

SUBJECT: BUDGET ADJUSTMENT FOR THE 2013-14 FISCAL YEAR

SOURCE: Finance Department

COMMENT: During the course of the fiscal year, budget information becomes available that more accurately identifies revenue projections and project costs. Once known, budget modifications are necessary to complete projects and record revenues. To address budget adjustments in an orderly fashion, all adjustments will be presented as one agenda item for Council's consideration.

The following adjustments are proposed for Council consideration:

California State Parks – OHV grant

On August 5, 2013, the City of Porterville was awarded \$68,483 from the California State Parks, OHV Division Trust Fund to assist with funding for operations and maintenance of the OHV Park. Ground operations and maintenance expenditure include staff wages, track refurbishing, utilities, equipment maintenance, fuel, weed abatement, irrigation parts, and other expenses. The OHV grant funds will cover almost half of this year's appropriation for the OHV Park. The General Fund revenue budget does not include an amount for grant revenue. Staff therefore requests Council approval to increase the General Fund revenue budget for the amount of OHV grant funds awarded to the City.

Smart Phone App – PublicStuff

At the last Council meeting, staff presented an analysis of several options for mobile app and CRM solutions for local governments. Staff identified the PublicStuff product as the most comprehensive and cost effective solution for the City. It includes custom in-app-store application with unlimited widgets, over 50 city user accounts, enhanced reporting and analytics, a full-time personal account manager for the City, and other features. A one-year agreement costs \$8,800. Funds are available in the City Council and Community Promotion operating budgets for the fiscal year 2013-2014 with savings from the anticipated refund of a portion of fees paid to the Economic Development Corporation of Tulare County. Staff requests Council approval to split the cost of the first year contract with PublicStuff between the City Council and Community Promotion operating budgets.

Dir MB Appropriated/Funded MB CM J

Item No. 2

RECOMMENDATION: That Council approve the attached budget adjustments and authorize staff to modify the revenue and expenditure estimates as described on the attached schedule.

ATTACHMENT: Schedule of Budget Adjustments

CITY OF PORTERVILLE Budget Adjustment

Date: August 20, 2013

| FUND - ACCT | NO. | DESCRIPTION | FUNDING SOURCE | DOLLAR AMOUNT |
|-----------------|-----|--|------------------|---------------|
| 001-4516 | 1 | Increase state grant revenue budget for OHV grant award. | Gen Fund Revenue | \$68,483 |
| 001-5010-001-66 | 2 | One-half of annual cost - PublicStuff mobile app. | Gen Fund | \$4,400 |
| 001-5010-010-66 | 3 | One-half of annual cost - PublicStuff mobile app. | Gen Fund | \$4,400 |

Modification No:2-13/14