

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF JANUARY 2, 2020**

Chair Duncan called the meeting to order at 5:30 p.m.
Commissioner Fiormonti led the Pledge of Allegiance.

Roll Call

Present:	Chair Duncan	Commissioner Fiormonti
	Vice Chair Uresti	Commissioner Gurrola
	Commissioner Daly	Commissioner Pommier

Absent: Commissioner Graybehl

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Vice Chair Uresti, seconded by Commissioner Fiormonti to approve the minutes of the meeting of December 5, 2019, as presented. Motion carried unanimously.

Correspondence – None

Reports

- 1) Director Moore reported that no Parks and Leisure Services agenda items went before the City Council since the last meeting of the Commission.

Scheduled Matters

1. 2020 Parks and Leisure Services Activity Calendar–

Director Moore informed the Commission that staff had completed the activity calendar for 2020. Moore highlighted some of the events taking place throughout the year including: pool rental reservations began January 2, the Wall of Fame will be March 6 which is earlier than in years past, March 21 will be the Youth Fishing Derby, one of four Summer Night Lights will be June 12, Corporate Games will run September 14-24, the big Pioneer Days will take place October 10, and the Veterans Day Run will be November 11.

Action: Information and discussion.

2. City of Porterville Website

Director Moore briefed the Commission that City Council approved funding for the City to have a new website developed. July 1 is the hopeful go live date for the new website. Ms. Graybehl is a member of the City’s website committee and walked the Commission through some current and future website information. Ms. Graybehl began by stating how outdated the current website is and the importance going forward of having a mobile friendly site which the current site is not. Revize is the vendor that the committee selected and Council approved which specializes in the design of governmental websites. Burlingame, CA and Glencoe Village, IL were two examples of government websites developed by Revize that were shown. The Commission was asked for input at the meeting and/or in the coming months of what an effective website should include. Commissioner Pommier mentioned the site would need to have access to multiple language translation, as well as being ADA compliant.

Action: Information and discussion.

3. Parks Maintenance Report

Parks Superintendent Darren Maddox was not in attendance so Director Moore covered a few Parks related items. Moore said Parks staff completed an exterior electrical project repairing some lights at the Putnam Community Center. Also, this time of year staff is able to tackle many tree trimming projects since it's the slow season for mowing. One other project which is ongoing is the renovation of the Henderson and Olive Avenue medians.

Action: Informational item

4. Leisure Activities Report

Leisure Services Specialist Amy Graybehl reported on the Leisure activities. The items of discussion were: New Year's Eve Gala, Youth Baseball and Jr. Pirates Track Club registration upcoming, Military Banner Program deadline January 31 and 2020 Activity Calendar. Ms. Graybehl also listed some of the community sponsors that have contributed to Parks and Leisure Services over the past year.

Action: Informational item

5. Schedule Items for Future Meetings

Director Moore said one item that would be on the February agenda was a 2020 projects update.

Action: Scheduling

6. Other Matters of Information

Happy holidays wishes were exchanged and a holiday travel discussion ensued.

Action: Informational item

Adjournment

Chair Duncan adjourned the meeting at 6:02 p.m.

Next meeting is scheduled for February 6, 2020 at 5:30 p.m.

Respectfully Submitted,

Donnie Moore, Director