secure a permanent replacement. In some cases, a reasonable period of time may be granted to allow for market testing, "proof-of-concept", etc. Site improvement standards for such development shall be determined by the City Council on a case-by-case basis using guidelines as established below.

8) **Development Standards – Non-Standard Development:** All non-standard development requires approval by the City Council with appropriate Conditions of Approval. Such development may require site improvements that differ from those required for permanent development. Staff reports for such proposals should identify both the proposed site improvements and the improvements that would be required for similar, permanent development.

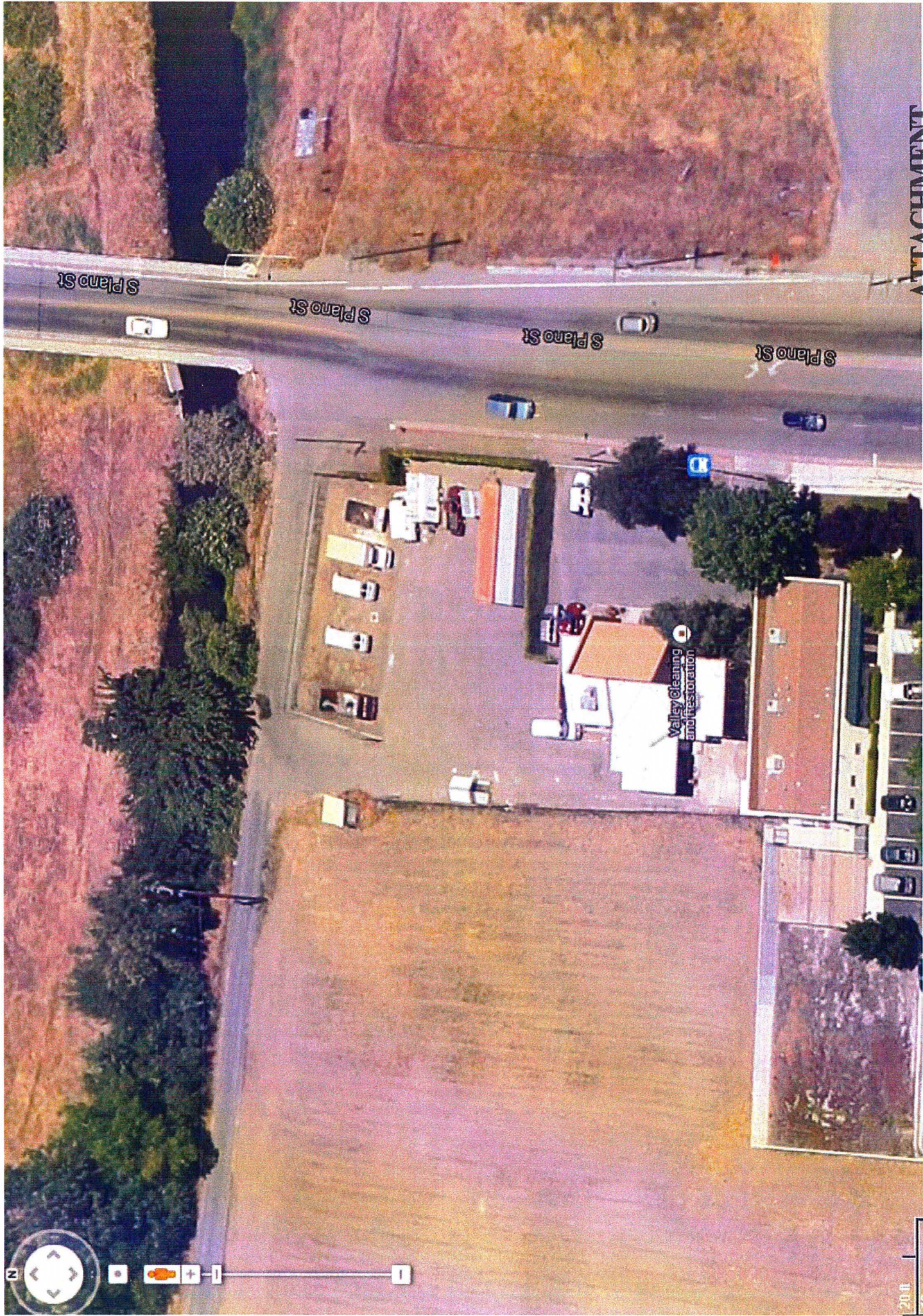
- 9) **Temporary Building Permits – Effect on Standards for Existing Conforming Development:** Temporary buildings may be approved only with clear time limits, and with a finding by City Council that the development is to accommodate a time of business stress or emergency or a construction project. For this reason, the City Council may authorize such uses in circumstances that would cause an existing, conforming development to become non-conforming for the duration of the use. For example, a temporary modular building could be authorized to occupy required parking spaces in a commercial development. It is the intent of City Council to weigh such modifications against both the need and duration of the temporary building. Except in extraordinary cases, the City Council would not expect to authorize a permit that creates a non-conforming circumstance for a period longer than 90 days.
- 10) **Conditional Use Permits for “Street Vending” – Effect on Standards for Existing Conforming Development -** Conditional Use Permits for “Street Vending” for periods longer than five days do not require a finding of business stress or emergency. For that reason, such uses will not be permitted to cause an existing conforming development to become non-conforming.
- 11) **Standards of Review – Non-standard Development:** It is the intent of City Council to consider the impact that proposed Temporary Building Permits and Conditional Use Permits for longer term street vending will have on other similar businesses. Such uses are intended to offer flexibility under unusual circumstances and will not be encouraged as a means to compete with businesses in permanent buildings by avoiding development standards that would otherwise apply.
- 12) **Compliance with Zoning Ordinance and City Code – Non-Standard Development:** None of the above shall be construed to permit non-standard development to violate the Zoning Ordinance or other provisions of City Code. No use may be authorized by a Temporary Building Permit or as a Conditional Use Permit for street vending that is not permitted by the underlying Zoning Classification. Such restriction includes limitations on outdoor sales where applicable.

PASSED, APPROVED AND ADOPTED this 3rd day of December, 2013.

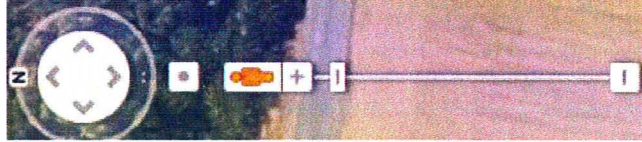
By: 
Cameron J. Hamilton, Mayor

ATTEST:
John D. Lollis, City Clerk

By: 
Patrice Hildreth, Chief Deputy City Clerk



ATTACHMENT
ITEM NO. 2



20 ft



CITY COUNCIL AGENDA: FEBRUARY 4, 2014

SCHEDULED MATTER

SUBJECT: AUTHORIZATION TO SUBORDINATE DEVELOPMENT FEE PAYMENT PLAN AGREEMENT – HENDERSON VILLAGE APARTMENTS – PACIFIC RIM MIXED USE PROJECT (2012-002)

SOURCE: COMMUNITY DEVELOPMENT DEPARTMENT

COMMENT: On March 5, 2013, the City Council approved the Pacific Rim Mixed Use Project that is located generally west of the southwest corner of Henderson Avenue and Newcomb Street. The mixed use project will consist of two multi-family apartment complexes, a commercial area (including retail shops, fast-food, and a financial pad), an office building, and a personal storage facility.

The developer of the Pacific Rim Mixed Use Project had requested the use of the Development Fee Payment Plan for all phases of the development. Traditionally, the Development Fee Payment Plan has been used for commercial and low-income housing developments. On March 5, 2013, the City Council approved the use of the Development Fee Payment Plan on the project as a whole, including the multi-family housing element, making the Henderson Village Apartments eligible for the Development Fee Payment Plan.

On January 21, 2014, Paul Owhadi, of the Porterville Henderson Association, contacted staff to request that the Development Fee Payment Plan, that staff had been working on with the applicant, be subordinated to the construction loan. The lender that the developer is working with is requiring that the Development Fee Payment Plan be subordinate to their loan for them to provide financing for the project. Paul Owhadi also requested that the subsequent Development Fee Payment Plans for the Pacific Rim Mixed Use Project development phases be subordinate to the lenders priority. The Development Fee Payment Plan for the Henderson Village Apartments, Phase One of the project, is \$1,248,696.18. The development fees for the remainder of the project have not been calculated, but the development fees are estimated to be at least as much as Phase One for the total remaining phases of the project. Fees are calculated when the Building Department receives a full set of plans to review for the building permit.

Development Fee Payment Plans have periodically been subordinated, at the request of the applicant, to accommodate lenders requiring to be first priority on the deed of trust. The risk of being subordinate to the loan is that if the borrower were to default on their loan, there might not be enough equity in the property to

satisfy the debt owed on the Development Fee Payment Plan to the City of Porterville.

RECOMMENDATION:

That the City Council:

- 1) Approve the Subordination Agreement pursuant to the approval of the City Attorney for the Henderson Village Apartments Development Fee Payment Plan and authorize the Mayor to sign all necessary documents; and
- 2) Determine whether to approve the subordination of the Development Fee Payment Plans of subsequent phases of the Pacific Rim Mixed Use Project and authorize the Mayor to sign all necessary documents if approved

ATTACHMENTS:

Draft Development Fee Payment Plan

RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO:

CITY OF PORTERVILLE
291 N. MAIN STREET
PORTERVILLE, CA 93257
ATTN: P. Hildreth

DEVELOPMENT FEE PAYMENT PLAN
CITY-WIDE AGREEMENT NO. 02-2013

Pursuant to Resolution No. 37-2012 of the City of Porterville, Porterville Henderson Association, owner of real property located at 1711 W. Henderson Avenue, Porterville, Tulare County, California, legally described as:

(SEE ATTACHED EXHIBIT A)

agrees to pay the City of Porterville the amount of \$1,248,696.18 at the rate of \$124,869.62 for nine equal payments and a final payment of \$124,869.60. The first of said payments shall be due, on or about December 10, 2013, and subsequent payment shall be made on the 1st day of December of each year thereafter until the principal has been paid in full. The principal sum due up front is for building permit, electrical permit, engineering, plumbing permit, water service connection, water service, sewer service connection service initiation, and seismic tax fees for the property located at 1711 W. Henderson Avenue, Porterville. School impact fees in the amount of \$488,277.35, the public works permit of \$319.00, the state building permit fee of \$440.00 are not included in this agreement and must be paid prior to final inspection and issuance of certificate of occupancy.

As part of the building permit process, the City will estimate your water use and calculate impact fees. Water use will be monitored for one year to determine actual average daily use and fees at which time water, sewer, and wastewater fees will be recalculated based upon actual usage. An increase in actual water usage will result in a request for payment for additional fees. In the event the actual water usage is less than the estimate, an adjustment will be made to this agreement.

In the event the undersigned sells or otherwise transfer said real property, the unpaid balance of said

**ATTACHMENT
ITEM NO. 1**

principal shall immediately become due and payable in full, and if not so paid, said sum shall become a lien on said real property and said lien shall attach as of the date of this agreement.

In the event any installment of principal is delinquent for a period in excess of ninety (90) days, late charges shall be applied to the unpaid installment in accordance with City policy and the unpaid balance shall become a lien on said real property. Should the installment remain unpaid for an additional 90 days, City utility services shall be disconnected.

Any lien herein created may be added to the tax bill for the unpaid balance of principal and shall become a lien on said real property and may be collected in the manner real property taxes are collected by the City of Porterville. In the event said sum is not paid at the time said taxes are due, it may be collected in the same manner as delinquent taxes and said real property may be sold to satisfy said lien in the same manner that real property is sold to satisfy delinquent taxes.

If any action is brought to enforce payment of the above obligation, the prevailing party shall be entitled to all costs, including reasonable attorney fees.

Dated this _____ day of _____

Signed

Caleb Roope, General Partner

APPROVED AS TO FORM:

City Attorney

FOR THE CITY OF PORTERVILLE:

Cameron J. Hamilton, Mayor

John D. Lollis, City Clerk

SUCCESSOR AGENCY AGENDA: FEBRUARY 4, 2014
SCHEDULED MATTER

SUBJECT: SUCCESSOR AGENCY REVIEW AND APPROVAL OF PROPOSED LONG RANGE PROPERTY MANAGEMENT PLAN

SOURCE: COMMUNITY DEVELOPMENT DEPARTMENT

COMMENT: Health and Safety Code Section 34191.5, as modified by AB 1484, requires the Successor Agency to prepare a Long Range Property Management Plan (Plan) that addresses the disposition and use of the real properties of the former redevelopment agency within six months of receiving a Finding of Completion from the Department of Finance (DOF). The DOF issued a Finding of Completion on August 7, 2013.

The Plan is required to include an inventory of all properties and shall include the following information: (a) Date of the acquisition and the value of the property at that time, and an estimate of the current value of the property; (b) the purpose for which the property was acquired; (c) parcel data, including address, lot size, and current zoning; (d) an estimate of the current value of the parcel including, if available, any appraisal information; (e) an estimate of any lease, rental, or any other revenues generated by the property, and a description of the contractual requirements for the disposition of those funds; (f) the history of environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts; (g) a description of the property's potential for transit-oriented development and the advancement of the planning objectives of the successor agency; and (h) a brief history of previous development proposals and activity, including the rental or lease of property.

Under Section 34191.5, the Plan shall be approved by the Oversight Board and the Department of Finance prior to any property being transferred.

RECOMMENDATION: That the Successor Agency:

1. Approve the Successor Agency's proposed Long Range Property Management Plan, prepared pursuant to Health & Safety Code Section 34191.5; and
2. Adopt a Resolution approving the Long Range Property Management Plan and directing Successor Agency staff to submit the Plan to the Oversight Board.

DD  APPROPRIATED/FUNDED  CM  ITEM NO. SA-01

ATTACHMENTS:

1. Proposed Long Range Property Management Plan
2. A Resolution of the Successor Agency to the Porterville Redevelopment Agency Approving the Long Range Property Management Plan, pursuant to Health & Safety Code Section 34191.5 and Directing Transmittal of the Long Range Property Management Plan to the Oversight Board

LONG-RANGE PROPERTY MANAGEMENT PLAN

**SUCCESSOR AGENCY TO THE FORMER
PORTERVILLE REDEVELOPMENT AGENCY**



**291 NORTH MAIN STREET
PORTERVILLE, CA 93257**

**ATTACHMENT
ITEM NO. 1**

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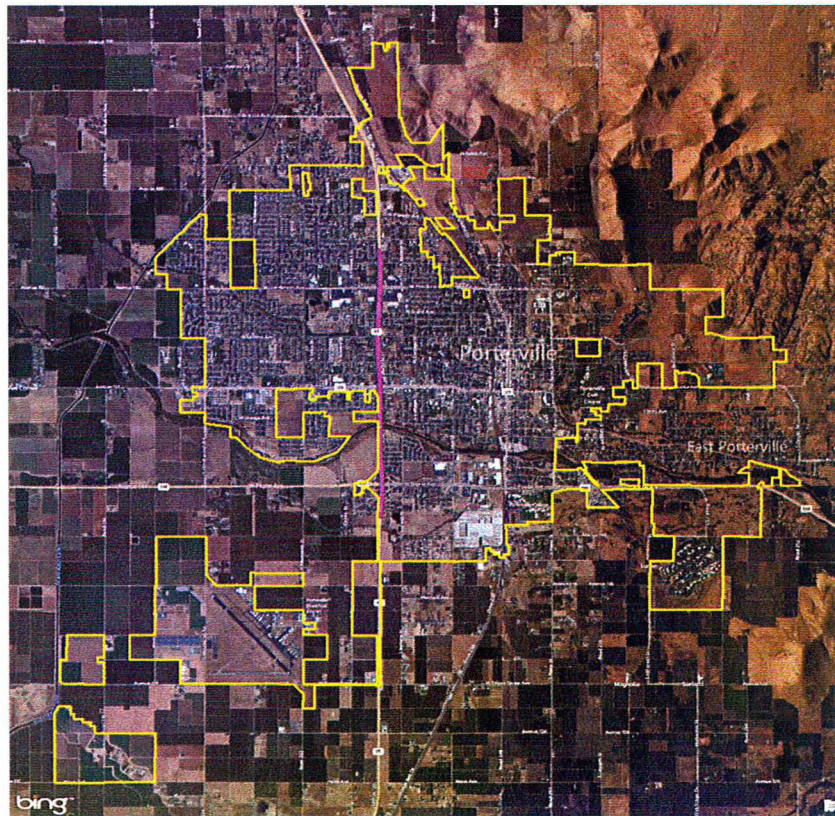
Long-Range Property Management Plan

Successor Agency to the former Porterville Redevelopment Agency

INTRODUCTION

The City of Porterville (City) is located in the south central portion of the San Joaquin Valley, at the base of the foothills of the Sierra Nevada Mountains, in Tulare County. The California Department of Finance (DOF) reports the City population to be 55,490 as of January 1, 2013.

With the discovery of gold in California in 1848, came vast numbers of settlers from across the United States and abroad. This tremendous migration to California rolled through Porterville between 1840 and 1852. In 1854, Peter Goodhue established the Butterfield Overland Mail Stage Station on the banks of the old Tule River Channel. This was the stopping place along the Emigrant Train which is Main Street today. In 1860, Royal Porter Putnam came to work at the station, and assumed command of lodging and trading facilities. He purchased 40 acres of land from Goodhue, surveyed and divided the land into town lots and officially recorded this tract in 1870. Porterville was founded in 1864 and named after Royal Porter Putnam. In 1888, Porterville's first railroad, the Southern Pacific Railway, came to town. This transformed the small town into an agricultural marketing center. The City of Porterville was incorporated in 1902.



Former Redevelopment Agency

The former Porterville Redevelopment Agency (Agency) was created pursuant to § 33000 of the California Health and Safety Code Community Redevelopment Law. The City Council adopted Project Area No. 1 containing approximately 471 acres on July 3, 1990, by Ordinance No. 1436. On July 6, 2004, the City Council adopted Amendment No. 1 which removed 26 acres from the Project Area by Ordinance No. 1655. In August of 2010, an Amendment to Project Area No. 1 was adopted by Ordinance No. 1765. This Amendment added approximately 1,698 acres to the area for a total of 2,143 acres.

Currently, the Project Area is zoned for a variety of land uses. The area includes mostly developed land, including, but not limited to, shopping areas, commercial developments, public parking lots, public buildings, and housing.

Dissolution of Porterville Redevelopment Agency

On June 27, 2012, Governor Brown signed into law Assembly Bill 1484 (AB 1484), a budget trailer bill that made substantial changes to the redevelopment agency dissolution process implemented by Assembly Bill 1X26 (AB 1X 26). One of the key components of AB 1484 is the requirement that all successor agencies develop a long-range property management plan that governs the disposition and use of the former redevelopment agency's properties. This document is the Long-Range Property Management Plan (Plan) for the Successor Agency to the former Porterville Redevelopment Agency (Agency).

This Long Range Property Management Plan was prepared in compliance with Health and Safety Code §34191.5

SUMMARY OF PROPERTIES OWNED BY THE SUCCESSOR AGENCY

There are six (6) properties owned and controlled by the Agency and one property that has been approved by the Oversight Board and the Department of Finance as an approved expenditure of bond proceeds to acquire, demolish, remediate and release the property for sale. Parcels 1 through 6 were acquired by the former Porterville Redevelopment Agency in an effort to revitalize a portion of the downtown area. These seven (7) properties are subject to the provisions of the Agency's Redevelopment Strategic Plan and the Five-Year Implementation Plan and amendment adopted in 2010. The properties include the following:

- Parcel 1 APN 253-177-008. The property is located at the southeast corner of Garden Avenue and Second Street. The property is zoned DMX (Downtown Mixed-Use) and is 40,777 square feet. It is developed and currently used as a public parking lot.

- Parcel 2 APN 261-123-001. The property is located at the northeast corner of Olive Avenue and Second Street. The property is zoned DR-N (Downtown Retail – North of Olive) and is 23,210 square feet. It is developed and currently used as a public parking lot.

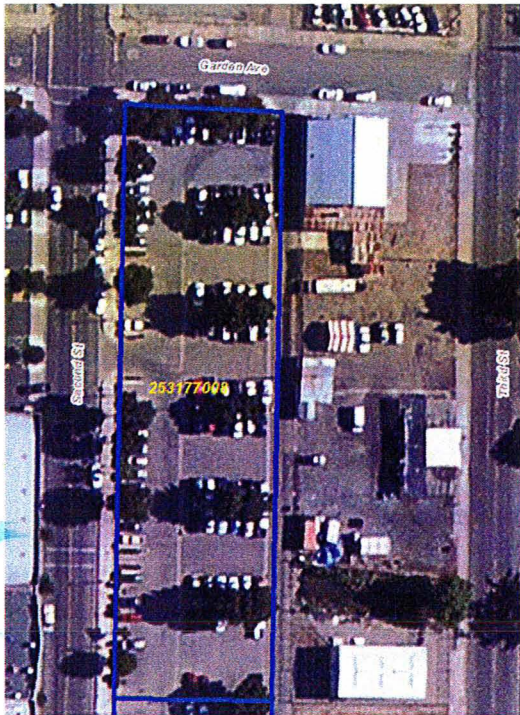
- Parcel 3 APN 253-207-008. The property is located at the northwest corner of Thurman and Second Street. The property is zoned D-PO (Downtown Professional Office) and is 26,400 square feet. It is developed and currently used as a public parking lot.
- Parcel 4 The property is located at the southeast corner of Morton and Fourth Street. The property is zoned D-PO (Downtown Professional Office) and is 29,192 square feet. It is developed and currently used as a public parking lot.
- Parcel 5 APN 252-183-006. The property address is 293 N. Hockett Street. The property is zoned D-PO (Downtown Professional Office) and is 6,050 square feet. It is currently undeveloped vacant land, but utilized as parking for City vehicles.
- Parcel 6 APN 252-183-007. The property address is 287 N. Hockett Street. The property is zoned D-PO (Downtown Professional Office) and is 7,150 square feet. It is developed with a 2,446 square feet office building. The building is vacant.
- Parcel 7 APN 261-122-007. The property address is 14 N. Main Street and is otherwise known as the "Porterville Hotel Project". The property is zoned DR-N (Downtown Retail – North of Olive) and is 11,000 square feet. The property was a blighted mixed-use project that was deemed uninhabitable in December 2006. There was a catastrophic fire on December 26, 2013, that damaged the structure beyond repair.

The Successor Agency is interested in transferring ownership of Parcels 1 through 4 to continue utilizing them as public parking. These properties are encumbered with an Operation Use and Maintenance Covenant for public parking facilities that run with the land. Parcels 5 and 6 are proposed to be sold for fair market value with the net proceeds used for enforceable obligations or distributed to the taxing entities. Parcel 7 is proposed to be acquired, in compliance with the expenditure of bond funds as approved by the Oversight Board and Department of Finance, demolished, remediated for environmental concerns, and sold with the net proceeds to be used to defease the bond debt pursuant to Health and Safety Code (HSC) section 34191.4(c)(2)(B).

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PROPOSED USE AND DISPOSITION OF PROPERTIES

Parcel 1
Garden Avenue and Second Street Parking Lot
APN 253-177-008



1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (*HSC 34191.5(c)(1)(A)*).

The former Porterville Redevelopment Agency acquired the parcel in January of 1993 for \$53,625. An appraisal had been obtained and the property was purchased in an amount equivalent to the appraisal. With the Operation Use and Maintenance Covenant for a public parking facility the property appraised for \$143,000 in April 2011.

2. Purpose for which the property was acquired (*HSC 34191.5(c)(1)(B)*).

The Porterville Redevelopment Agency enacted the original Redevelopment Plan in 1990 for the Porterville Redevelopment Project No. 1 (Project Area) pursuant to Health and Safety Code, Section 33000 et seq. The Redevelopment Plan included objectives to mitigate or eliminate blighting conditions within the Project Area. In addition to rehabilitating aging downtown commercial buildings, the objectives included providing more conveniently located parking in the downtown retail area. In order to implement the objectives, the Redevelopment Plan included an action plan for acquisition of land to develop public parking facilities. A list of Proposed Public Improvements was included in the adoption of the plan. This parcel and subsequent development of the parking lot effectuated two of the listed projects: Project A(4) Main Street Commercial Area Improvement - Parking Lot Improvements in the Central

Business District and Project N(1) Parking Lot Project – Olive to Thurman in Central Business District.

In addition to the Redevelopment Plan, the Redevelopment Agency adopted the Strategic Plan for the Redevelopment Area in February of 1992. The Strategic Plan included an Action Plan which established priority projects and milestones in order to achieve the Strategic Plan's objectives for the revitalization of the Project Area. The development of parking on this property was an adopted project of Phase A of the Action Plan.

3. Parcel data, including address, lot size, and current zoning (*HSC 34191.5(c)(1)(C)*).

APN: 253-177-008

Address: No site address, southeast corner of Garden Avenue and Second Street

Lot size: 40,777 square feet

Zoning: The property is zoned DMX (Downtown Mixed-Use)

4. Estimate of the current value, including appraisal information (*HSC 34191.5(c)(1)(D)*).

The property was appraised in April of 2011 for \$143,000 with the Operation Use and Maintenance Covenant for a public parking facility. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (*HSC 34191.5(c)(1)(E)*).

None.

6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (*HSC 34191.5(c)(1)(F)*).

A Phase 1 environmental was not performed at the time of acquisition. There is no known environmental contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (*HSC 34191.5(c)(1)(G)*).

The City of Porterville Transit system has a bus stop located across the street from the property.

- 8. A brief history of previous development proposals and activity, including the rental or lease of property (*HSC 34191.5(c)(1)(H)*).**

The property has been developed as a public parking lot since 1994. There is no history of previous development proposals and activity.

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Parcel 2
Olive and Second Street Parking Lot
APN 261-123-001



1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).

The former Porterville Redevelopment Agency acquired the parcel in February of 1993 for \$71,500. An appraisal had been obtained and the property was purchased in an amount equivalent to the appraisal. With the Operation Use and Maintenance Covenant for a public parking facility the property appraised for \$97,000 in April 2011.

2. Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).

The Porterville Redevelopment Agency enacted the original Redevelopment Plan in 1990 for the Porterville Redevelopment Project No. 1 (Project Area) pursuant to Health and Safety Code, Section 33000 et seq. The Redevelopment Plan included objectives to mitigate or eliminate blighting conditions within the Project Area. In addition to rehabilitating aging downtown commercial buildings, the objectives included providing more conveniently located parking in the downtown retail area. In order to implement the objectives, the Redevelopment Plan included an action plan for acquisition of land to develop public parking facilities. A list of Proposed Public Improvements was included in the adoption of the plan. This parcel and subsequent development of the parking lot effectuated two of the listed projects: Project A(4) Main Street Commercial Area Improvement - Parking Lot Improvements in the Central Business District and Project N(1) Parking Lot Project – Olive to Thurman in Central Business District.

In addition to the Redevelopment Plan, the Redevelopment Agency adopted the Strategic Plan for the Redevelopment Area in February of 1992. The Strategic Plan included an Action Plan which established priority projects and milestones in order to achieve the Strategic Plan's

objectives for the revitalization of the Project Area. The development of parking on this property was an adopted project of Phase A of the Action Plan.

3. Parcel data, including address, lot size, and current zoning (*HSC 34191.5(c)(1)(C)*).

APN: 261-123-001

Address: No site address, northeast corner of Olive Avenue and Second Street

Lot size: 23,210 square feet

Zoning: The property is zoned DR-N (Downtown Retail – North of Olive Avenue)

4. Estimate of the current value, including appraisal information (*HSC 34191.5(c)(1)(D)*).

The property was appraised in April of 2011 for \$97,000 with the Operation Use and Maintenance Covenant for a public parking facility. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (*HSC 34191.5(c)(1)(E)*).

None.

6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (*HSC 34191.5(c)(1)(F)*).

A Phase 1 environmental was not performed at the time of acquisition. There is no known environmental contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (*HSC 34191.5(c)(1)(G)*).

The City of Porterville Transit system has a bus stop located across the street from the property.

8. A brief history of previous development proposals and activity, including the rental or lease of property (*HSC 34191.5(c)(1)(H)*).

The property has been developed as a public parking lot since 1994. There is no history of previous development proposals and activity.

Parcel 3
Thurman Avenue and Second Street Parking Lot
APN 253-207-008



1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).

The former Porterville Redevelopment Agency acquired the parcel in July of 1994 for \$270,850. The original acquisition was of four parcels. A parcel merger was subsequently completed, forming the existing assessor parcel 253-207-008. An appraisal regarding the value of the property was not obtained at the time of acquisition. With the Operation Use and Maintenance Covenant for a public parking facility the property appraised for \$93,000 in April 2011.

2. Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).

The Porterville Redevelopment Agency enacted the original Redevelopment Plan in 1990 for the Porterville Redevelopment Project No. 1 (Project Area) pursuant to Health and Safety Code, Section 33000 et seq. The Redevelopment Plan included objectives to mitigate or eliminate blighting conditions within the Project Area. In addition to rehabilitating aging downtown commercial buildings, the objectives included providing more conveniently located parking in the downtown retail area. In order to implement the objectives, the Redevelopment Plan included an action plan for acquisition of land to develop public parking facilities. A list of Proposed Public Improvements was included in the adoption of the plan. This parcel and subsequent development of the parking lot effectuated two of the listed projects: Project A(4) Main Street Commercial Area Improvement - Parking Lot Improvements in the Central Business District and Project N(1) Parking Lot Project – Olive to Thurman in Central Business District.

3. Parcel data, including address, lot size, and current zoning (*HSC 34191.5(c)(1)(C)*).

APN: 253-207-008

Address: No site address, northwest corner of Thurman Avenue and Second Street

Lot size: 26,400 square feet

Zoning: The property is zoned D-PO (Downtown Professional Office)

4. Estimate of the current value, including appraisal information (*HSC 34191.5(c)(1)(D)*).

The property was appraised in April of 2011 for \$93,000 with the Operation Use and Maintenance Covenant for a public parking facility. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (*HSC 34191.5(c)(1)(E)*).

None.

6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (*HSC 34191.5(c)(1)(F)*).

A Phase 1 environmental was not performed at the time of acquisition. There is no known environmental contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (*HSC 34191.5(c)(1)(G)*).

The City of Porterville Transit system has a bus stop located at the property.

8. A brief history of previous development proposals and activity, including the rental or lease of property (*HSC 34191.5(c)(1)(H)*).

The property has been developed as a public parking lot since 1997. There is no history of previous development proposals and activity.

Parcel 4
Morton and Fourth Street Parking Lot
APN 253-131-001



1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).

The former Porterville Redevelopment Agency acquired the parcel in November of 1994 for \$28,879. An appraisal had been obtained and the property was purchased in an amount equivalent to the appraisal. With the Operation Use and Maintenance Covenant for a public parking facility the property appraised for \$102,000 in April 2011.

2. Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).

The Porterville Redevelopment Agency enacted the original Redevelopment Plan in 1990 for the Porterville Redevelopment Project No. 1 (Project Area) pursuant to Health and Safety Code, Section 33000 et seq. The Redevelopment Plan included objectives to mitigate or eliminate blighting conditions within the Project Area. In addition to rehabilitating aging downtown commercial buildings, the objectives included providing more conveniently located parking in the downtown retail area. In order to implement the objectives, the Redevelopment Plan included an action plan for acquisition of land to develop public parking facilities. A list of Proposed Public Improvements was included in the adoption of the plan. This parcel and subsequent development of the parking lot was identified as Project A(4) Main Street Commercial Area Improvement - Parking Lot Improvements in the Central Business District.

3. Parcel data, including address, lot size, and current zoning (HSC 34191.5(c)(1)(C)).

APN: 253-131-001

Address: No site address, southeast corner of Morton Avenue & Fourth Street

Lot size: 29,192 square feet

Zoning: The property is zoned D-PO (Downtown Professional Office)

4. Estimate of the current value, including appraisal information *(HSC 34191.5(c)(1)(D)*.

The property was appraised in April of 2011 for \$102,000 with the Operation Use and Maintenance Covenant for a public parking facility. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues *(HSC 34191.5(c)(1)(E)*.

None.

6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts *(HSC 34191.5(c)(1)(F)*.

A Phase 1 environmental was not performed at the time of acquisition. The parcel was formerly a portion of the Tulare Valley Railroad Company; however, the parcel was adjacent to the rail line and there is no suspected contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

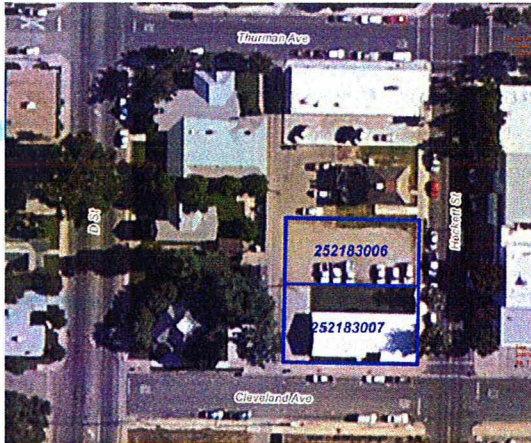
7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency *(HSC 34191.5(c)(1)(G)*.

The property is incorporated into the Porterville Transit system as a transit bus stop complete with seating and trellis.

8. A brief history of previous development proposals and activity, including the rental or lease of property *(HSC 34191.5(c)(1)(H)*.

The property has been developed as a public parking lot since 1997. There is no history of previous development proposals and activity.

Parcel 5
293 N. Hockett Street – Vacant Lot
APN 252-183-006



1. **Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).**

The former Porterville Redevelopment Agency acquired the parcel in February of 2001 for \$45,000. An appraisal regarding the value of the property was not obtained at the time of acquisition. In April of 2011, the property appraised for \$25,000.

2. **Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).**

The purpose of the acquisition fulfilled two objectives of the Redevelopment Plan and the Five Year Implementation Plan 1999-2004: (1) Acquire land for the development of public facilities, i.e. parking lots and (2) the creation of additional parking districts in order to facilitate development.

3. **Parcel data, including address, lot size, and current zoning (HSC 34191.5(c)(1)(C)).**

APN: 252-183-006

Address: 293 N. Hockett Street

Lot size: 6,050 square feet

Zoning: The property is zoned D-PO (Downtown Professional Office)

4. **Estimate of the current value, including appraisal information (HSC 34191.5(c)(1)(D)).**

The property was appraised in April of 2011 for \$25,000. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

- 5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (*HSC 34191.5(c)(1)(E)*).**

None.

- 6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (*HSC 34191.5(c)(1)(F)*).**

A Phase 1 environmental was not performed at the time of acquisition. There is no known environmental contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

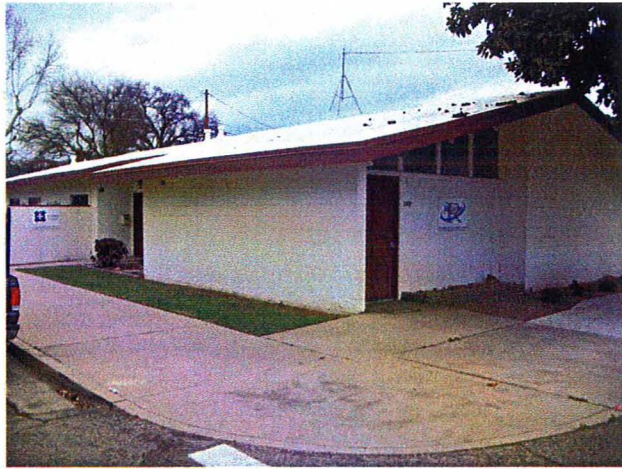
- 7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (*HSC 34191.5(c)(1)(G)*).**

None.

- 8. A brief history of previous development proposals and activity, including the rental or lease of property (*HSC 34191.5(c)(1)(H)*).**

It was anticipated to develop the property as a public parking facility.

Parcel 6
287 N. Hockett Street – Stout Building
APN 252-183-007



1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).

The former Porterville Redevelopment Agency acquired the parcel in February of 2001 for \$132,500. An appraisal regarding the value of the property was not obtained at the time of acquisition. The property appraised for \$185,000 in April 2011.

2. Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).

The purpose of the acquisition fulfilled two objectives of the Redevelopment Plan and the Five Year Implementation Plan 1999-2004: (1) Acquire land for the development of public facilities, i.e. parking lots and (2) the creation of additional parking districts in order to facilitate development.

3. Parcel data, including address, lot size, and current zoning (HSC 34191.5(c)(1)(C)).

APN: 252-183-007

Address: 287 N. Hockett Street

Lot size: 7,150 square feet

Zoning: The property is zoned D-PO (Downtown Professional Office)

4. Estimate of the current value, including appraisal information (HSC 34191.5(c)(1)(D)).

The property was appraised in April of 2011 for \$185,000. Property values in the Porterville area have remained relatively stable for the last few years. An updated appraisal will be obtained prior to disposition.

- 5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (HSC 34191.5(c)(1)(E)).**

None.

- 6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (HSC 34191.5(c)(1)(F)).**

A Phase 1 environmental was not performed at the time of acquisition. There is no known environmental contamination. The property is not included in or near a site on a list compiled by the Department of Toxic Substances Control.

- 7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (HSC 34191.5(c)(1)(G)).**

Due to the proximity of the Porterville Transit Center, the building has the potential of being purchased for the transit headquarters.

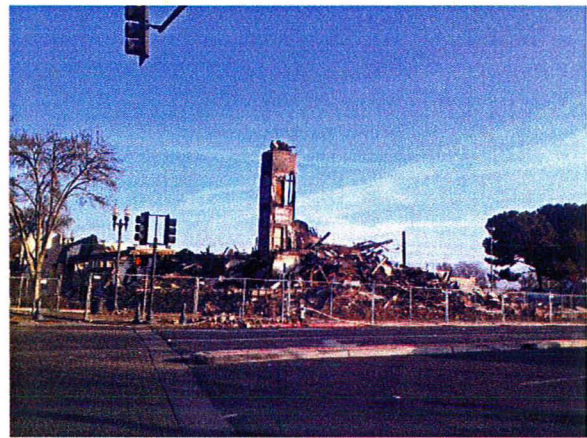
- 8. A brief history of previous development proposals and activity, including the rental or lease of property (HSC 34191.5(c)(1)(H)).**

There is no history of previous development proposals and activity.

Parcel 7
14 N. Main Street – The Porterville Hotel
APN 261-122-007



Fire – December 26, 2013



Hotel remains – December 26, 2013

1. Date of acquisition of the property and the value of it at that time, and an estimate of the current value of the property (HSC 34191.5(c)(1)(A)).

The former Porterville Redevelopment Agency obtained bond proceeds, by refunding Agency debt in 2008, to acquire and eliminate the blighted development. The property has not yet been acquired and has not been appraised.

2. Purpose for which the property was acquired (HSC 34191.5(c)(1)(B)).

The property is proposed to be acquired for removal of blight, through the demolition and remediation of environmental concerns, and the sale of the property for future development, in compliance with the expenditure of bond funds, as approved by the Oversight Board and Department of Finance. In accordance with HSC section 34191.4(c)(2)(B), the net proceeds shall be used to defease the bond debt.

3. Parcel data, including address, lot size, and current zoning (*HSC 34191.5(c)(1)(C)*).

APN: 261-122-007

Address: 14 N. Main Street

Lot size: 11,000 square feet

Zoning: The property is zoned DR-N (Downtown Retail – North of Olive Avenue)

4. Estimate of the current value, including appraisal information (*HSC 34191.5(c)(1)(D)*).

The property has not been appraised.

5. Estimate of any lease, rental, or other revenues generated by the property and a description of the contractual requirements for the disposition of those revenues (*HSC 34191.5(c)(1)(E)*).

None.

6. The history of any environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts (*HSC 34191.5(c)(1)(F)*).

In 2011, prior to trying to acquire the property, a Phase 1 environmental study was performed on the property. The study found significant asbestos and lead-based paint. Part of the planned demolition included environmental remediation. Although the fire destroyed the structure, the Agency will continue with plans identified by the bond proceeds to acquire the property, demolish, remediate environmental concerns, and sell the property as a clean site.

7. The property's potential for transit-oriented development and the advancement of the planning objections of the successor agency (*HSC 34191.5(c)(1)(G)*).

The property is located in the heart of downtown near major retail and employment areas on a major thoroughfare serviced by numerous bus lines.

8. A brief history of previous development proposals and activity, including the rental or lease of property (*HSC 34191.5(c)(1)(H)*).

There is no history of previous development proposals and activity.

EXHIBIT A – LONG RANGE PROPERTY MANAGEMENT PLAN CHECKLIST

EXHIBIT B - LONG RANGE PROPERTY MANAGEMENT PLAN: PROPERTY
INVENTORY DATA

EXHIBIT C – RESOLUTION OF THE SUCCESSOR AGENCY

EXHIBIT D – RESOLUTION OF THE OVERSIGHT BOARD

SUCCESSOR AGENCY RESOLUTION NO. _____

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE
PORTERVILLE REDEVELOPMENT AGENCY APPROVING THE LONG RANGE
PROPERTY MANAGEMENT PLAN PURSUANT TO HEALTH & SAFETY CODE
SECTION 34191.5 AND DIRECTING
TRANSMITTAL OF THE LONG RANGE PROPERTY MANAGEMENT PLAN TO
THE OVERSIGHT BOARD**

WHEREAS, as of and on and after February 1, 2012, in accordance with the provisions of Health and Safety Code 34179(a)(1), the City Council of the City of Porterville serves and acts as the Successor Agency to the dissolved Porterville Redevelopment Agency (Agency) and, by resolution, the City will perform the functions of the Successor Agency under the Dissolution Act to administer the enforceable obligations of the former Agency and otherwise unwind the Agency's affairs, all subject to the review and approval by a seven-member Oversight Board (Oversight Board); and

WHEREAS, Section 34191.5 requires the Successor Agency to prepare a Long Range Property Management Plan that addresses the disposition and use of the real properties of the former redevelopment agency within six months of receiving a Finding of Completion from the Department of Finance and submit it to the Oversight Board for approval; and

WHEREAS, the Department of Finance issued a Finding of Completion on August 7, 2013, pursuant to Health and Safety Code Section 34179.7; and

WHEREAS, pursuant to Section 34191.5(c)(1), the Successor Agency's Long Range Property Management Plan is required to include an inventory of all properties and shall include the following information: (a) Date of the acquisition and value of the property at that time, and an estimate of current value of the property; (b) the purpose for which the property was acquired; (c) parcel data, including address, lot size, and current zoning; (d) an estimate of current value of the parcel including, if available, any appraisal information; (e) an estimate of any lease, rental, or any other revenues generated by the property, and a description of the contractual requirements for the disposition of those funds; (f) the history of environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts; (g) a description of the property's potential for transit-oriented development and the advancement of the planning objectives of the successor agency; and (h) a brief history of previous development proposals and activity, including the rental or lease of property; and

WHEREAS, the Long Range Property Management Plan, as approved by the Oversight Board, will be provided to the Department of Finance for approval, prior to the disposition of property.

**ATTACHMENT
ITEM NO. 2**

NOW, THEREFORE, BE IT RESOLVED BY THE SUCCESSOR AGENCY TO THE PORTERVILLE REDEVELOPMENT AGENCY:

1. The above recitals are true and correct, are a substantive part of this Resolution, and are adopted as the findings of the Successor Agency.

2. Pursuant to the Dissolution Act, the Successor Agency hereby approves the proposed Long Range Property Management Plan in the form attached hereto as Exhibit A and incorporated herein by this reference.

3. The City Manager, or his authorized designees, are hereby authorized to transmit the Long Range Property Management Plan to the Oversight Board for approval.

4. Upon approval of the Long Range Property Management Plan by the Oversight Board, the City Manager, or his authorized designees, shall provide written notice and information about the Oversight Board's approval of the Long Range Property Management Plan to the State of California Department of Finance for further approval by the Department of Finance

5. This Resolution shall be effective immediately upon adoption.

6. The City Clerk on behalf of the Successor Agency shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 4th day of February, 2014.

By: _____
Cameron J. Hamilton, Chair

ATTEST:
John D. Lollis, Agency Secretary

Patrice Hildreth, Chief Deputy Agency Secretary

**Exhibit A to Successor
Resolution is the same as
Attachment 1 and is not being
attached twice because of size.**

Please refer to Attachment 1.