

**PARKS AND LEISURE SERVICES COMMISSION MINUTES  
MEETING OF APRIL 7, 2022**

Chair Pommier called the meeting to order at 5:30 PM.  
Chair Pommier led the Pledge of Allegiance.

**Roll Call**

<b>Present:</b>	Chair Pommier	Commissioner Graybehl
	Vice Chair Duncan	Commissioner Peña
	Commissioner Daly	Commissioner Uresti
	Commissioner Fiormonti	

**Absent:** Commissioner Gurrola

**Oral Communications** – None

**Approval of Minutes** – **Action:** Motion was made by Vice Chair Duncan, Seconded by Commissioner Fiormonti to approve the Minutes of the meeting of March 3, 2022, as presented. Motion carried unanimously.

**Correspondence** – Email from Stephen Bartlett

**Reports**

1. Director Moore briefed the Commission on Council Actions from March 5 & April 5, 2022 pertinent to Parks and Leisure Services.

**Authorization to Purchase Picnic Tables-** Council authorized the purchase of picnic tables for the Murry Park Pavilion #2 renovation project.

**Authorization to Purchase Prefabricated Structure for Storage of the Early Learning Vehicle-** Council authorized staff to purchase a Tuff Shed shelter for the storage of the Early Learning Vehicle. The shed will be placed at Fire Station 72 in Veterans Park.

**Authorization of Street Closure for Music on Main Concert Series-** Council authorized the street closure for the Music on Main Spring Concert Series on Cleveland Avenue between Main Street and the alley just east of Centennial Park.

**Fourth Street Property Deed for Prop 68 Statewide Park Grant Program Park and Community Center Project-** Council authorized staff to record with the County Recorder a Deed Restriction running with the property owned by the City of Porterville. This was a requirement of the grant award.

**Recognition of Arbor Day 2022-** Recent practice has been to have Council approve all Community Civic Events of which the Arbor Day Ceremony falls under. Council approved the item and the Commission will discuss further during Scheduled Matters.

**Authorization to Award Freedom Fest Fireworks Contract-** Council approved the award of contract for the fireworks for Freedom Fest. Staff proposed to use the same vendor as in 2019 when the last Freedom Fest was held.

**Authorization to Augment CSET Henry Street Park Project Funding-** CSET is ready to begin their second project at the Henry Street Park location. CSET has requested the City pay \$16,000 to augment the \$142,858 that CSET received in grant funding to install a concrete sidewalk and path, a wrought iron fence, and add solar lighting, Council approved the \$16,000 expenditure to augment the work of CSET.

## **Scheduled Matters**

### **1. OHV Grant Public Comment Period**

Director Moore provided a summary of what the OHV Park preliminary grant application process entails for the annual California OHV upcoming grant cycle was submitted on March 7, 2022. A public review and comment period of the preliminary grant application is currently underway and will last until May 2, 2022. Review and comments take place on the State OHV Division website at [www.ohv.parks.ca.gov](http://www.ohv.parks.ca.gov) or the City website at [https://www.ci.porterville.ca.us/news\\_detail\\_T31\\_R296.php](https://www.ci.porterville.ca.us/news_detail_T31_R296.php). The State OHV Parks Division was notified of the Commission meeting but it doesn't appear they decided to attend via Zoom.

This meeting is one opportunity for the Commission and public to discuss the preliminary application. After the public review and comment period, staff will have a chance to make any revisions to the grant application prior to final submittal which is due by June 6, 2022.

**Action:** Informational item

### **2. Arbor Day**

The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America. Communities achieve Tree City USA status by meeting four core standards of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry, and celebrating Arbor Day.

2022 Arbor Day is April 29. The City of Porterville has been distinguished as a Tree City USA for the past 29 years. The Tule River Parkway Association was awarded a \$4,000 Arbor Week grant. The grant will enhance the usual tree planting ceremony by adding a second day to plant more trees. Around 18 trees are scheduled to be planted at the Tule River Parkway April 29 and 30. Irrigation installation and repair also is included in the grant award. The ceremony on April 29 will begin at 1:00 PM. Arbor Day 2021 took place at Veterans Park.

### **3. Parks Maintenance Report**

Parks Superintendent Maddox provided an update to the Commission on recent projects which included: vehicle abatement as part of the weed abatement program, weed abatement work, Olive St. medians renovation and Murry Park playground installation.

**Action:** Informational item

### **4. Leisure Activities Report**

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of discussion were: Wall of Fame Ceremony, Youth Fishing Derby, Thursday Night Dance, Tule River Parkway 5K, Egg Hunt, Youth County Track Meet, Arena Soccer concluded, Youth Baseball practice began and May 2 marks the first day of registration for Summer Day Camp, Swim Lessons and Youth Volleyball.

**Action:** Informational item

### **5. Schedule Items For Future Meetings**

Director Moore mentioned that the next agenda will include a look at the department's 10-Year Capital Improvement Project list, an item on scheduling summer meetings, as well as other items of information.

**Action:** Scheduling

**6. Other Matters of Information**

Nothing to report.

**Action:** Informational item

**Adjournment**

Chair Pommier adjourned the meeting at 6:07 PM.

Respectfully Submitted,

Donnie Moore, Director