

CITY OF PORTERVILLE ARTS COMMISSION

October 22, 2014

5:30 p.m.

City Hall - Coleman Conference Room

291 N. Main Street

Porterville, California

AGENDA

- 1. Call to order and Roll Call**
- 2. Oral/Written Communications**
- 3. Arts Commission Minutes of July 23, 2014
Arts Commission Minutes of September 24, 2014**
- 4. Update regarding Oak Avenue Mural**
- 5. Next Meeting Scheduled for November 26, 2014**
- 6. Other Matters**
- 7. Adjourn**

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Arts Commission Meeting
July 23, 2014
Minutes

Members present: Mel Gosage, Brenda Carrasco, Joan Givan, Judy Holloway and Deana Worthington

Absent: None

Vacant: Two (2) seats

Staff Present: Lupe Diaz and Christina Tank

Members of the Public: None

Item No. 1 – CALL TO ORDER AND ROLL CALL

The meeting was called to order by Deana Worthington at 4:05 p.m.

Item No. 4 – Monte Reyes Resignation

Lupe Diaz announced the resignation of Monte Reyes effective immediately due to his acceptance of the appointment to the City of Porterville City Council effective July 15, 2014.

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Judy Holloway to accept Monte Reyes resignation from the Arts Commission.

AYES: 5
NOES: 0
ABSENT: 0
No Discussion.

Item No. 3 – ARTS COMMISSION MINUTES OF March 26, 2014, April 23, 2014 AND June 25, 2014

COMMISSION ACTION

MOVED by Joan Givan and SECONDED by Mel Gosage to accept the minutes for March 26, 2014 as written.

AYES: 5
NOES: 0
ABSENT: 0

No Discussion.

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Deana Worthington to accept the minutes for April 23, 2014 as written.

AYES: 2
NOES: 0
ABSENT: 0
No Discussion.

COMMISSION ACTION

MOVED by Joan Givan and SECONDED by Brenda Carrasco to accept the minutes for June 25, 2014 as written.

AYES: 2
NOES: 0
ABSENT: 0
No Discussion.

Item No. 2 – ORAL/WRITTEN COMMUNICATIONS

There were no oral or written communications.

Item No. 5 – RE-CONFIGURATION OF BOARD OFFICERS AND VACANCIES

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Judy Holloway to nominate Deana Worthington for the Chair position of the Arts Commission.

AYES: 5
NOES: 0
ABSENT: 0
No Discussion.

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Deana Worthington to nominate Joan Givan for the Vice-Chair position of the Arts Commission.

AYES: 5
NOES: 0

ABSENT: 0
No Discussion.

Item No. 6 – UPDATE REGARDING OAK AVENUE MURAL

Lupe Diaz gave update on the Mural. Mel Gosage raised a concern about the theme and size of the mural it is going on. He would like to suggest that the balloon theme be tabled for a larger building site and choose another theme. Lupe Diaz explained that at the time there were no other buildings available for murals and she also explained the theme is attached to the contract that the Engineering Department has with Caltrans. Judy Holloway asked about the Bank of the Sierra’s mural and asked if it was privately paid for and Lupe Diaz confirmed that it was. She also explained the process of how the theme was chosen and the time constraints for approved/changing a theme. Research was done on how long ago the Mural theme was chosen and it was discovered it was approved back in February 2013. It is agreed to keep the theme as is. It was also agreed that Mel Gosage had some good input on the theme and thanked him.

Item No. 7 – REVIEW ORDINANCE

Lupe Diaz talked about the inconsistencies with the attendance and asked the Commissioners to consider asking City Council to change the Ordinance to reflect quarterly meetings instead of monthly meetings. It is also requested that a change in how many students seats are available and upping it to two (2) seats instead of one (1). Lupe Diaz informed the Commissioners she will do her best to have these changes go before the City Council on September 2, 2014.

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Brenda Carrasco to accept going to quarterly meetings.

AYES: 5
NOES: 0
ABSENT: 0
No Discussion.

The commissioners asked to include in the change to have two (2) student commissioners instead of one (1).

COMMISSION ACTION

MOVED by Joan Givan and SECONDED by Mel Gosage to request having two student commissioners instead of one.

AYES: 5
NOES: 0

ABSENT: 0
No Discussion.

Item No. 8 – PROCEDURE HANDBOOK

Lupe gave an overview of the Procedure Handbook's history and explained that it had never been officially signed after it was previously approved on July 17, 2013. The Procedure Handbook was signed by the now-chair Deana Worthington. Lupe Diaz recommended that the newer members of the Arts Commission review the Handbook.

Item No. 9 – LONG RANGE WORK PLAN: LIST OF VENUES & ORGANIZATIONS

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Judy Holloway to post the list of Venues and Organizations on the City's Arts Commission website.

AYES: 5
NOES: 0
ABSENT: 0
No Discussion.

Lupe Diaz asked that the Commissioners take another look at the Long Range Work Plan at the next meeting as there are Commissioners that have other commitments after this meeting.

COMMISSION ACTION

MOVED by Mel Gosage and SECONDED by Judy Holloway table the Long Range Work Plan to the next meeting on September 24, 2014.

AYES: 5
NOES: 0
ABSENT: 0
No Discussion.

Item No. 10 – NEXT MEETING SCHEDULE

COMMISSION ACTION

MOVED by Judy Holloway and SECONDED by Joan Givan to cancel the August 27, 2014, meeting.

AYES: 5
NOES: 0
ABSENT: 0

No Discussion.

The next meeting will be on September 23, 2014.

Item No. 11 – OTHER MATTERS

None

Item No. 12 - ADJOURN

Meeting adjourned at 4:58 p.m.

Arts Commission Meeting
September 24, 2014
Minutes

Members present: Joan Givan, and Deana Worthington

Absent: Mel Gosage, and Judy Halloway

Vacant: Three (3) seats

Staff Present: Lupe Diaz and Caroline Gamboa

Members of the Public: None

Item No. 1 – CALL TO ORDER AND ROLL CALL

The meeting was called to order by Deana Worthington at 5:38 p.m. Deana Worthington asked if there could be a meeting held if there was only two members present and Lupe Diaz answered that there can be an update given and topics discussed but there can be no action taken without a quorum. Discussion about Mel Gosage's commitment to the Barn Theater and its possible conflict with the Arts Commission meetings and times. Deana Worthington asked about having the meetings earlier if it would better for staff. Lupe Diaz replied that if the Commissioners want to switch the days that meetings are held or any other change, it can be done, but it has to be taken to City Council especially since there is already going to be a request to Council for a switch to quarterly meetings and that a different time can be requested also.

Item No. 2 – ORAL/WRITTEN COMMUNICATIONS

There were no oral or written communications.

Item No. 3 – ARTS COMMISSION MINUTES OF July 23, 2014

Tabled to next meeting due to there not being a quorum for voting.

Item No. 4 – UPDATE REGARDING OAK AVENUE MURAL

Lupe Diaz let the Commissioners know that the RFP for the Mural went out and that it would be closing in a few days. She also talked about a mural she saw when she was at a training in San Diego of a picture that was taken in the past of the town and was blown up. She contacted the graphic artist that did the enlargement and received a call back. She explained the procedure briefly of how it was done and handed out a print-out of a picture to show what she is talking about. Lupe Diaz discussed the conversation with the graphics designer and the projected cost, which is significantly lower than the total amount of the grant. She explained that there would be an amendment needed to be sent out so graphic artists can be allowed to submit quote to the RFP and an extension on the due-date.

Item No. 5 – NEXT MEETING SCHEDULE

Next meeting is scheduled for October 22, 2014.

Item No. 6 – OTHER MATTERS

None

Item No. 7 - ADJOURN

Meeting adjourned at 5:53 p.m.

ARTS COMMISSION AGENDA: OCTOBER 22, 2014

SUBJECT: OAK AVENUE MURAL UPDATE

SOURCE: ARTS COMMISSION STAFF

COMMENT: On August 26, 2014, the Request for Qualifications/Request for Proposal (RFQ/RFP) was mailed out to muralist on the mailing list, with a deadline to submit proposal by 4:00 p.m., Thursday, September 26, 2014.

An Addendum to the Request for Qualification/Proposal was sent on September 25, 2014, to allow more time for proposals as well as to accommodate proposals from graphic artists. The new deadline to receive proposals was scheduled for Friday, October 10, 2014, at 4:00 p.m. One proposal was received on October 9, 2014, from Omni Graphics from El Cajon, California.

Staff prepared a Staff Report to City Council to request contract negotiations with Omni Graphics. This item was scheduled to be presented during the regularly scheduled City Council meeting on Tuesday, October 21, 2014.

RECOMMENDATION: Informational Item