

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF AUGUST 11, 2020**

Chair Duncan called the meeting to order at 5:31 p.m.
Director Moore led the Pledge of Allegiance.

Roll Call

Present:	Chair Duncan	Commissioner Graybehl
	Vice Chair Uresti	Commissioner Gurrola
	Commissioner Fiormonti	Commissioner Pommier

Absent: Commissioner Daly

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Fiormonti, seconded by Vice Chair Uresti to approve the Minutes of the meeting of February 6, 2020, as presented. Motion carried unanimously.

Correspondence – None

Reports

1. Report on Council Actions from March 17-August 4, 2020

Director Moore updated the Commission on the Parks and Leisure Services items that went before City Council since the Commission last met. The items included:

Formation of Chelsea Glen Landscape and Lighting Maintenance District- The Chelsea Glen Landscape and Lighting District was formed after a vote of the homeowners was passed. The HOA President of Chelsea Glen along with the Developer requested a vote be taken.

Approval of Exterior Pool Shade Structure- City Council approved the purchase and installation of a shade structure for \$35,245.31 to cover the exterior portion of the City Pool facility where the public wait to enter. Council also authorized staff to negotiate an installation contract for an interior pool shade structure.

3rd & 4th Quarter Reports for OHV Park and Golf Course- Statistics were given on the 3rd and 4th Quarters for the OHV Park and Golf Course.

Tule River Parkway Phase III Restoration Grant- Council authorized the City to partner with the Tule River Parkway Association on a U.S. Fish and Wildlife Grant and provide matching funds not to exceed \$21,000. The project location will be between Main and Plano along the Tule River Parkway. The project will improve wildlife habitat functions, reduce erosion, and provide outdoor opportunities for residents.

Established Landscape Maintenance Districts for Nader Homes, Ranch Victoria, Riverview Estates, Summit Estates II Phase I, Summit Heritage Villas, Trooper Terrace and Windsor Court- Landscape and Lighting Maintenance Districts were established for all of these subdivisions. The method and levy of assessments were approved.

Annual Engineer's Report for Landscape and Lighting Maintenance Districts- A Resolution was adopted ordering the continued maintenance of Landscape and Lighting Districts needing to be assessed in order to pay for annual maintenance.

Scheduled Matters

1. Prop 68 Per Capita Program

Director Moore informed the Commission that the City received \$177,952 in Prop 68 funding through the Per Capita Program. Applications are due by December 31, 2021, and the project must be completed by February 28, 2023. Potential projects were presented including: Sports Complex field lighting, Sports Complex perimeter trail, Centennial Park artificial turf, large picnic pavilion, band shell, Zalud Park trail renovation and lighting at Murry Park. Commissioner Pommier pointed out that the grant award amount is relatively small compared to the high cost of projects, and also considering to maximize the dollar amount to benefit as many people as possible. Moore gave an example of how much it would take to light a portion of the Sports Complex practice fields. Vice Chair Uresti asked how much to install artificial turf at Centennial Park which the estimate is \$70,000. The item will be continued to the next meeting.

Action: Informational item

2. Statewide Park Development and Community Revitalization Program

Director Moore presented to the Commission some potential sites owned by the City, and projects for the final round of Prop 68 funding through the Statewide Park Development and Community Revitalization Program. Awards will range from \$200,000-\$8,500,000 and the application deadline is December 14, 2020. Included in the presentation were: Fourth Street Fieldhouse, Heritage Center Complex ballfields or Fieldhouse, Henry Street Park and a Park or Fieldhouse west of Murry Park. Commissioner Pommier asked which site scores the highest on the State's Community FactFinder with the answer being the Fourth Street property followed by the Heritage Center site. The Recreation Center scored highest from the public's last survey when staff was seeking input for the last attempt at this grant in 2019.

Action: Informational item

3. COVID-19 Update

Director Moore updated the Commission on some of the adverse effects COVID-19 has had on Parks and Leisure Services. The two major changes have been the limited amount of programs/facilities/services offered to the public, and staff shifts have been modified to limit the footprint in the office and out in the field.

Action: Information item

4. Parks Maintenance Report

Parks Superintendent Maddox provided an update to the Commission on recent projects which included: Exterior pool shade construction is underway, fencing was removed at the baseball fields at Zalud Park, City staff constructed a new bridge at Jasmine Ranch, and median irrigation work began in Westwood Estates.

Action: Informational item

5. Leisure Activities Report

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of discussion were: COVID-19 related openings/closures, event cancellations, modified

programs, Pool and Splash Pad open, Day Camp occurred for five weeks, and a new Kids Cross Country Program. Potential programs dependent on State and Council approval include a Soccer Clinic, Drive-Pitch-Putt Competition, Corporate Games for single businesses, Virtual Veterans Day Run, a modified Youth Center structure, virtual YES program, Kids Fitness Class and Disc Golf. Director Moore added that staff has cancelled all activities through November and that he now asks permission from Council prior to beginning any programs due to COVID-19.

Action: Informational item

6. Schedule Items for Future Meetings

Director Moore mentioned that the Prop 68 Per Capita Program item will be brought back, in addition to the Military Banner Program. Chair Duncan requested the reorganization of the Commission be included in the next agenda should any of the Commissioners wish to become Chair or Vice Chair.

Action: Scheduling

7. Other Matters of Information

None

Action: Informational item

Adjournment

Chair Duncan adjourned the meeting at 6:52 p.m.

Respectfully Submitted,

Donnie Moore, Director