

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF DECEMBER 1, 2022**

Chair Pommier called the meeting to order at 5:30 PM.
Chair Pommier led the Pledge of Allegiance.

Roll Call

Present:	Chair Pommier	Commissioner Gurrola
	Vice Chair Duncan	Commissioner Peña
	Commissioner Fiormonti	Commissioner Uresti
	Commissioner Graybeh	

Absent: Commissioner Daly

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Vice Chair Duncan, Seconded by Commissioner Fiormonti to approve the Minutes of the meeting of November 3, 2022, as presented. Motion passed unanimously.

Correspondence – None

Reports

1. Director Moore briefed the Commission on Council Actions from November 15, 2022, pertinent to Parks and Leisure Services.
Authorization to Schedule a Public Hearing to Consider the Adjustment of Golf Course Fees - City Council authorized staff to schedule a Public Hearing for December 6, 2022, for consideration of the adjustment of Porterville Municipal Golf Course fees.
2. Chair Pommier, Commissioner representative on the Military Banner Program Committee, updated the Commission on the November 29, 2022, committee meeting. The program is now over 850 banners and is expected to reach the 1,000 mark before long. The Committee recommended to Council the following pole locations for the next set of new banners: Henderson (Main to Plano), Prospect (Mulberry to Morton), Newcomb (Henderson to Morton), Morton (Main to Hillcrest), Jaye (Putnam to Highway 190) and Putnam (Carmelita to Plano).

Scheduled Matters

1. Tree City Board

Director Moore informed the Commission that it was time for staff to begin the Tree City USA renewal application. In the paperwork submitted annually to maintain our Tree City USA status, a Tree City Board is listed with the Commission named as the Board members. The City of Porterville has been a Tree City USA member for 29 years. The other requirements to maintain Tree City USA status are that the City has a tree ordinance, that it observes Arbor Day, and that it spends at least \$2 per capita on urban forestry.

Action: Informational item

2. California State Parks Outdoor Recreation Legacy Partnership Grant

Director Moore provided information to the Commission on an upcoming grant submittal regarding the Santa Fe Sportsplex site. The project entails the construction of arena soccer fields, multi-sport surface arenas, a restroom, playground, pickleball courts and a picnic gazebo. The Outdoor Recreation Legacy Partnership (ORLP) is a federal National Park Service (NPS) grant program. ORLP involves two competitive layers. Applications are first competitively reviewed by California’s Department of Parks and Recreation. Applications selected by the state are then forwarded to NPS to compete in the nationwide competition.

The application deadline is December 15, 2022. The overall estimated award date is January 1, 2024. A few other items about the grant are:

- Projects must be in a community with a poverty rate of at least 20%.
- At least 50% of the total project cost must come from an eligible match source.
- The maximum grant amount request is \$10 million.

Action: Information and discussion

3. Parks Maintenance Report

Parks Maintenance Superintendent Maddox provided an update to the Commission on recent projects which included: Prospect Street weed abatement, Golf Course water main leak, Olive Street medians, Royal Oaks Phase 2 pocket park, and Cottage/Thurman oleanders trimming.

Action: Informational item

4. Leisure Activities Report

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of discussion were: Youth Basketball is underway, Adult Flag Football registration is taking place now, Veterans Day Run had its most participants to date with 843, Virtual Bingo is December 2, Military Banner Program application period runs December 1- February 1, Zalud House Candlelight Tours is December 9, 10, 16, 17, Senior Christmas Luncheon is December 11, and the Christmas Home Decorating Contest submittals have begun.

The Commission recognized Superintendent Maddox for his 36 years of service and presented him a retirement gift as he is retiring at the end of the month.

Action: Informational item

5. Schedule Items For Future Meetings

Director Moore mentioned that a recap of the Mayor’s State of the City Address will be given, and information on the Leisure Services 2023 activity calendar.

Action: Scheduling

6. Other Matters of Information

None

Action: Informational item

Adjournment

Chari Pommier adjourned the meeting at 5:55 PM.

Respectfully Submitted,

Donnie Moore, Director