

**CITY COUNCIL MINUTES  
CITY HALL, 291 N. MAIN STREET  
PORTERVILLE, CALIFORNIA  
JUNE 4, 2024, 5:30 PM**

Call to Order at 5:30 p.m.

Roll Call: Council Member Greg Meister, Council Member Raymond Beltran,  
Council Member Donald Weyhrauch, Vice Mayor Kellie Carrillo,  
Mayor Martha A. Flores

**ORAL COMMUNICATIONS**

None.

**CITY COUNCIL CLOSED SESSION:**

A. Closed Session Pursuant to:

1 - Government Code Section 54956.95 – Liability Claim: Claimant: Patricia Vasquez.  
Agency Claimed Against: City of Porterville.

2 - Government Code Section 54956.95 – Liability Claim: Claimant: Darleta Swearingen. Agency Claimed Against: City of Porterville.

3 - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Enrique Martinez v. Jorge Solis Echeveste, et al., Tulare County Superior Court Case No. PCU 301118.

4 - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Jimmy Sanchez v. Porterville Unified School District, et al., Tulare County Superior Court Case No. PCU 307301.

5 - Government Code Section 54956.9(d) (3) – Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation: One (1) case in which facts are not yet known to potential plaintiff.

6 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: Two cases.

**6:35 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION  
TAKEN IN CLOSED SESSION**

City Attorney Lew reported action pertaining to A-1, as follows:

A-1. On a MOTION made by Council Member Weyhrauch, and SECONDED by Vice Mayor Carrillo the City Council unanimously rejected the claim filed by Patricia Vasquez.

Documentation: M.O. 01-060424

Disposition: Claim rejected.

The Pledge of Allegiance was led by Council Member Meister.

Invocation – a moment of silence was observed.

### **PRESENTATIONS**

Employee of the Month - Lori Halleck

### **ORAL COMMUNICATIONS**

- Brock Neeley, Porterville, presented the council with documentation related to a Facebook post made by Council Member Meister.
- Elizabeth, Porterville, stated she has an issue with the amount of trash that is left by those experiencing homelessness, on Main Street.
- Cathy Capone, Porterville, spoke in favor of Item No. 23 and stated the city should think carefully about what they consider putting on the property.

### **CONSENT CALENDAR**

There were no items pulled from the Consent Calendar for discussion.

**COUNCIL ACTION:** MOVED by Council Member Weyhrauch, SECONDED by Council Member Meister that the City Council approve Items Nos. 1-27. The motion carried unanimously.

1. LEASE OF SIX ADDITIONAL AUTOMATED LICENSE PLATE READERS FROM FLOCK SAFETY

Recommendation: That the City Council:

1. Authorize the Police Department to enter into a new five-year lease agreement with Flock Safety to install six (6) additional cameras and increase coverage to twelve (12) cameras for a total cost of \$180,000 over five years (\$36,000/year); and
2. Authorize staff to sign all necessary documents regarding the contract and make payments per the contract language.

Documentation: M.O. 02-060424

Disposition: Approved.

2. REQUEST TO PURCHASE A TAPE BACKUP SYSTEM FOR DATA PROTECTION AND RECOVERY

Recommendation: That the City Council authorize the purchase of a Dell EMC ML3 Tape Library through our Dell Premier contract for \$14,176.43, plus applicable taxes and shipping.

Documentation: M.O. 03-060424

Disposition: Approved.

3. REQUEST FOR APPROVAL TO PURCHASE SOPHOS XGS 3100 SECURITY DEVICES

Recommendation: That the City Council authorize the purchase of the Sophos XGS 3100 firewall appliances from SHI at a cost of \$20,340.98, plus applicable sales tax and shipping.

Documentation: M.O. 04-060424

Disposition: Approved.

4. AUTHORIZATION TO PURCHASE SECURITY MONITORING SYSTEM FOR THE NEW ANIMAL SHELTER

Recommendation: That the City Council authorize staff to enter into an agreement with STOP Alarm for the installation of a security monitoring system at the Animal Shelter.

Documentation: M.O. 05-060424

Disposition: Approved.

5. AUTHORIZATION FOR SPECIALIZED SERVICES-ALLMAX SOFTWARE CUSTOM REPORT WORK

Recommendation: That the City Council:

1. Award the software custom report work to AllMax Software in the not to exceed amount of \$7,500;
2. Direct the Finance Director to initiate a Purchase Order to AllMax Software in the not to exceed amount of \$7,500; and
3. Direct the Finance Director to make payment to AllMax Software upon receipt of an invoice approved by the Public Works Director.

Documentation: M.O. 06-060424

Disposition: Approved.

6. AUTHORIZATION TO AWARD ANNUAL POLYMER PURCHASE CONTRACT

Recommendation: That the City Council:

1. Award the Wastewater Treatment Facility Annual Polymer Contract to Aqua Ben Corporation for a submitted quote of \$1.85/pound for polymer HF 714F; and
2. Authorize the Public Works Director to sign the Wastewater Treatment Facility Annual Polymer Contract with the option to extend the contract for an additional one-year term providing both parties mutually agree to any price adjustments after the first year.

Documentation: M.O. 07-060424  
Disposition: Approved.

7. AUTHORIZATION TO AWARD FERRIC CHLORIDE PURCHASE CONTRACT

Recommendation: That the City Council:  
1. Award the Wastewater Treatment Facility Annual Ferric Chloride Contract to California Water Technologies for the submitted quote of \$0.265/wet lb for ferric chloride; and  
2. Authorize the Public Works Director to sign the Wastewater Treatment Facility Annual Ferric Chloride Contract with the option to extend the contract for an additional one-year term providing both parties mutually agree to any price adjustments after the first year.

Documentation: M.O. 08-060424  
Disposition: Approved.

8. AUTHORIZATION TO DISTRIBUTE REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL CONSULTING SERVICES - DEVELOPMENT OF AN ACTIVE TRANSPORTATION PLAN

Recommendation: That City Council authorize staff to distribute a Request for Qualifications for Consulting Services for the development of an active transportation plan.

Documentation: M.O. 09-060424  
Disposition: Approved.

9. APPROVAL OF THE 2024 UPDATE TO THE SANITARY SEWER MANAGEMENT PLAN

Recommendation: That the City Council approve the draft resolution, adopting the 2024 Update to the City of Porterville's Sanitary Sewer Management Plan.

Documentation: Resolution No. 27-2024  
Disposition: Approved.

10. ANNUAL EMULSION PROGRAM FOR FISCAL YEAR 2024/2025

Recommendation: That the City Council:  
1. Authorize staff to utilize emulsion distributor Standard Emulsion Inc. for the Fiscal Year 2024/2025;

2. Allow staff to substitute emulsion distributors pending schedule conflicts as ranked by the quote for services; and
3. Allow for fund expenditures as defined by the operation of services from the Self-Performed Street Maintenance Program.

Documentation: M.O. 10-060424

Disposition: Approved.

11. REQUEST FOR APPROVAL OF THE SELF-PERFORMED STREET MAINTENANCE PROGRAM FOR FISCAL YEAR 2024-2025

Recommendation: That the City Council:

1. Approve the Fiscal Year 2024-2025 Self-Performed Street Maintenance Program; and
2. Authorize the expenditure of \$2,000,000 in Fiscal Year 2024-2025 for the Self-Performed Street Maintenance Program.

Documentation: M.O. 11-060424

Disposition: Approved.

12. ANNUAL HAULING SERVICES FOR ASPHALT MAINTENANCE PROGRAM YEAR 2024/2025

Recommendation: That the City Council:

1. Authorize staff to utilize an annual hauling services contractor, Mike Clark Trucking, for the Fiscal Year 2024-2025;
2. Allow staff to substitute annual hauling contractor pending schedule conflicts as ranked by the quote for services;
3. Allow for fund expenditures as defined by the operation of services from the Capital Improvement Project List and Self-performed Street Maintenance Overlay Program; and
4. Authorize payment of services upon satisfactory completion.

Documentation: M.O. 12-060424

Disposition: Approved.

13. ASPHALT GRINDING PROGRAM FOR FISCAL YEAR 2024-2025

Recommendation: That the City Council:

1. Authorize staff to utilize annual grinding contractor J. Mack Enterprises, Inc. for Fiscal Year 2024-2025; and
2. Allow staff to substitute annual grinding contractor pending schedule conflicts as ranked by the quote for services.

Documentation: M.O. 13-060424

Disposition: Approved.

14. STREET STRIPING PROGRAM FOR FISCAL YEAR 2024-2025

Recommendation: That the City Council:

1. Authorize staff to utilize annual striping contractor T&T Pavement Markings and Products Inc. for Fiscal Year 2024-2025;
2. Allow staff to substitute striping contractors pending schedule conflicts as ranked by the quote for services;
3. Allow for fund expenditures as defined by the operation of services from the Self-Performed Street Maintenance program; and
4. Authorize payment of services upon satisfactory completion.

Documentation: M.O. 14-060424

Disposition: Approved.

15. AUTHORIZATION TO NEGOTIATE A CONSULTANT CONTRACT - TRANSIT MANAGEMENT, OPERATIONS, AND MAINTENANCE OF PORTERVILLE TRANSIT

Recommendation: That the City Council authorize staff to negotiate a scope of services contract with Tree's Sierra Management, Inc (dba SM Transit) for the Transit Management, Operations, and Maintenance of Porterville Transit.

Documentation: M.O. 15-060424

Disposition: Approved.

16. DESIGNATION OF AUTHORITY AND ASSIGNED ROLES TO THE FTA TRAMS AND ECHO SYSTEMS

Recommendation: That the City Council adopt the draft resolution designating authority and assignment of roles to the FTA's TrAMS and ECHO-web systems.

Documentation: Resolution No. 28-2024

Disposition: Approved.

17. CERTIFY FEDERAL FISCAL YEAR 2024 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

Recommendation: That the City Council authorize the City Manager and Attorney to sign and certify the Federal Fiscal Year 2024 FTA Annual Certifications and Assurance.

Documentation: M.O. 16-060424

Disposition: Approved.

18. AUTHORIZATION FOR CITY OF PORTERVILLE FIRE DEPARTMENT TO HOST CHIEF FIRE OFFICER SERIES OF CLASSES

Recommendation: That City Council authorize the City of Porterville Fire Department to contract with Mike Kraus Leadership to present the Chief Fire Officer series consisting of classes 3A, 3B, 3C, and 3D certified by California State Fire Training in an amount not to exceed \$35,000.

Documentation: M.O. 17-060424

Disposition: Approved.

19. AUTHORIZATION FOR OUT OF STATE TRAVEL

Recommendation: That the City Council approve the out-of-state travel for a Porterville Police Detective to attend the Drug Enforcement Agency Illicit Hazardous Environment State and Local Basic Technician (SLT) Course in Quantico, Virginia.

Documentation: M.O. 18-060424

Disposition: Approved.

20. COOPERATIVE AGREEMENT WITH CALIFORNIA HIGHWAY PATROL FOR USE OF THE POLICE FIRING RANGE

Recommendation: That the City Council:  
1. Approve the Agreement for the period of 07/01/24, thru 06/30/27; and  
2. Authorize the Chief of Police to execute the agreement on behalf of the City of Porterville.

Documentation: M.O. 19-060424

Disposition: Approved.

21. JOINT FUNDING AGREEMENT WITH PORTERVILLE UNIFIED SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICERS

Recommendation: That the City Council:  
1. Approve the Agreement for Joint Funding for School Resource Officers with Porterville Unified School District for the period of July 1, 2024, through June 30, 2025; and  
2. Authorize the Chief of Police to execute the agreements on behalf of the City of Porterville.

Documentation: M.O. 20-060424

Disposition: Approved.

22. JOINT FUNDING AGREEMENT BURTON SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER

Recommendation: That the City Council:

1. Approve the Agreement with Burton School District for Joint Funding for a School Resource Officer for the period of July 1, 2024, through June 30, 2025; and
2. Authorize the Chief of Police to execute the agreements on behalf of the City of Porterville.

Documentation: M.O. 21-060421

Disposition: Approved.

23. ACCEPTANCE OF GRANT DEED BY DONATION FOR REAL PROPERTY APN 259-040-047 FROM SMEE HOMES, INC.

Recommendation: That the City Council adopt the draft resolution for the acceptance of the donation of APN 259-040-047, approve the Agreement for Charitable Contribution of Real Property, and authorize the Mayor and City Manager to sign all necessary documents to complete the acceptance of the donation of the property.

Documentation: Resolution No. 29-2024

Disposition: Approved.

24. AUTHORIZATION OF LICENSE AGREEMENT FOR PORTERVILLE ARMORY

Recommendation: That the City Council approve the license agreement with the California Military Department for the use of the Porterville Armory, and authorize the Mayor and City Manager to sign all necessary documents.

Documentation: M.O. 22-060424

Disposition: Approved.

25. APPROVAL OF COMMUNITY CIVIC EVENT - ST. ANNE'S PARISH - CORPUS CHRISTI EUCHARISTIC PROCESSION - JUNE 8, 2024

Recommendation: That the City Council approve the Community Civic Event application submitted by the St. Anne's Parish to hold the Eucharistic Procession on June 8, 2024, within St. Anne's Catholic Church neighborhood subject to restrictions and requirements contained in the Application



and Agreement, Exhibit A and Exhibit B.

Documentation: M.O. 23-060424

Disposition: Approved.

26. APPROVAL OF COMMUNITY CIVIC EVENT - PORTERVILLE CHAMBER OF COMMERCE - FLAG DAY CEREMONY - JUNE 14, 2024

Recommendation: That the City Council approve the Community Civic Event application from the Porterville Chamber of Commerce to hold the Flag Day Ceremony on Friday, June 14, 2024, subject to the requirements and restrictions contained in the Application and Agreement, Exhibit A, and Exhibit C.

Documentation: M.O. 24-060424

Disposition: Approved.

27. STATUS AND REVIEW OF DECLARATION OF LOCAL FLOOD EMERGENCY

Recommendation: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

Documentation: M.O. 25-060424

Disposition: Approved.

**SCHEDULED MATTERS**

28. CONSIDERATION OF PROPOSED FISCAL YEAR 2024-2025 BUDGET AND SETTING OF DATE FOR PUBLIC HEARING

Recommendation: That the City Council:  
1. Consider the proposed 2024-2025 Fiscal Year Budget, providing any direction on modifications; and  
2. Schedule a Public Hearing on the proposed Budget for Tuesday, June 18, 2024.

City Manager Hildreth introduced the item and presented the staff report.

**COUNCIL ACTION:** MOVED by Mayor Martha A. Flores, SECONDED by Council Member Donald Weyhrauch that the City Council schedule a Public Hearing on the proposed Budget for Tuesday, June 18, 2024. The motion carried unanimously.

Documentation: M.O. 26-060424

Disposition: Approved.

29. CONSIDERATION OF DRAFT RESOLUTION CONCERNING THE IDENTIFICATION OF CRITICAL INFRASTRUCTURE

Recommendation: That the City Council approve the draft Resolution Approving the Designation of Specified Locations as Critical Infrastructure for Purposes of Municipal Code Chapter 18, Article VII.

City Manager Hildreth introduced the item and Community Development Director Claudia Calderon presented the staff report.

**COUNCIL ACTION:** MOVED by Mayor Martha A. Flores, SECONDED by Council Member Greg Meister that the City Council approve the draft resolution approving the designation of specified locations as Critical Infrastructure for purposes of Municipal Code Chapter 18, Article VII. The motion carried unanimously.

Documentation: Resolution No. 30-2024

Disposition: Approved.

**AB 1234 REPORTS**

1. Flag Day Committee - May 21, 2024  
Council Member Meister spoke of the upcoming Flag Day Ceremony.
  
2. Tulare County Economic Development Corp. (TCEDC) Board - May 22, 2024  
Mayor Flores reported on the approval of Minutes and financials, a presentation provided by Suley Saro of AES, project and client services, and staff updates.
  
3. Eastern Tule Groundwater Sustainability Agency Board Study Session - May 23, 2024  
Council Member Weyhrauch reported on public comments that were made, and a study session related to Land Subsidence Management Area.
  
4. Tulare County Association Of Governments (TCAG) Sustainable Corridor Committee - May 30, 2024  
Deputy City Manager reported on the beautification projects that will be going on in the Porterville area such as the Westwood and State Route 190 roundabout, State Route 65 Landscaping Projects, and two welcome signs at State Route 65 / Hwy 190 and State Route 65 / Westfield.

**ORAL COMMUNICATIONS**

- Cathy Capone, Porterville, stated that the Zoom application was only showing the agenda for the duration of the meeting.

**OTHER MATTERS**

- Council Member Beltran lauded the efforts of staff on annual budget item, spoke of his attendance at the Memorial Day Ceremony at Hillcrest Cemetery, and commended staff for their community outreach on social media.
- Council Member Weyhrauch spoke of his recent visit to The Mud House, discussed information concerning people selling personal property, commended the city staff for responding quickly to emails from the community, requested attention be paid to flags in disarray, and spoke of litter on Main Street.
- Council Member Meister congratulated Executive Assistant Lori Halleck on her recognition as Employee of the Month, spoke of the approval of Item No. 11, spoke of his attendance at the Memorial Day Ceremony at Hillcrest Cemetery, and spoke of the Facebook post he had published.
- Vice Mayor Carrillo thanked city staff for their efforts in creating the agenda, congratulated the Tule River Housing Authority on their new housing project, congratulated all students who have graduated this school year, and requested community members and staff to be cautious during the upcoming hot summer months.
- Mayor Flores spoke of her attendance at the KTIP Ribbon Cutting, the Military Banner Ceremony, and the retirement celebration of Don Sowers. Additionally, Mayor Flores explained that she would be unavailable to attend the upcoming Flag Day Ceremony due to her attendance at another event and that she has asked Council Member Meister to attend the ceremony and read the Freedom Days Proclamation in her absence.
- City Manager Hildreth spoke of the upcoming Summer Night Lights.

**CLOSED SESSION**

None.

**ADJOURNMENT –**

The Council adjourned at 7:52 p.m. to the meeting of June 18, 2024, at 5:30 P.M.



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Fernando Gabriel-Moraga,  
Acting Chief Deputy City Clerk

SEAL



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Martha A. Flores, Mayor

