

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF MARCH 7, 2024**

Chair Pommier called the meeting to order at 5:30 PM.
Chair Pommier led the Pledge of Allegiance.

Roll Call

Present:	Chair Pommier	Commissioner Peña
	Vice Chair Gurrols	Commissioner Smothermon
	Commissioner Daly	Commissioner Uresti
	Commissioner Graybehl	

Oral Communications – None

Approval of Minutes – Action: Motion was made by Commissioner Uresti, Seconded by Commissioner Daly, to approve the Minutes of the meeting of February 1, 2024, as presented. Motion passed unanimously.

Correspondence – Tule River Parkway Reports

Reports

1. Report on Council Actions from February 6, 20 and March 5, 2024:

Golf Course Quarterly Report

A Staff Informational Report is given each quarter requested by Council to provide attendance data on the golf course.

Authorization of Temporary Overflow Parking at the Sports Complex for Eagle Mountain Casino Special Events

City Council approved Eagle Mountain Casino to use the Sports Complex as overflow parking for some of their larger special events. Approval was based on terms set forth by the City.

Consideration of Appointment to the Parks and Leisure Services Commission

City Council appointed Blain Smothermon to replace Tom Fioronti whose term had expired.

Consideration of Wall of Fame Policy

City Council approved a one-time exception regarding the Wall of Fame Policy to allow for Captain Ramon Figueroa and Firefighter Patrick Jones to be inducted. The current policy stated the honoree must have lived in the City for a minimum of 15 years, and each Council Member may select up to one honoree per year.

Wall of Fame

A Staff Informational Report was provided to Council to announce the names of the Wall of Fame honorees, along with information on the ceremony.

Youth Field Usage and Light Fees

As requested by Council, youth field usage and light fees from agencies around the valley were provided in a Staff Informational Report to compare the City’s fees to others. This stemmed from a request by Porterville Little League to have its fees reduced.

Sports Complex Concession License

City Council approved the Sports Complex Concession License renewal with Porterville Soccer League/ South Valley Chivas for another year.

Porterville Veterans Homecoming Queen/ Miss Porterville

City Council authorized the City to partner with the Porterville Homecoming Queen/ Miss Porterville Pageant program for the promotion of Porterville.

Scheduled Matters

1. Capital Improvement Projects Update

In an effort to keep the Commission apprised of all the current Parks and Leisure Services projects staff is working on, a capital improvements projects update presentation was provided. The projects provided in the update were: Skatepark, Murry Park pavilion, Marching Through Time mural, Henry Street Park, Murry and Zalud Park solar lighting, Murry and Zalud Park disc golf tee pads, Hayes Field lighting, Golf Course driving range netting, Santa Fe Sportsplex, Parks Master Plan, Fourth Street Park and Community Center, Sports Complex baseball field design, and Pool repairs.

Action: Informational item

2. Draft Parks Master Plan

Director Moore brought this item back from the previous Commission meeting to update the Commission on a few edits made by the City's Consultant, QK. The Parks Master Plan is a comprehensive document that includes an internal assessment, community engagement, resources and data collection, and development of an implementation plan to cover the next fifteen plus years.

QK's edits included: corrections to some historical data, updating tables to correspond to references throughout the document, editing the Sportsplex amenities, and making corrections to grammatical errors throughout the document.

Action: Motion was made by Vice Chair Gurrola, Seconded by Commissioner Daly, to recommend Draft Parks Master Plan to the Council. Motion passed unanimously.

3. Parks Maintenance Report

Parks Superintendent, Arthur Demerath, updated the Commission on the following projects: a comprehensive tree maintenance update was provided, as well as mention of some encampment cleanups around the city.

Action: Informational item

4. Leisure Activities Report

Leisure Services Specialist, Amy Graybehl, reported on the Leisure activities. The items presented were: Pool Party Rentals, Lifeguard Training Class, Junior Pirates Track Club, Arena Soccer, Youth Baseball, Fishing Derby, Wall of Fame and the Egg Hunt.

Action: Informational item

5. Schedule Items for Future Meetings

Director Moore mentioned that on the agenda for April will be information on Arbor Day, and possibly other items as they arise.

Action: Scheduling

6. Other Matters of Information

Director Moore welcomed new Commissioner, Blain Smothermon.

Action: Informational item

Adjournment – Chair Pommier adjourned the meeting at 6:36 PM.

Respectfully Submitted,

Donnie Moore, Director