

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF JUNE 2, 2022**

Chair Pommier called the meeting to order at 5:30 PM.
Chair Pommier led the Pledge of Allegiance.

Roll Call

Present:	Chair Pommier	Commissioner Graybehl
	Commissioner Daly	Commissioner Peña
	Commissioner Fiormonti	Commissioner Uresti
	Commissioner Gurrola	
Absent:	Vice Chair Duncan	

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Commissioner Fiormonti, Seconded by Commissioner Graybehl to approve the Minutes of the meeting of May 5, 2022, as presented. Motion carried unanimously.

Correspondence – None

Reports

1. Director Moore briefed the Commission on Council Actions from May 17, 2022 pertinent to Parks and Leisure Services.

Parks and Leisure Services Commission Meetings- City Council approved the Commission’s recommendation for the Commission to take a summer hiatus in July and August 2022. The Commission would be available to have a meeting if needed during the hiatus.

Authorization to Purchase and Install Building Signage for the Temporary Library- Council authorized the purchase of building signage to go up at the temporary library location, 50 W. Olive Suite B.

Authorization of Street Closure for KJUG Concert Series and Military Banner

Ceremony- The City Council approved the street closure for the KJUG Concert Series and the Military Banner Ceremony on May 27. The street closure is on Main from Cleveland to Thurman, and on Cleveland from Main to the alley.

Scheduled Matters

1. **FY 2022/23 Preliminary Budget**

This is the time of year annually that staff discusses the department’s preliminary budget for the upcoming fiscal year. Director Moore covered a few aspects of the department’s budget. A portion of a revenue and expenditure report was shown as an example of all the various line items included within an account. Monthly budget tracking was explained. Proposed budget numbers for the upcoming 2022/23 Fiscal Year were covered. Parks and Leisure Services was trending very well as to staying below the current year’s budget. The outlook for the upcoming fiscal year looks promising as well.

Action: Information and discussion.

2. OHV Park 2X Promotions License Agreement Renewal

2X Promotions have held races at the OHV Park for the past ten years, and have obtained the license agreement with the City to operate the facility since 2019. Myron Short, a Porterville native with a vast knowledge of the sport of OHV, is the Manager of 2X Promotions. The license agreement annual term coincides with the California State OHV grant cycle's annual process. Compensation for 2X Promotions is \$500 per day the facility is open to the public, in addition to half of the gate revenue. 2X Promotions carries its own insurance naming the City as an additional insured. Facility and equipment maintenance costs are included in the grant funds up to a certain amount. Should the annual expenditures for facility or equipment maintenance exceed the grant funded amount the remaining funds may be the responsibility of 2X Promotions to pay. The OHV Park continues to be a popular choice for local and out of town OHV enthusiasts.
of 2X Promotions.

Action: Commissioner Uresti made a motion and Commissioner Daly seconded to recommend the City renew its license agreement with 2X Promotions to manage the OHV Park for another year. Motion passed unanimously.

3. Parks Maintenance Report

Parks Superintendent, Darren Maddox, provided an update to the Commission on recent projects which included: pool maintenance, installation of a piece of playground equipment at Murry Park, waiting on Murry pavilion #2 construction to commence, installation of military banners and Olive St. medians renovation.

Action: Informational item

4. Leisure Activities Report

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of discussion were: Military Banners, Pool, Summer Night Lights, Splash Pad, Day Camp, Freedom Fest, Fall Soccer, Youth Baseball, Junior Giants and Youth Volleyball.

Action: Informational item

5. Schedule Items For Future Meetings

Director Moore mentioned that due to the next meeting not being until September 1, it is uncertain at this time what items will be on the agenda. Commissioners are welcome to submit agenda items at any time.

Action: Scheduling

6. Other Matters of Information

Nothing to report.

Action: Informational item

Adjournment

Chair Pommier adjourned the meeting at 6:09 PM.

Respectfully Submitted,

Donnie Moore, Director