

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF MAY 5, 2022**

Chair Pommier called the meeting to order at 5:30 PM.
Chair Pommier led the Pledge of Allegiance.

Roll Call

Present:	Chair Pommier	Commissioner Gurrola
	Vice Chair Duncan	Commissioner Graybehl
	Commissioner Daly	Commissioner Peña
	Commissioner Fiormonti	Commissioner Uresti

Oral Communications – None

Approval of Minutes – **Action:** Motion was made by Vice Chair Duncan, Seconded by Commissioner Uresti to approve the Minutes of the meeting of April 7, 2022, as presented. Motion carried unanimously.

Correspondence – None

Reports

1. Tule River Parkway Native Plant Demonstration Gardens video
2. Director Moore briefed the Commission on Council Actions from April 19 & May 3, 2022 pertinent to Parks and Leisure Services.

Fallen Heroes Wall Memorial- Council adopted the Fallen Heroes Memorial Wall Policy.

Golf Course and OHV Park 3rd Quarter Report- Overall, it was a good quarter for both the Golf Course and OHV Park.

Authorization for CVIN/Vast Network Connection at Temporary Library- This is needed for technology infrastructure at the temporary Library.

A Resolution Approving the Application for State Off-Highway Vehicle Grant Funds- An annual requirement of the State OHV Grant ensuring the City dedicates funding for the matching portion of the grant.

Authorization to Purchase a Copy Machine, Bookends and Book Drop for the Temporary Library- Council authorized the purchase of a copy machine, bookends, and a book drop for the temporary Library as the facility prepares to open.

Scheduled Matters

1. Scheduling Upcoming Commission Meetings

As a result of the specific Parks and Leisure Services Commission meeting months not being in the Municipal Code, this item must be discussed annually should the Commission wish to take a summer hiatus similar to the Library and Literacy, and Youth Commissions. The item would then need to go before City Council for final approval.

It has been common practice of the Commission to take a summer hiatus either in June and July, or July and August. Should the Commission wish to again take a summer

hiatus, a meeting could be scheduled with proper notice if an item(s) was to come up that needed to be addressed.

Action: Motion by Commissioner Uresti, Seconded by Commissioner Fiormonti to recommend the Commission take a hiatus during July and August 2022, and be able to meet if requested by the Council. Motion passed unanimously.

2. 10-Year Capital Improvement Projects List

Annually, as part of the budget process, City departments meet to update their 10-year capital improvement project list. Projects with funding may be listed in the upcoming fiscal year while remaining projects are listed with an approximate year of completion. Director Moore covered the following items from the list: design for Fourth Street Park and Community Center, Santa Fe Sportsplex, Henry Street Park improvements, Santa Fe Byway, Skatepark project, Sports Complex baseball field, Tule River Parkway Phase III, and Veterans Park Trail Phases 2-4.

Action: Informational item

3. Parks Maintenance Report

Parks Maintenance Worker III, Ramon Velasco, provided an update to the Commission on recent projects which included: weed abatement, Arbor Day irrigation work, Olive Street medians, Veterans Park water main repair, and Grand Avenue tree cleanup on Easter,

Action: Informational item

4. Leisure Activities Report

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of discussion were: Tule River Parkway 5K, Egg Hunt, Arbor Day, Youth Track Meet, May 2 registration day for Day Camp, Youth Volleyball and Swim Lessons, City Pool opens May 28, and the upcoming Military Banner Ceremony.

Action: Informational item

5. Schedule Items For Future Meetings

Director Moore mentioned that the next agenda will include a look at the department's upcoming fiscal year budget, as well as other items of information.

Action: Scheduling

6. Other Matters of Information

Nothing to report.

Action: Informational item

Adjournment

Chair Pommier adjourned the meeting at 6:09 PM.

Respectfully Submitted,

Donnie Moore, Director