

**PARKS AND LEISURE SERVICES COMMISSION MINUTES
MEETING OF FEBRUARY 2, 2023**

Chair Pommier called the meeting to order at 5:30 PM.
Chair Pommier led the Pledge of Allegiance.

Roll Call

Present:	Chair Pommier	Commissioner Graybehl
	Vice Chair Duncan	Commissioner Peña
	Commissioner Daly	Commissioner Uresti
	Commissioner Gurrola	

Absent: Commissioner Fiorimonti

Oral Communications – None

Approval of Minutes – Action: Motion was made by Commissioner Gurrola, Seconded by Commissioner Graybehl to approve the Minutes of the meeting of February 2, 2023, as presented. Motion passed unanimously.

Correspondence – Porterville Soccer League/South Valley Chivas

Reports

Director Moore briefed the Commission on Council Actions from January 17, 2023, pertinent to Parks and Leisure Services.

Authorization to Distribute a Request for Qualifications for Design Services for a Parks Master Plan

City Council authorized staff to distribute an RFQ for a Parks Master Plan.

Acceptance of Donation of Little Library by Milt Stowe

City Council accepted the donation of a Little Library. The City will be responsible for maintenance and repair.

Amended Barn Theater Revocable License Agreement

City Council approved the proposed amendments to the current Revocable License Agreement between the City and the Barn Theater. The amendment clarified what types of fundraising activities the Barn Theater can provide the community. Also, the term was reduced from twenty-five years to five years as requested by the Barn Theater Board.

Scheduled Matters

1. Sports Complex Concession License

Director Moore introduced the item stating non-profit organizations/leagues are entitled to request a License Agreement with the City for the purpose of authorizing them to exclusively utilize City facilities for fundraising concession sales. The Porterville Soccer League/South Valley Chivas was the only youth organization that expressed interest in operating the City's Sports Complex concession building for 2023. Other than Parks and

Leisure sports, Porterville Soccer League/South Valley Chivas is the most frequent user of the Sports Complex.

The current fee for concession building usage is \$8.00 per hour. The fee is adjusted yearly on July 1 by the San Francisco Consumer Price Index. The leagues utilizing City facilities, including concession buildings, are required to remain in good standing with the City regarding supplying the required paperwork and fees. Porterville Soccer League/South Valley Chivas currently is in good standing with the City.

Action: Vice Chair Duncan made a motion and Commissioner Daly seconded to recommend Porterville Soccer League/South Valley Chivas be awarded the 2023 Sports Complex Concession License. Motion passed unanimously.

2. 2023 OHV Park 2X Promotions Overnight Camping during Races

Director Moore shared information on this annual agenda item. 2X Promotions is currently under contract with the City of Porterville to manage daily operations of the OHV Park. Since 2014, 2X Promotions has hosted numerous races at the OHV Park. Once again in 2023, they are planning on hosting two qualifier races for a racing series 2X Promotions is affiliated with, in addition to a few more races. The first race is slated for the weekend of March 10-12, 2023.

Overnight camping typically takes place during these events which needs special authorization per the City's Municipal Code.

Action: Motion was made by Vice Chair Duncan, Seconded by Commissioner Peña to recommend that overnight camping be allowed for the 2X Promotions 2023 OHV Park races. Motion passed unanimously.

3. Fourth Street Park and Community Center Design

Director Moore presented the first conceptual design draft of the Fourth Street Park and Community Center. Moore said the design firm will be making a presentation to City Council February 21, 2023, to share the conceptual draft design.

Action: Information and discussion

4. Parks Maintenance Report

Parks Superintendent Demerath provided an update to the Commission on recent projects which included: fallen trees and storm cleanup, memorial plaques/trees installed at Veterans Park, and concrete slabs installed at Zalud Park for fitness equipment.

Action: Information and discussion

5. Leisure Activities Report

Leisure Services Specialist Graybehl reported on the Leisure activities. The items of presented were: Jr Pirate Track Club and Youth Baseball registration, Shamrock Shape Up, Virtual Bingo, and Military Banner Program registration.

Action: Informational item

6. Schedule Items for Future Meetings

Director Moore mentioned that on the agenda for March would be a quarterly report on capital improvement projects, and an item on the OHV Park as the public comment period on the grant application begins.

Action: Scheduling

7. Other Matters of Information

None

Action: Informational item

Adjournment

Chair Pommier adjourned the meeting at 6:17 PM.

Respectfully Submitted,

Donnie Moore, Director